ABAI KAZAKH NATIONAL PEDAGOGICAL UNIVERSITY

ACADEMIC POLICY

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Academic policy (seventh edition)

Working group:

Bektemesov M.A., Vice-Rector for Academic Affairs
Zhanbekov Kh.N., Director of the Department for Academic Affairs
Baidildina A.M., Director of the Department for Designing Educational Programs
Balakhmetova G.K., Deputy Director of the Department for Academic Affairs

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CONTENT

General provisions

Abai KazNPU implements the training of specialists in a three-stage model of professional education (bachelor's degree - master's degree - doctoral PhD). It is based on the credit technology of education, which helps to ensure the continuity of education levels, improve the quality of education, academic mobility of students and teachers.

The main objectives of the credit technology of education is to unify the scope of knowledge, create conditions for maximum individualization of education, strengthen the role and effectiveness of students' independent work, identify students' learning achievements based on an effective and transparent procedure for their control.

This Academic Policy determines the procedure for organizing training at Abai KazNPU on credit technology of education for programs of higher and postgraduate education. The document includes the main provisions of the organization of the educational process on credit technology, the rules for the development of modular educational programs, the procedure for registering students for academic disciplines and the formation of an individual educational trajectory; rules for conducting ongoing monitoring of progress, midterm and final examination of students; organizing the passage of all types of practice by students; the procedure for the appointment and payment of state scholarships; rules for transfer, restoration, expulsion of students, etc.

Changes and additions may be made to the Academic Policy of the University. The new and/or revised Academic Policy is put into effect for all students, regardless of the year of admission to Abai KazNPU.

Normative references

This Academic policy of Abai KazNPU is developed in accordance with the following regulatory documents:

1. Law of the Republic of Kazakhstan "On Education" dated July 27, 2007 No. 319-IV 3PK (*as amended and supplemented on July 4, 2018*);

2. Decree of the President of the Republic of Kazakhstan dated February 15, 2018 No. 636 "On approval of the Strategic Development Plan of the Republic of Kazakhstan until 2025 and invalidation of some decrees of the President of the Republic of Kazakhstan";

3. Decree of the Government of the Republic of Kazakhstan dated December 27, 2019 No. 988 "On approval of the State Program for the Development of Education and Science of the Republic of Kazakhstan for 2020 - 2025"

4. State obligatory standard of higher education, approved by order of the Minister of Education and Science of the Republic of Kazakhstan dated October 31, 2018
No. 604. (*as amended and supplemented by No. 182 dated May 5, 2020*).

5. State obligatory standard of postgraduate education, approved by the Order of the Minister of Education and Science of the Republic of Kazakhstan dated October 31, 2018 No. 604.

6. Model rules for the activities of educational organizations implementing educational programs of higher and (or) postgraduate education, approved by Order of the Minister of Education and Science of the Republic of Kazakhstan dated October 30, 2018 No. 595 (*with amendment No. 207 dated May 18, 2020*).

7. Rules for organizing the educational process on credit technology of education, approved by order of the Minister of Education and Science of the Republic of Kazakhstan dated April 20, 2011 No. 152 (as amended by Order of the Minister of Education and Science of the Republic of Kazakhstan dated October 12, 2018 No. 563);

8. Rules for the appointment, payment and size of state scholarships for students in educational institutions, approved by the Decree of the Government of the Republic of Kazakhstan dated February 7, 2008 No. 116, as amended by the Decree of the Government of the Republic of Kazakhstan dated January 28, 2020 No. 12;

9. Rules for the organization and conduct of professional practice and the rules for determining organizations as bases of practice, approved by order of the Minister of Education and Science of the Republic of Kazakhstan dated January 29, 2016 No. 107 (*as amended and supplemented by No. 521 dated September 29, 2018*).

10. Rules for organizing the educational process on distance learning technologies, approved by order of the Minister of Education and Science of the Republic of Kazakhstan dated March 20, 2015 No. 137

11. Guidelines for organizing the educational process in institutions of higher and postgraduate education during the period of restrictive measures related to preventing the spread of coronavirus infection, approved by order of the Minister of Education and Science of the Republic of Kazakhstan dated August 13, 2020 No. 345 (*as amended and supplemented by No. 381 dated 03.09 .2020*).

List of used abbreviations

KazNPU, University	Abai Kazakh National Pedagogical University
MES RK	Ministry of Education and Science of the Republic of Kazakhstan
HO	Hand-outs
CC	Certifying commission
SEC	State Examination Commission
SOS	State obligatory standard
IC	Individual curriculum
IP	Information package
CED	Catalog of elective disciplines
MEP	Modular educational program
GED	General education disciplines
BD	Basic disciplines
MD	Major disciplines
ATT	Additional types of training
RWMS/RWDS	Research work of master's/doctoral student
WC	Working Curriculum
IWS	Independent work of the student
IWMS/IWDS	Independent work of a master's student/doctoral student
IWST	Independent work of the student under the guidance of a teacher
IWMST/IWDST	Independent work of a master's student/doctoral student under the guidance of a teacher
EMCD	Educational-methodical complex of the discipline
ERWMS/ERWDS	Experimental research work of mster's/doctoral student
GPA	Grade Point Average

Glossary

Academic freedom	The totality of the powers of the subjects of the educational process, provided to them for independent determination of the content of education in the disciplines of the component of choice, additional types of training and organization of educational activities in order to create conditions for the creative development of students, teachers and the use of innovative technologies and teaching methods.
Academic debt	Unsatisfactory grades received by the student in the attestation process. The debt must be eliminated by the student before the deadline.
Academic Calendar	Calendar of training and control activities, professional practices during the academic year, indicating the days of rest (holidays and breaks).
Academic credit	A unified unit for measuring the volume of scientific and (or) educational work (load) of a student and (or) teacher.
Academic mobility	Relocation of students or teachers-researchers to study or conduct research for a certain academic period to another higher educational institution (domestic or abroad) with the obligatory transfer of mastered educational programs in the form of credits at their university or to continue their studies at another university.
Term	Theoretical study period: a semester of 15 weeks.
Academic rating	A quantitative indicator of the level of mastery of the curriculum by the student of the disciplines, compiled on the basis of the results of the interim attestation.
Academic hour	A unit of measurement for the volume of training sessions or other types of educational work, 1 academic hour is equal to 50 minutes, is used when compiling the academic calendar (schedule of the educational process), the schedule of training sessions, when planning and accounting for the completed educational material, as well as when planning the teaching load and accounting for work teacher.
Hand-outs	Visual illustrative materials distributed in the classroom to motivate the student to successfully master the topic creatively (lecture abstracts, links, slides, examples, glossary, assignments for independent work, etc.)
Appeal	The procedure carried out to identify and eliminate cases of biased assessment of students' knowledge.
Asynchronous learning	A learning format in which the process of transferring knowledge or skills is not tied to a specific place and time

Point-rating letter system for assessing educational achievements	A system for assessing the level of educational achievements in points corresponding to the letter system accepted in international practice with a digital equivalent, and allowing you to set the rating of students.
Baccalaureate	The level of higher education aimed at training personnel with the award of a "bachelor" degree in the relevant educational program with mandatory development of at least 240 academic credits.
Graduating Department	Department that trains and graduates personnel in the relevant profile.
Higher specialized education	The level of higher education aimed at training personnel with the qualification of a specialist in the relevant educational program with the obligatory development of at least 300 academic credits
University component	The list of academic disciplines and the corresponding minimum volumes of academic credits, determined by the university independently for the development of the educational program
Gamification	Giving the processes of online learning a playful significance, the techniques of which turn learning into an exciting game process with rules, roles, virtual rewards, missions, the ability to make meaningful choices to achieve the game goal
Descriptors	Description of the level and volume of knowledge, skills and competencies acquired by students upon completion of the study of the educational program of the corresponding level (stage) of higher and postgraduate education, based on learning outcomes, formed competencies and academic credits
Differentiated offset	The procedure is carried out in order to assess the quality of laboratory, settlement and graphic work, passing all types of professional practices, physical education classes in accordance with the approved program.

Diploma work	Graduation thesis work, which is a generalization of the results of the student's independent study of an actual problem corresponding to the profile of the educational program.
Diploma project	Graduation work of a student, which is an independent solution of applied problems corresponding to the profile of the educational program, performed using project approaches and (or) in the form of preparing business projects, models, as well as projects of a creative nature and other projects
Distance learning	Purposefully organized and coordinated in time and space, the process of interaction between teachers and students among themselves and with teaching aids using pedagogical, as well as information and telecommunication technologies
Distance educational technologies (DET)	Education, which is carried out using information and communication technologies and telecommunications with indirect (at a distance) or not fully mediated interaction between the student and the teacher
Doctoral student	A person studying for a doctorate degree.
Additional educational program (Minor)	A set of disciplines and (or) modules and other types of educational work, determined by students for study in order to form additional competencies
Doctorate	Postgraduate education, educational programs of which are aimed at training personnel for scientific, pedagogical and (or) professional activities, with the award of the degree of Doctor of Philosophy (PhD) (doctor in profile) with the mandatory development of at least 180 academic credits.
Doctor by profile	The degree awarded to persons who have mastered the doctoral program in the relevant field of professional activity and defended a dissertation in the Republic of Kazakhstan or abroad, recognized in the manner prescribed by the legislation of the Republic of Kazakhstan.
Doctor of Philosophy (PhD)	The degree awarded to persons who have mastered the doctoral program in the scientific and pedagogical direction and defended a dissertation in the Republic of Kazakhstan or abroad, recognized in the manner prescribed by the legislation of the Republic of Kazakhstan
Doctor of Business Administration	Degree awarded to individuals who have completed the DBA program

Doctoral dissertation	Scientific work of a doctoral student, which is an independent study, in which theoretical provisions are developed, the totality of which can be qualified as a new scientific achievement, or a scientific problem is solved, or scientifically based technical, economic or technological solutions are presented
DBA Program	The DBA program is designed to train management personnel, senior managers with practical experience, as well as those interested in conducting applied research for the development and development of modern concepts and management models with the award of a doctoral degree in the profile.
Double Degree Education	Possibility of parallel training in two curricula (educational programs) in order to obtain two equivalent diplomas (Double Major) or one main and second additional diploma (Major - Minor).
Executive MBA (EMBA)	MBA program focused on training top managers, taking into account the specifics of the target audience.
European Credit Transfer and Accumulation System (ECTS)	Method of converting credits received by a student abroad into credits that are counted towards their degree upon return to their educational institution, as well as the accumulation of credits within the framework of educational programs.
Enrollment	The procedure for registering students for academic disciplines.
Individual curriculum	Curriculum formed for each academic year by students independently with the help of an advisor based on the educational program and the catalog of elective disciplines and (or) modules.
Qualification Examination	The procedure carried out in order to determine the degree of mastering the volume of academic disciplines and (or) modules and other types of educational activities provided for by the educational program in accordance with the state compulsory standard of the corresponding level of education.
Final control	Monitoring the educational achievements of students in order to assess the quality of mastering the program of the academic discipline, carried out during the period of interim attestationin the form of an exam, if the discipline is studied over several academic periods, then the final control can be carried out on the part of the discipline studied in this academic period.
Intranet	Internal private network of the educational organization.

Catalog of elective disciplines	A systematized annotated list of all disciplines of the elective component, containing their brief description, indicating the purpose of the study, a summary (main sections) and expected learning outcomes (acquired knowledge, skills, abilities and competencies). The CED reflects the prerequisites and postrequisites of each academic discipline.
Competencies	The ability to practically use the knowledge, skills and abilities acquired in the process of training in professional activities.
Ellective Component	The list of academic disciplines and the corresponding minimum volumes of academic credits offered by the university, independently chosen by students in any academic period, taking into account their prerequisites and postrequisites.
Credit, Credit-hour	A unified unit for measuring the amount of educational work of a student/teacher.
Credit training technology	Education based on the choice and independent planning by students of the sequence of studying disciplines and (or) modules with the accumulation of academic credits.
Credit mobility	Transfer of students for a limited period of study or internship abroad - as part of continuing education at their home university - in order to accumulate academic credits (after the mobility phase, students return to their educational organization to complete their studies)
Control of educational achievements of students	Checking the level of knowledge of students by various forms of control (current, midterm and final) and examination.
Master	Degree awarded to persons who have mastered the educational programs of the magistracy
Master's degree	The level of postgraduate education aimed at training personnel with the award of a master's degree in the relevant educational program with the mandatory development of at least 60-120 academic credits.
Master's student	A person studying for a master's degree.
Master's dissertation	Graduation work of a master student of the scientific and pedagogical magistracy, which is an independent scientific research containing theoretical and / or practical developments of an actual problem in the field of the chosen educational program, based on modern theoretical, methodological and technological achievements of science and technology.

Master's project	Graduate work of a master student of a specialized master's program, which is an independent study containing theoretical and (or) experimental results that allow solving an applied problem of an actual problem of a chosen educational program
Master of Business Administration	Degree awarded to individuals who have completed an MBA or EMBA program
Massive Open Online Course (MOOC)	A training course with massive interactive participation using e-learning technologies and open access via the Internet
Module	Autonomous, completed in terms of learning outcomes, the structural element of the educational program, which has clearly formulated knowledge, skills, competencies acquired by students and adequate evaluation criteria
Modular learning	A method of organizing the educational process based on the modular construction of the educational program, curriculum and academic disciplines.
Modular educational program	A training program that includes a set of training modules aimed at mastering by students the key competencies necessary to obtain a certain academic degree and / or qualification.
Modular construction of the educational program	A means of achieving the goal of vocational training by determining the content and structure of the educational program based on the concept of organizing the educational process, in which the totality of the student's professional competencies acts as the learning goal.
Research proposal	A document prepared by the doctoral student and approved by the university during the first or second year of study, including the goal, objectives and methodology of the study, a review of the literature and the expected results of the study
Educational portal	A system-organized, interconnected set of information resources and Internet services, containing administrative, academic and educational and methodological information, which allows organizing the educational process in DET
Students	Persons studying bachelor's, master's, doctoral PhD programs.
Required Component	The list of academic disciplines and the corresponding minimum volumes of academic credits established by the State Educational Standards, and studied by students on a mandatory basis in the educational program.

Course Description	Brief description of the discipline (from 5-8 sentences), including the goals, objectives and content of the discipline.
Orientation week	The week preceding the beginning of the academic year to familiarize students with the basic rules of credit technology of education.
Main educational program (Major)	An educational program defined by students for study in order to form key competencies
Office of the Registrar	An academic service that registers the entire history of a student's educational achievements and ensures the organization of all types of knowledge control and the calculation of his academic rating.
Diploma Supplement	A document providing the comprehensive information needed to assess any degree or qualification. The application was developed according to the standards of the European Commission, the Council of Europe and UNESCO/SEPES. This document is for academic recognition only. and is not an official confirmation of the document on education. Not valid without a high school diploma.
Online proctoring	The system of identity verification and confirmation of the results of passing online exams
Flipped Learning	A learning model in which the teacher provides lecture material for self-study online, and in the face-to-face lesson, the material is consolidated in practice. Students independently acquire knowledge through watching video lectures and perform test tasks for self-examination. After self-study of the material, students in full-time classes can discuss the content of the lectures, put into practice the knowledge gained at home, consult with the teacher
Add/Drop Period	The period during which a student can change their IWC by dropping one course and enrolling in another.
Retake	Re-passing the discipline in case of receiving the final grade "unsatisfactory".
Prerequisite	Disciplines and (or) modules and other types of educational work containing knowledge, skills, abilities and competencies necessary for mastering the studied discipline and (or) modules.
(Postrequisite	Disciplines and (or) modules and other types of educational work, the study of which requires knowledge, skills, abilities and competencies acquired upon completion of the study of this discipline and (or) modules.

Sillabus	The program of study in the discipline for the student, including the goals and objectives of studying the discipline, its summary, topics and duration of their study, tasks for independent work, consultation time, work schedule, teacher requirements, criteria for assessing knowledge and a list of references.
Interim assessment	The procedure carried out during the examination session in order to assess the quality of mastering by students of the content of a part or the entire volume of an academic discipline after completing its study.
Working Curriculum	Educational document developed by universities independently on the basis of the educational program and individual curricula of students.
Midterm assessment	Control of educational achievements of students upon completion of a section (module) of one academic discipline. It is held at least twice during one academic period within the same academic discipline.
Independent work of the student (IWS)	Work on a specific list of topics reserved for independent study, provided with educational and methodological literature and recommendations; depending on the category of students, it is subdivided into independent work of a student (hereinafter referred to as IWS), independent work of a master student (hereinafter referred to as IWMS) and independent work of a doctoral student (hereinafter referred to as IWDS); the entire volume of IWS is confirmed by tasks that require the student to daily work independently.
Independent work of the student under the guidance of a teacher (IWST)	The work of the student under the guidance of a teacher, carried out according to a separate schedule, which is determined by the university or the teacher himself; depending on the category of students, it is divided into: independent work of a student under the guidance of a teacher (hereinafter referred to as IWST), independent work of a master student under the guidance of a teacher (hereinafter referred to as IWMST) and independent work of a doctoral student under the guidance of a teacher (hereinafter referred to as IWDST).
Synchronous learning	A type of online learning in which the interaction between students and teachers takes place in real time. Students can receive information, work with it independently or in groups, discuss it with other participants and teachers from anywhere in a single period of time for all
Learning Management System (LMS)	A high-level, strategic solution for planning, delivering and managing all learning activities, including e-learning, virtual classrooms and online courses
Blended learning	Organization of the educational process based on a combination of traditional full-time education with online education, which uses special electronic educational materials posted on the educational portal of the university

Grade Point Average - GPA	The weighted average assessment of the level of educational achievements of a student for a certain period for the selected program (the ratio of the sum of credits to the digital equivalent of final grade points for all types of educational work to the total number of credits for these types of work for a given period of study).
Degree	The degree awarded by educational organizations to students who have mastered the relevant educational curricula, based on the results of the final attestation
Current control of student progress	Systematic testing of students' knowledge in accordance with the professional curriculum, conducted by the teacher in the classroom and extracurricular classes during the academic period.
Model Curriculum (MC)	The educational document of the discipline is an obligatory component of the educational program, which determines the content, volume, recommended literature.
Transcript	A document containing a list of mastered disciplines and (or) modules, and other types of educational work for the corresponding period of study, indicating credits and grades.
Tutor	A teacher acting as an academic advisor to a student in mastering a particular discipline and (or) module.
Educational achievements of students	Knowledge, skills, abilities and competencies of students, acquired by them in the learning process and reflecting the achieved level of personal development.
Educational-methodical complex of the discipline (EMCD)	A package of basic educational and methodological documentation that contributes to the successful development of the discipline.
Educational module	A structural element of an educational program aimed at mastering specific learning outcomes by students, from which the competencies they acquire are fully or partially formed.
Forms of training	Full-time, remote
Digital Educational Resources (DER)	Didactic materials on the studied disciplines and (or) modules that provide interactive learning: photographs, video clips, static and dynamic models, virtual reality and interactive modeling objects, sound recordings and other digital educational materials
Advisor	A teacher acting as an academic mentor for a student in the relevant specialty, assisting in choosing a learning path (forming an individual curriculum) and mastering the educational program during the period of study.
Exam session	The period of interim assessment of students at the university.

Elective Courses	Academic disciplines, within the established credits, introduced by the university into the elective component, reflecting the individual training of the student, taking into account the specifics of socio-economic development, the needs of a particular region and established scientific schools.
Electronic journal of class attendance and progress	An online journal in the "UNIVER" system of Abai KazNPU, regularly filled out by teachers during the academic period.

POLICY AND OBJECTIVES IN THE FIELD OF QUALITY ASSURANCE

Mission: based on the most advanced methods and programs, the university trains teachers of the 21st century. Our graduates are professionals ready to anticipate the rapidly changing needs of today's students. Our corporate culture and infrastructure is conducive to the full potential of students.

To realize its mission, Abai KazNPU declares its quality assurance policy: having a high scientific and personnel potential, having a modern material and educational and methodological base, relying on innovations in the field of education and science, introducing modern information and educational technologies to become the first Kazakh research university in the field of teacher education.

The policy of the University in ensuring the quality of education is aimed at providing consumers with services at a level that meets the modern requirements of society and the goals of the university:
- introduction of new corporate governance principles;
- achieving a high image of the university in the global scientific and educational space;
- development of the corporate culture of the university, increasing social responsibility, ensuring student-oriented learning, improving professionalism, developing innovation and leadership;
- attracting business structures to carry out joint research programs, projects, creating conditions for the commercialization of scientific research results and technologies;
- ensuring the quality of enrollment of students, including increasing the share of master's, doctoral PhD students up to 30% of the total number of students:
- development of educational programs corresponding to the competencies of a teacher of the 21st century;
- improving the quality of the teaching staff, improving their qualifications, rejuvenating the staff;
- ensuring the internationalization of education;
- development of civic activity and patriotic self-awareness of students;
- creation of the necessary comfortable infrastructure to provide students with quality services in educational and research activities;
- ensuring the financial stability of the university.

The quality assurance policy is designed to develop a high corporate culture and effectively maintain:
- honesty and academic freedom of the university community:
- effective protection against any kind of intolerance to any kind of corruption and discrimination in the university staff.

The policy of the university is implemented on the basis of mutually beneficial partnership with consumers of educational services, the involvement of all employees in achieving the annually determined Quality Assurance Goals.

In accordance with the University Policy in Quality Assurance and the key indicators of the Strategic Development Plan of the University, the following main goals are defined:
- increase in the number of Hirsch index holders up to 100 people;
- increase in the share of master's and doctoral students, young researchers under the age of 35 participating in funded scientific projects, up to 50% of the total number of project executors;
- Attracting at least 2 business structures to carry out joint research programs and projects:
- development of 2 commercial projects and creation of conditions for the commercialization of the results of scientific research and technology;
- updating the content of the disciplines of 150 educational programs in the pedagogical area of training;
- development of one new double-diploma educational program;
- development of 4 educational programs in English;

- development of 2 innovative educational programs together with business structures;

- development of a graduate model in all areas of training;

- achievement of a contingent of foreign students - at least 4.5% of the total number of students;

- increase in the number of university teachers teaching classes in English up to 17% of their total number;

- achievement in the QS World University Ranking of a place not lower than 540;

- introduction of new key performance indicators for employees and teaching staff aimed at the implementation of the University's Strategic Development Plan and QS and ESG indicators;

- implementation of the ISO 37001:2016 Standard "Anti-Corruption Management Systems";

- development of a phased transformation program into a research digital university;

- ensuring academic integrity, intolerance to any kind of corruption and discrimination in the university staff;

- to have at least 5% of students from their total number to participate in Volunteer movements;

- development of the corporate culture of the university, increasing social responsibility, ensuring student-oriented learning, growth of professionalism, development of innovation and leadership qualities in the team.

ORGANIZATION OF THE EDUCATIONAL PROCESS ON CREDIT TECHNOLOGY OF EDUCATION

The credit technology is accumulative, which means an increasing account of previously acquired credits at the levels of higher and postgraduate education.

The main tasks of organizing the educational process using credit technology are:

1) unification of the scope of knowledge;

2) creation of conditions for maximum individualization of education;

3) strengthening the role and effectiveness of independent work of students;

4) identification of educational achievements of students on the basis of an effective and transparent procedure for their control.

Credit educational technology includes:

1) introduction of a system of academic credits for assessing the labor costs of students and teachers in each discipline and other types of educational work;

2) freedom of choice by students of disciplines and (or) modules included in the CED, ensuring their direct participation in the formation of the IC;

3) freedom of choice by students of a teacher when registering for disciplines;

4) involvement in the educational process of advisors who assist students in choosing an educational trajectory;

5) use of interactive teaching methods;

6) activation of independent work of students in mastering the educational program;

7) academic freedom of the faculty (institute) and departments in the organization of the educational process, the formation of educational programs;

8) academic freedom of the teacher in the organization of the educational process;

9) providing the educational process with the necessary educational and methodological materials;

10) effective methods of monitoring educational achievements, students;

11) the use of a point-rating system for assessing the educational achievements of students in each academic discipline and other types of educational work.

The credit technology of education is carried out on the basis of the choice and independent planning by the student of an individual educational trajectory of learning, aimed at achieving learning outcomes. Accordingly, the following typical work cycles of the teacher and students are implemented:

1) A typical single cycle of classroom work of a teacher with students includes the following three main functions:

The first function of the teacher is installation (introduction to the topic, setting goals, objectives, description of practical usefulness, essence and relationship of the main sections of the content of the material, recommendations for working with teaching aids, etc.). This should be enough for further independent work of students.

The second function of the teacher is advisory and corrective. It consists in providing advisory assistance in the implementation of educational activities in the independent work of students, conducting individual consultations and implementing appropriate corrective actions. This function in the educational process is performed by tutors.

The third function of the teacher is control and evaluation. It involves assessing the knowledge, skills and abilities of students in various forms (written or oral examination, testing, etc.), organizing a dialogue to identify their main difficulties, demonstrating by the teacher the "correct" actions, interaction, reference methods of working in the position of an expert.

2) A typical unit cycle of independent work of students under the guidance of a teacher (IWST) includes the following four main functions:

The first function involves the implementation of the students' active perception of the teacher's information received during the orientation sessions in the academic discipline.

The second function assumes that students independently, on the basis of the teacher's recommendations, study teaching aids, literary sources, do homework, control and term papers, etc. At this stage, students are required to know the methods of work, fix their difficulties, self-organization and self-discipline.

The third function of students is to analyze and systematize their difficult situations, identify the causes of difficulties in understanding and assimilation of educational material, and performing other educational activities. Students translate unsolvable difficulties into a system of questions for the teacher (rank them, arrange them), build their own versions of the answers to these questions.

The fourth function of students is to contact the teacher for appropriate explanations, advice, and consultations.

Education at the university is carried out in the state, Russian and English languages at the following levels and forms:

- bachelor's degree - full-time, distance form;
- magistracy – full-time only;
- PhD doctoral studies – full-time only.

1. The organization of the educational process within one academic year is carried out on the basis of the academic calendar, which is approved by the decision of the Academic Council of Abai KazNPU.

The academic calendar reflects the periods of training sessions, intermediate and final attestation, professional practices and other types of educational work during the academic year, days of rest (holidays and breaks).

2. The academic year consists of academic periods, periods of interim assessment, breaks, internships, as well as research/experimental research work of master's and doctoral students. At the graduation course, the academic year includes a period of final assessment. At the university, the academic period is a semester lasting 15 weeks.

The academic year, as a rule, consists of 36 weeks, of which 30 are theoretical training, final exam, practice. At the same time, after each academic period for full-time students and master's students, breaks are set at least twice a year with a total duration of at least 7 weeks, and for doctoral students - at least 5 weeks. The beginning of the academic year is September 1st.

It is allowed to introduce a summer semester (with the exception of the graduation course) with a duration of at least 6 weeks to meet the needs for additional training, eliminate academic debts or differences in curricula, study academic disciplines and develop credits for students in other educational organizations with their obligatory re-crediting in their organization of higher education. and (or) postgraduate education, improving the average grade point (GPA), mastering a related or additional educational program, including within the framework of a double-diploma education.

3. In order to ensure an individual educational trajectory and the selection of teachers with credit technology of education, the schedule of training sessions is drawn up in the context of academic disciplines and teachers.

4. In Abai KazNPU, the educational process using credit technology of education is organized through the following training and control activities:

1) classroom classes: lectures, seminars, practical, studio and laboratory classes - are conducted taking into account innovative teaching technologies, using the latest achievements of science, technology and information systems and in an interactive form;

2) extracurricular activities: independent work of the student, including under the guidance of a teacher (IWST), individual consultations;

3) conducting educational and professional practices, scientific research (experimental research) work, preparation of a thesis (project), master's or doctoral dissertation;

4) control of educational achievements of students: current and midterm control (survey in the classroom, testing on the topics of the academic discipline, tests, defense of laboratory work, term papers, discussions, trainings, colloquia, etc.), interim assessment/final control (testing on sections of the academic discipline, examination, defense of practice reports), final assessment (defence of the thesis/thesis project or passing two comprehensive exams, defense of the master's thesis).

5. The student builds their educational program under the guidance of an advisor. The list of advisors is approved by the director of the institute.

6. The volume of the study load of students is measured in credits mastered during the academic year for each academic discipline. For the entire period of study at the university, the student must master the required number of credits, determined by the state compulsory standard of higher and postgraduate education.

The main criterion for the completion of studies in master's programs is the development by students of at least 240 academic credits for the entire period of study, including all types of educational activities of the student in master's programs - at least 60-120 academic credits, doctoral studies - at least 180 academic credits.

The academic year starts on September 1st.

Training sessions are organized:

1) for full-time students - in two shifts from 8.00 to 20.00;

2) for students of DET - during the day from 8.00 to 20.00, depending on the availability of a free classrooms.

7. The educational process for shortened educational programs with an accelerated period of study at the university is organized for persons with technical and professional, post-secondary or higher education.

In this case, credits are recalculated and previously mastered disciplines are taken into account, provided that their volume is sufficient and the educational program is continuous. The trajectory and period of study is determined taking into account the student's prerequisites, determined on the basis of the transcript (diploma supplement).

8. Full-time and distance learning students study the discipline according to a single educational program in the same volume. The difference is made by thematic plans for studying the discipline, reflecting the different amount of contact work of the student with the teacher for different forms of education. At the same time, it is assumed that distance learning students master up to 80% of the volume of educational material on their own.

9. With the credit technology of education, the volume of independent work performed by students increases.

The independent work of the student (IWS) is divided into two parts: IWST (under the guidance of a teacher) and the IWS itself, which is performed completely independently. The entire volume of IWS is confirmed by tasks that require the student to daily work independently.

IWST is an extracurricular type of work of the student, performed according to a separate schedule, which is not included in the general schedule of training sessions. The IWST includes consultations on the most complex issues of the curriculum, homework, term papers (projects), control of semester work, reports and other types of IWS assignments. All types of IWSs are necessarily described in a syllabus and EMCD indicating specific tasks, evaluation criteria and a schedule for their delivery.

10. The University provides the educational process in full with all the necessary information sources: textbooks, teaching aids, teaching aids and developments for all modules, academic disciplines and all types of educational work, active handouts and instructions for independent work, electronic textbooks, free access to information resources and library funds. Each student is provided with a guidebook for the entire period of study.

11. During a period of emergency, pandemic, quarantine and other emergency situations that may cause damage to human health or the environment, the university, by decision of the collegiate body, makes changes to the format of education: to the full format of distance learning and / or to the format of blended learning and / or to the traditional face-to-face format.

EDUCATIONAL PROGRAMS AND CURRICULA

The content and structure of educational programs (EP) of Abai KazNPU correspond to the state compulsory standards of higher and postgraduate education and are implemented through working curricula and working curricula that are common for all forms of education.

12. In order to improve the effectiveness of learning outcomes at the university, an integrated approach is used, based on the modular principle of the formation of educational programs, and, accordingly, curricula for all levels of education.

13. As part of the specialties of higher and postgraduate education, educational programs are aligned with the Dublin descriptors and the European Qualifications Framework and are developed in accordance with the National Qualifications Framework, professional standards.

Educational programs focused on learning outcomes.

14. **The educational program contains:**

1) theoretical training, including the study of a cycle of general education, basic and major disciplines, various types of professional practices, physical culture, military training, etc. (for master's studies), a cycle of basic and major disciplines (for master's and doctoral studies);

2) additional types of training;

3) practical training: various types of professional practices, scientific professional internships (for master's and doctoral studies);

4) research (experimental research) work, including the completion of a dissertation (for magistracy and doctoral studies);

5) interim and final attestation.

15. **Curricula are divided into:**

− Typical GED cycles,

− syllabuses (programs of disciplines for students).

16. **The educational program includes:**

- modular curriculum;

- EP passport;

- catalog of elective disciplines;

- practice programs;

- ERWMS/ERWDS plan (for master's and doctoral studies).

17. **Before the start of the theoretical period** of training in the "UNIVER" system, Educational and methodological complexes of disciplines (EMCD) should be placed in accordance with the educational program.

18. A university teacher has the freedom to choose the methods and forms of organizing and conducting training sessions, teaching methods, subject to the requirements of curricula and curricula.

19. **Curricula are divided into:**

1) modular curricula (MC);

2) individual curricula (IC);

3) working curricula (WC)

20. EPs are developed in the direction of higher and postgraduate education and are approved.

The EP determines the labor intensity of each academic discipline and each type of educational activity (practice, ERWMS/ERWDS master's/doctoral student, state exams, writing and defending a thesis (project), master's or doctoral dissertation in credits (ECTS), and the component of choice by each cycle of academic disciplines is indicated by the total number of credits.

21. In addition to the EP, a Catalog of Elective Disciplines (QED) is being developed, which provides university students with the opportunity of an alternative choice of elective academic disciplines. The list of disciplines of the elective component is determined in accordance with the requests of employers and the needs of the labor market.

22. Based on the MC and CED, a student (with the help of an advisor), a master's student and a doctoral student (under the guidance of a supervisor and a scientific consultant) compose an IC, which determines the individual learning trajectory of each student.

23. **The IC of the student.** The IC of the student includes the disciplines of the compulsory component and types of educational activities (practices, ERWMS/ERWDS), state exams, registration and defense of the thesis (project), master's / doctoral dissertation from the EP and the discipline of the component of choice from the CED

24. **The IC is approved by the director of the institute in triplicate:** one is kept at the department and serves as the basis for monitoring the implementation and development of the professional curriculum by the student, the second is transferred to the registration department for organizing interim attestation, the third is handed to the student.

25. **The WC is compiled for one year** based on the EP of the full term of study and includes the disciplines of the university component and the elective component, indicating the number of credits, the order of their study, types of training sessions and forms of control.

26. The list of disciplines of the compulsory component is determined by the state compulsory standards of higher and postgraduate education. Reducing the volume of GED disciplines is not allowed. The exception is abbreviated master's educational programs based on distance learning technology. Previously achieved learning outcomes for students enrolled on the basis of technical, vocational, post-secondary education at DET are redefended. The list of disciplines of the elective component is determined by the CED, taking into account the expectations of employers and the needs of the labor market.

27. Each discipline, as a rule, has one non-repeating name, is studied for one semester, with the exception of physical culture, languages.

28. The modular curriculum is built on the principle of a logical sequence of studying disciplines and taking into account prerequisites.

29. WC serves as the basis for calculating the labor intensity of the teacher's educational work.

EDUCATIONAL PROGRAMS

To improve the effectiveness of learning outcomes, update the content and ensure its quality in accordance with the requirements of the modern labor market, the university uses an **integrated approach to the formation of educational programs based on the modular principle.**

The essence of modular training is that the content of training is structured into autonomous organizational and methodological modules, the content and volume of which may vary depending on didactic goals, profile and level differentiation of students.

30. **The main principles of modular learning are:**

1) a systematic approach to building the structure of educational programs, a specific discipline and determining their content;

2) structuring knowledge into separate elements and a clearly defined approach of cooperation between teachers and students;

3) ensuring methodically correct coordination of all types of training sessions within each module and between them;

4) flexibility in the structure of building a modular course and the educational programs themselves;

5) effective control of students' knowledge, dispersal of control measures throughout the semester;

6) the possibility of implementing the methodological principles of developing education, under which the prerequisites for the creative activity of students are created.

31. **The modular principle of building an educational program allows:**

- to implement the student-centered nature of education, which contributes to the development of systemic thinking in students, the ability to set educational goals and obtain specific results in the form of necessary competencies;

- to increase students' motivation for learning, develop responsibility for the final results of learning;

- to provide an integral, comprehensive formation of content, based on qualification goals and desired learning outcomes;

- to clarify the place, role, sequence and volume of individual academic disciplines in the formation of professional competencies of future specialists, thereby significantly optimizing the content of training;

- to expand the flexibility and variability of the educational program due to the mobility and dynamism of its constituent modules;

- to expand the possibilities of students to build various individual educational trajectories;

- to increase the social role of the university in personnel training in the context of market changes in the labor market.

32. Educational programs (hereinafter - EP) are developed in the context of a competency-based training model for specialists for all levels of education in all specialties and forms of education in accordance with the state compulsory standard of higher and postgraduate education in terms of credits in the context of cycles of disciplines.

Competences are divided into competencies related to the subject area and general.

33. **The main documents governing the development of modules are:**

– State obligatory standard of higher education, State obligatory standard of postgraduate education, approved by the Order of the Ministry of Education and Science of the Republic of Kazakhstan dated October 31, 2018 No. 604 (with amendments and additions made in accordance with the order of the Ministry of Education and Science of the Republic of Kazakhstan dated 05.05.2020 No. 182)

– Rules for organizing the educational process on credit technology of education, approved by the order of the Ministry of Education and Science of the Republic of Kazakhstan dated April 20, 2011 No. 152 (as amended and supplemented in accordance with the order of the Ministry of Education and Science of the Republic of Kazakhstan dated October 12, 2018 No. 563).

34. **Designing an educational program involves:**

− preliminary in-depth interdisciplinary study of the content of existing educational programs in order to exclude duplicate fragments from academic disciplines;

− determination of the list of training modules included in the EP;

− establishment of possible educational programs **Mino**r within one EP (**Major**);

− development of a system for the implementation of training modules and a qualitative update of the material and technical, information and library, publishing and printing base of the university;

− implementation of administrative and managerial activities aimed at updating the educational process on the principles of modular training.

35. The content of the EP is developed by the Academic Committee or a group of teachers, with the participation of employers and taking into account the opinions of students in accordance with the goals and objectives, indicating the volume, duration, learning outcomes, form of final control.

36. **The passport of the educational program includes:**

1) modular curriculum;

2) description of the purpose and objectives of the EP;

3) general (OC) and subject (SC) competencies of the graduate;

4) learning outcomes (LO);

5) a matrix for correlating learning outcomes with the general and subject competencies being formed;

6) a brief description of the disciplines, indicating the formed competencies and learning outcomes.

37. Modules of the educational program are logically interrelated disciplines in specific areas of training. The volume of one module of the educational program is 2 or more academic disciplines.

38. **The content of the modules is determined by** the learning outcomes in the form of competencies of the corresponding level of higher and postgraduate education, formulated on the basis of the Dublin descriptors (Appendix 1).

39. Based on the Dublin Descriptors, there are eight main learning outcomes**:**

– knowledge and understanding;

– application of knowledge and understanding;

– formation of judgments;

– application of knowledge for solving educational, practical and professional tasks;

– learning skills or ability to learn;

– knowledge of research methods and academic writing;

– application of knowledge and understanding of facts, phenomena, theories;

– understanding of the values of the principles and culture of academic integrity.

40. **Learning outcomes are formulated both for the entire program and for each individual discipline** and involve the development of new methods of teaching and learning, as well as the choice of adequate forms and methods of monitoring and evaluation.

41. **Learning Outcomesя:**

– describe what the student should know, understand and be able to demonstrate after mastering the educational program or discipline;

– guide the teaching staff to the formation of the expected skills and competencies of students in the format of student-centered learning;

– ensure the participation of employers in the design of the educational program in order to form useful knowledge and skills of the graduate, necessary in the conditions of modern labor market requirements.

42. **The learning outcomes of curricula should reflect:**

1) Deep and complete understanding of your subject area;

2) Critical thinking, curiosity, creativity and a broad outlook;

3) Leadership skills and the ability to collectively make informed decisions;

4) Entrepreneurship, independence and the ability to create new opportunities;

5) Ability to be mobile and flexible mediator between languages and cultures;

6) The ability to be a cultured and tolerant citizen of the world, while remaining a responsible citizen of one's country;

7) High level of personal consciousness, and willingness to take a leading role in the development of the country.

8) Motivation of students to an active role in the joint creation of the learning process, participation in the development of educational programs.

43. Learning outcomes should be realistically achievable and manageable, taking into account prior knowledge, available time and learning opportunities.

Competences, formulated clearly, concisely and understandably, should reflect the ability of students to demonstrate knowledge, understanding, skills, i.e. what they have learned.

44. Each module of the educational program is focused on achieving a certain learning outcome, that is, competence. At the same time, modules based on the content unity of disciplines can be built according to a "horizontal" or "vertical" scheme.

45. **In the "horizontal" module, In the "horizontal" module, all constituent disciplines make an approximately equal and relatively independent contribution to the educational result, which can be studied in parallel**

46. **The "vertical" module** includes sequentially studied disciplines aimed at achieving a certain educational result, from fundamental and general professional to special narrowly applied.

47. **General modules,** consisting of the disciplines of the compulsory component of the GED cycle, are developed by the relevant special departments and are mandatory for all educational programs.

48. **Mandatory modules** of the specialty include disciplines of the university component of MDand BD cycles, may include disciplines and types of practices, taking into account the specifics of the direction of training.

49. Educational programs include interdisciplinary modules consisting of independent training modules (submodules, sections, topics) aimed at developing general educational or additional competencies. At the same time, in the case of unity of goals, several disciplines can be combined into one module.

50. **Types of professional practices** are included in the relevant modules of the educational program, depending on the relationship and unity of purpose with the academic disciplines. Each type of professional practice can belong to different modules, while the timing, types and content of practices are set taking into account prerequisites.

51. Upon completion of the study of the module, the final control is carried out in the form of an independent examination (oral, written, in the form of testing) for each component - the academic discipline.

52. If a comprehensive examination is conducted, questions on the main component are included in the final control program, and for other components, the form of final control is an abstract, or an essay, or a term paper (project).

With a comprehensive exam, an assessment is made both for the module as a whole, and for each of its components - the academic discipline separately.

53. The condition for obtaining credits for the module is the completion of all types of educational work for each component and a positive assessment for the final control.

If, with an unsatisfactory assessment of the final control for the module as a whole, the student has positive marks for its individual components - academic disciplines, then they are re-read. Subsequently, the student does not study these disciplines.

54. The structure of the modular educational program **(Appendix 2)** includes the following components**:**

1) the name of the educational program;

2) level of the educational program: (bachelor's / master's / PhD doctoral studies);

3) passport of the educational program (list of competencies, learning outcomes of the graduate of the educational program);

4) the content of the educational program within the types of modules, indicating in the context of each discipline the competencies being formed, the volume in ECTS, the period of study, the components of the module (the code and name of the components of the module (disciplines, practices, etc.), cycles of disciplines GED, MD, BD, belonging to a university component or a component of choice, a form of control for each component of the module);

5) a summary table reflecting the volume of disbursed credits in the context of the modules of the educational program.

55. **The main criterion for the completion of the educational process in the EP of the specialty is the development in the preparation:**

- *bachelors* - 240 ECTS for theoretical studies, credits by type of practice, 300 ECTS for educational programs in the field of architecture and design;

- *master's (profile direction with a term of study of 1 year)* - at least 60 ECTS, of which at least 25 credits of theoretical training, at least 5 credits of practice, at least 13 credits of experimental research work;

- *master's (scientific and pedagogical direction)* - at least 120 ECTS, of which at least 84 credits of theoretical training, at least 13 credits of practice, at least 24 credits of research work;

56. *Doctors of Philosophy (PhD)* - at least 180 credits, of which at least 30 credits of theoretical training, at least 23 credits of practice and at least 115 credits of research (experimental research) work.

57. **The educational** program is developed in the direction of training by a group of developers, has a "master" in the person of the head or leading professor of the graduating department

58. The educational and methodological department of the department for designing educational programs conducts an examination of the EP, analyzes the correctness of the compilation of the MC as a whole, the content of the program passport, compliance with the established requirements of the State Educational Standard and CTO.

59. **The EP i**s being discussed at the EMC of the Institute (Faculty), approved by the Rector of the University based on the decision of the Academic Council of the University.

PLANNING THE WORKING/ACADEMIC LOAD OF TEACHING STAFF AND STUDENTS

60. When planning the educational process, the university is guided by the norms for the distribution of components of the educational program for bachelor's, master's and doctoral studies in accordance with the relevant annexes to the State Compulsory Standard of Higher and Postgraduate Education.

61. Planning of the teaching load of the teaching staff is carried out in academic hours and / or credits. At the same time, the pedagogical load in the classroom is calculated based on the norm that 1 academic hour is equal to 50 minutes. The time spent on individual types of work with the student is calculated on the basis of time norms in accordance with the approved Regulations "Uniform time norms for calculating the volume of pedagogical workload performed by the teaching staff of Abai KazNPU."

62. Accounting for the labor intensity of all types of work is carried out according to the volume of mastered material and is measured in credits, which are units of measurement of the labor costs of students and teachers necessary to achieve specific learning outcomes. At the same time, there is an accumulative credit system that takes into account disbursed credits at all levels of education.

Credits reflect the conditional "cost" of individual disciplines and / or modules (elements) of the educational program. The concept of total labor intensity includes: lectures, practical (seminar), laboratory, studio classes, independent work of students, term papers, settlement and graphic work (projects), all types of professional practice, preparation and passing of the final attestation.

The total labor intensity of theoretical training is determined by the list of academic disciplines studied.

63. When organizing the educational process according to the credit technology of education, the volume of each academic discipline is an integer number of academic credits. At the same time, the discipline is assessed with a volume of at least 5 academic credits. It is allowed to evaluate the discipline in 3-4 academic credits.

64. Labor intensity of one Kazakh academic credit (30 academic hours) corresponds to 1 ECTS credit (25-30 academic hours).

65. One academic hour is equal to 50 minutes for different types of educational work, all types of practice, research work (experimental research) of students, final attestation of students.

66. The ratio of time between the contact work of the student with the teacher and the IWS for all types of educational activities is determined by the university independently. At the same time, the volume of classroom work is at least 30% of the volume of each discipline..

67. Planning of theoretical training and intermediate attestation is carried out by a single amount of credits, i.e. the total number of credits for each discipline includes both its study and the preparation and passing of forms of interim attestation in this discipline. Each academic discipline is studied in one academic period and ends with a final control.

68. The full academic load of one academic year corresponds to 60 academic credits or 1800 academic hours. At the same time, during one semester, a student masters 30 academic credits. It is allowed for a student to acquire a smaller or larger number of academic credits per semester. For certain categories of students, depending on the form and technology of education, the actual time to achieve learning outcomes may differ.

69. 30 credits = 900 academic hours, of which 270 academic hours are classroom work (30%), 510 academic hours of IWST (60%), 90 academic hours of preparation and passing of interim attestation (10%). 1 week = 18 academic hours of classroom studies + 36 academic hours. IWST = 54 academic hours. – average weekly load of students.

70. The number of academic credits and the required volume of the educational program of higher education for students enrolled on the basis of a technical and vocational program or a post-secondary program, or a higher education program, or on the basis of a general secondary education program for studying in shortened educational programs of higher education with an accelerated

period of study is determined by the university independently, taking into account the recognition of previously achieved learning outcomes of formal education.

71. The total teaching load, in addition to the classroom work, includes the following types of independent study work of the student: essays, abstracts, term papers (projects), laboratory work, preparation for various types of current, intermediate and final control, collection of materials and writing a thesis (project), master's or doctoral dissertation.

72. Physical education classes are not accompanied by additional hours of IWS.

Disciplines "Professional Kazakh / Russian language", "Professional-oriented foreign language" are assigned to language or profiling departments according to the relevant educational program.

73. The total amount of all types of professional practices in master's educational programs is at least 6 credits, in pedagogical specialties - up to 20 credits.

74. Professional practice is an obligatory type of educational work of a student.

The main types of professional practice are educational, pedagogical, industrial and undergraduate.

When organizing the educational process, it is allowed to introduce professional practice both separately from the academic period and in parallel with the academic period.

The results of professional practice are taken into account when summing up the results of the interim attestation. The duration of the practice is determined in weeks based on the normative time of the student's work in practice during the week, equal to 30 hours (6 hours a day with a 5-day working week).

75. The final attestation of a bachelor's degree is 12 academic credits or no more than 5% of the total volume of the educational program of higher education and is carried out in the form of writing and defending a thesis or a diploma project, in exceptional cases, preparing and passing two comprehensive exams.

76. **The total number of hours of the final attestation corresponds to 360 (12x30) hours, i.e. 6.6 weeks.**

77. The planning of the final attestationn of students in weeks is determined based on the standard work time of students during the week, equal to 54 hours **(9 hours a day, including IWS, with a 6-day working week).**

78. The final attestation of the master's program is 12 academic credits or no more than 10% of the total volume of the educational program of the master's program in the scientific and pedagogical direction (20% or 13% in the profile master's program with a typical study period of 1 year or 1.5 years, respectively) and is carried out in the form of writing and defending a master's thesis (project). The final attestation of a doctoral student is 12 academic credits or 6% of the total volume of the doctoral educational program and is carried out in the form of writing and defending a doctoral dissertation (project)

79. **The total amount of final attestation (in hours) and physical education classes are not included in the average weekly workload of a student**.

80. The number of weeks by type of activity may vary, while the average weekly workload of a **student should not exceed 57 hour**s (excluding the discipline "Physical Education").

81. Lectures are planned for teachers who have the degree of Doctor of Science and (or) Candidate of Science, the degree of Doctor of Philosophy (PhD) and (or) Doctor in the field, academic titles (associate professor (associate professor), professor), as well as with master's degrees relevant sciences and (or) senior teachers with at least three years of experience as a teacher or at least five years of practical experience in the profile.

Scientists, honored workers of culture, art, sports, members of creative unions or experienced specialists may be involved in lecturing and (or) conducting other types of training sessions.

Diploma works or projects are supervised by teachers in the field and (or) specialists corresponding to the 8th level of the National Qualification Framework with at least 3 years of work experience. To the 8th level correspond specialists who have a PhD degree, a PhD degree in their field, a candidate of science, a doctor of science or a higher professional education and practical experience in their specialty, or managerial work experience.

The suopervision of the master's thesis (project) is carried out by a teacher who has the academic degree "candidate of science", or "doctor of science", or "doctor of philosophy (PhD)", or "doctor by profile", or the academic degree "doctor of philosophy (PhD)", or "Doctor by profile", or the degree of "Doctor of Philosophy (PhD)", or "Doctor by profile", corresponding to the profile of the requested direction, with at least three years of scientific and pedagogical work experience, being the author of 5 scientific articles over the past five years in publications included in the List of scientific publications recommended for the publication of the main results of scientific activity, approved by the authorized body in the field of education and science and 1 scientific article in an international peer-reviewed scientific journal that has an impact factor according to JCR or indexed in one of the Science Citation Index databases Expanded, Social Science Citation Index or Arts and Humanities Citation Index in Web of Science Core Collection or CiteScore percentile score at least 25 in the Scopus database.

The scientific supervision of doctoral students is carried out by a teacher who has the academic degree "candidate of science", or "doctor of science", or "doctor of philosophy (PhD)", or "doctor in profile", or the academic degree "doctor of philosophy (PhD)", or "doctor by profile", or the degree of "Doctor of Philosophy (PhD)", or "Doctor by profile", at least three years of scientific and pedagogical work experience, who is the author of:

- in the areas of training 8D05 "Natural Sciences, Mathematics and Statistics", 8D06 "Information and Communication Technologies", 2 articles in international peer-reviewed scientific journals included in the 1st, 2nd, 3rd quartile according to JCR in the Web of Science Core Collection or having CiteScore percentile score of at least 35, or Hirsch index of 2 or more;

- in other areas of training, being the author of 5 scientific articles in publications on the profile included in the list of publications recommended for publishing the results of scientific activity and 1 scientific article in an international peer-reviewed scientific journal that has an impact factor according to JCR or indexed in one of the databases Science Citation Index Expanded, Social Science Citation Index, or Arts and Humanities Citation Index in the Web of Science Core Collection or with a CiteScore percentile score of at least 35 in the Scopus database

CHOICE OF EDUCATIONAL TRAJECTORY.
THE ORDER OF REGISTRATION OF STUDENTS

The credit technology of education is based on the independent planning of the educational program by the student, the choice of an individual learning path, and the motivation to increase the level of self-education.

82. A student (with the help of an academic mentor - adviser), master's and doctoral student (under the guidance of a supervisor and a scientific consultant) form an individual learning trajectory.

83. At the "entrance" a master's/doctoral student must have all the prerequisites necessary for mastering the relevant professional curriculum of a master's/doctoral program. The list of required prerequisites is determined by the university.

In the absence of the necessary prerequisites, the master's/doctoral student is allowed to master them on a paid basis. In this case, studies in the master's/doctoral studies begin after the full development of the prerequisites.

84. To ensure broad awareness of students on the content of elective disciplines, the University publishes a **Catalog of elective disciplines** for each block of the standard curriculum. CED is formed by departments and brought to the attention of students.

85. Based on the educational program and CED, the student develops IC with the help of advisors. The IC includes disciplines and types of educational activities (practices, research / experimental research work, forms of final attestation) of the mandatory component (MC), the university component (UC) and the elective component (EC).

86. When determining an individual learning path within the university component and (or) an elective component, a student chooses disciplines for the main educational program (Major) and (or) for an additional educational program (Minor).

87. The procedure for choosing and mastering disciplines in the main educational program is carried out taking into account the presence of prerequisites.

The procedure for choosing and mastering disciplines for an additional educational program is carried out to obtain additional competencies in related or specialized EPs, as well as to meet the personal needs of the student.

88. The volume of disciplines chosen for the additional educational program is established by the university independently. At the same time, the disciplines of the additional EP are studied by students within the framework of the disciplines of UC and EC, and their volume is included in the total amount of academic credits required to award the appropriate degree or qualification in the main educational program.

The choice of disciplines should be carried out with the obligatory consideration of the logical sequence of their study. A student cannot be registered for a discipline if in the previous semester he did not master the prerequisites necessary for studying it.

89. The choice of basic disciplines is carried out taking into account the professional orientation of the student, but the IC, at the request of the student, may also include the disciplines declared in the block of basic disciplines for other educational programs. IC determines the individual educational trajectory of each student separately.

90. **When compiling an IC, students should:**

- get acquainted with the rules for organizing the educational process on credit technology of education;

- observe the established deadlines for registration for academic disciplines and for making changes to the IC;

- enroll in the disciplines taking into account the mastered prerequisites;

- enroll for at least the prescribed number of credits in the academic year to master the educational program of the appropriate level.

91. Registration of students for the study of disciplines is organized by the office of the Registrar with the methodological and advisory assistance of the departments, the directorate of the institute and advisers. Registration deadlines are indicated in the Academic Calendar.

92. Registration for academic disciplines is carried out by students after a detailed discussion of their individual learning trajectory with an advisor, who provides explanations on the choice of disciplines in accordance with the standard curriculum of the specialty and the Catalog of elective disciplines.

93. **Registration procedure:**

1) Registration of newly enrolled in Abai KazNPU is made before the start of the first semester during the orientation week. For this category of students, the basis for access to registration is the order to enroll in the number of students of the university and payment for the semester (if the training is carried out on a paid basis).

2) For new students to the university during the orientation week, the dates of which are indicated in the Academic calendar, a general acquaintance with the credit system of education, the registration procedure for disciplines is carried out. During this period, meetings are held with representatives of the administration, directors of institutes, heads of departments, advisors. After consultation with the adviser, the newly enrolled in the university enrolls in the selected disciplines with an indication of the academic period of their study and thereby forms their individual curriculum for the upcoming academic year.

3) The remaining students are registered for the disciplines of the next academic year and re-study of academic disciplines (Retake) during the registration period indicated in the Academic calendar (March-April).

94. **The basis for access to registration is:**

1) passing all the prerequisites required to study a particular discipline;

2) no financial debt for tuition fees;

3) passing by students of a comprehensive medical examination (at least once per academic year).

95. Academic streams and groups are formed on the principle of a sufficient number of students enrolled in a given discipline and to a given teacher. A sufficient level of profitability of the academic flow is 50-70 students, the academic group - at least 20-25 people, the academic subgroup - 10-12 people.

96. In the event that fewer students signed up for this discipline during the registration period than the minimum established, then the discipline is not opened and is not included in the working curriculum, which is announced on the information stand and on the pages of the institute of the educational portal of the university. Students enrolled in this discipline must submit an application for changes to the IC by **August 30**.

97. In case of registration for an academic discipline of students in excess of the maximum number established, an additional academic stream is formed for this discipline.

98. Academic streams of students in elective disciplines of specialties with a small contingent of students are formed on the principle of enrolling all students in one discipline.

99. Abai KazNPU encourages the use of distance learning technologies based on modern virtual learning platforms. It is allowed to study individual disciplines of the curriculum using distance technologies.

100. If the student, transferred to the next course, did not register for academic disciplines within the prescribed period and did not form his individual curriculum, then the working curriculum of this course is taken as the basis for his training.

101. A student of the second year and older has the right to make changes to his individual curriculum in the amount of **not more than 10%** of the total number of credits before the start of the semester of theoretical education. In this case, the deadline for submitting the IC to the registration department is the 1st week of the semester.

102. Students on a paid basis, depending on solvency, form of education, individual abilities, can form their own IC with fewer credits than established for mastering the educational program of the corresponding level, but at the same time, the period of study increases.

103. If a student refuses to pass the discipline of the compulsory component provided for by the state compulsory standard of education, then he is obliged to register for this discipline in another semester for an additional fee. This condition also applies to students on a state educational grant.

104. A student within the framework of academic mobility has the right to study certain disciplines in other universities, including abroad.

105. In the case of studying certain disciplines at another university, the student submits a transcript indicating the final grades and the number of credits disbursed to the office of the Registrar of the University for subsequent transfer.

106. **An individual work plan for a master's / doctoral student** is drawn up for the entire period of study (if necessary, it can be updated annually) and includes the following sections:
1) theoretical training;
2) research / experimental research work (topic, direction of research, timing and reporting form);
3) practice (program, base, terms and reporting form);
4) the topic of the master's / doctoral thesis with justification and structure;
5) plan for the implementation of a master's / doctoral dissertation;
6) plan for scientific publications and internships, including foreign ones.

107. **The student is responsible for compiling the IC and the completeness of mastering the course of study in accordance with the requirements of the educational program.**

108. The formed IC in 3 copies is signed by the students and submitted to the adviser (scientific adviser, scientific consultant) for approval. Advisor (scientific adviser, scientific consultant), in the absence of comments, signs the IC.

109. After closing the entry for academic disciplines, making adjustments in the prescribed manner, the IEP of students is approved by the director of the institute and serves as the basis for drawing up a working curriculum, calculating the payment for tuition fees in a given academic year.

110. After approval, one copy of the IC remains with the student, the second copy is transferred by the adviser to the office of the Registrar for the organization of boundary control of knowledge and interim attestation, the third is stored at the department and serves as the basis for monitoring the implementation and development of the educational program by the student.

111. Registration for the re-study of the discipline (Retake) is carried out within the established registration deadlines according to the Academic calendar, but provides for an advance payment for tuition, since the re-study of the discipline is carried out only on a paid basis for students of all specialties and forms of education.

112. The student's IC is registered under his personal identification number ID (login).

ONTROL OF EDUCATIONAL ACHIEVEMENTS OF STUDENTS

113. **In order to improve the quality of the implementation of the educational program and ensure the efficiency, objectivity of assessing the educational achievements of students, the processes of learning and final control are separated.**

The organization of the system for monitoring the educational achievements of students is carried out by the office of the Registrar, who reports to the Vice-Rector for Academic Affairs.

114. To check the educational achievements of students, the following **types of control of students' knowledge are provided:**

‒ current control;

‒ interim attestation;

‒ final attestation.

115. Current control, interim and final attestations are carried out in order to determine the degree of mastering by students of educational programs and state compulsory standards of higher and postgraduate education.

116. Current control, interim and final attestations of students are carried out in accordance with the approved terms of the Academic calendar.

117. **The current control** of the progress of students is carried out on each topic of the academic discipline and includes the control of knowledge in classroom and extracurricular classes. The assessment of the current control (the assessment of the admission rating) is the sum of the assessments of the current control in the classroom and extracurricular classes and the assessments of midterm control.

118. The curriculum of the discipline defines various types of current monitoring of students' progress: oral survey, written control, combined control, presentation of homework, discussions, trainings, round tables, case studies, tests, etc.

119. The applied criteria and methods for assessing the educational achievements of students should be brought to their attention at the first lesson in academic discipline**e.**

120. **The current control** of students' progress is carried out on each topic of the academic discipline and includes the control of knowledge in the classroom (seminars and practical classes, for completed laboratory work) and extracurricular activities (homework, IWS assignments).

121. Coursework, calculation-graphic and other types of work provided for by the curriculum must be defended before the start of the examination session and serve as admission to the exam in this discipline. Estimates for these types of work must necessarily be taken into account when calculating the rating (that is, when summing up the rating control) admission in the discipline.

122. When monitoring progress, the educational achievements of students at all levels of education (bachelor's, master's, doctoral studies) and forms of education (full-time, distance learning) according to the final control and final attestation are evaluated on a 100-point scale. Under the current control, an accumulative system operates.

123. Current control of the progress of distance learning students is carried out both before and during the study and examination session, which is carried out in accordance with the Academic calendar.

At the same time, a distance learning student, before the start of the educational and examination session, submits all types of control and settlement and graphic works, term papers (projects), as well as certain types of homework, IWS, midterm control in accordance with the curriculum of the discipline.

When conducting training sessions in the distance learning format, attendance is taken into account by the teacher based on the video broadcast of the stream from the account of each of the students, as well as data (logs) on the actions of the participants in the online session, regardless of the platform and service used (UNIVER, LMS MOODLE, ZOOM etc). In the absence of constant visual contact with the student using the platform or service used, the teacher fixes the absence of the lesson by the student for an unexcused reason. If there are technical problems that make it impossible

to broadcast the video stream, confirmation of the actual participation of the student in the lesson is the responsibility of the teacher (periodic voice survey, content survey for engagement, etc.).

When conducting training sessions (broadcasting a video stream) in the format of distance learning or work, teachers and students are required to observe visual and speech etiquette, namely: to comply with the requirements for a neat appearance, not to allow demonstration of open parts of the body, obscene, provocative or violating the norms of the legislation of the Republic of Kazakhstan images, including on clothing and background, not involve in the broadcast of persons who are not students of this course, do not show pets, do not perform any other actions that may lead to distraction or disruption of the normal course of the lesson or other academic event. If the student violates these requirements, the teacher or any other person with academic administrative authority must terminate or block the student's access to this lesson/event and fix the fact of missing the lesson without a good reason. Depending on the nature of violations of these rules, the university administration, teachers and students have the right to apply to the relevant committee of the higher school in order to bring the violator to disciplinary responsibility.

Interim attestation in the format of distance learning using proctoring technology takes place strictly according to the approved schedule. All exams are held only on the official information and educational platforms of the university: UNIVER, LMS MOODLE.

124. Records on the results of current control and assessment of knowledge are maintained through regular registration of educational achievements of students.

125. **Midterm control** is the control of educational achievements, carried out upon completion of a section (module) of one academic discipline. Conducted at least twice (on the 8th and 15th weeks of theoretical training) during one academic period within one academic discipline.

126. **The form of conducting current and midterm controls,** depending on the specifics of the discipline, is established by the teaching teacher. Thus, current and midterm control can be carried out in the form of colloquia, computer or blank testing, written tests, assessment of students' participation in disputes, round tables, business games, solving situational problems, etc. Detailed information on the forms of conducting current and midterm control of educational achievements, types of tasks, deadlines for their implementation and distribution of rating points by discipline is included in the discipline syllabus and brought to the attention of students in the first week of the semester.

127. If in the discipline, according to the curriculum, only the course work (project) is defined as the form of control, then the assessment for the defense of the course work (project) is the final grade for the discipline as a whole.

128. For the current control of students' knowledge, the validity and objectivity of the assessment of midterm control, the responsibility lies with the teacher leading the class.

129. **Changes in the results of current and midterm control of knowledge in order to improve them are not allowed.**

130. According to the results of the student rating provided by the office of the Registrar, the director of the institute may inform parents about absenteeism or student failure, i.e. take precautionary measures.

131. When calculating the rating of admission, the assessments for the defense of settlement-graphic, term papers provided for by the curriculum are necessarily taken into account. The labor intensity of term papers (projects) is included in the total labor intensity of the discipline.

132. The assessment of the rating of admission to the interim attestation (exam) is cumulative and consists of the assessments of the current performance control and assessments of midterm control (2 midterm control during the semester).

The final result of the current monitoring of progress (evaluation of the admission rating), is summed up by calculating the arithmetic mean of the sum of all marks received during the academic period.

133. **Students who do not have a positive admission rating (less than 50%) are not allowed to interim attestation in the relevant discipline.**

134. **Interim attestation** of students in order to assess the quality of mastering the program of academic discipline by students is carried out in accordance with the Academic calendar, working curriculum and professional training programs developed on the basis of the state compulsory standard of higher and postgraduate education.

Interim attestation of students is carried out during the winter/spring examination session. The form of the interim attestation exam is determined by the decision of the academic council of the university.

135. Monitoring and evaluation of educational achievements of students are carried out in accordance with the internal regulatory documents of Abai KazNPU.

136. The organization and conduct of the interim attestation of university students is assigned to the office of the Registrar.

137. **Forms of interim attestation:**
– differential pass-fail exams;
– test;
– oral exam;
– written exam.

138. **Differential pass-fail exams** are a form of verification of students' performance of laboratory and calculation and graphic assignments, term papers (projects), ERWMS/ERWDS, professional practice, in accordance with the professional curriculum.

Differential pass-fail exams are set in accordance with the point-rating letter system of assessments and are taken into account when calculating the transfer score, provided that an appropriate number of credits are allocated for these types of work.

139. **Examinations** serve as a form of checking the educational achievements of students throughout the professional curriculum of the discipline and aim to evaluate educational achievements for the academic period.

140. The form and procedure for conducting the exam for each academic discipline is established on the basis of the decision of the Academic Council of the University.

141. **Various types** of indicators of students' educational achievements are used: control questions, tickets, tests (open, closed, combined, for compliance, essays, etc.).

142. **Control questions** are developed for all topics of the curriculum. Depending on the nature of the application, they have a concise wording (to be included in the ticket), essential content or thematic feature

143. Control questions are developed for all topics of the curriculum. Depending on the nature of the application, they have a concise wording (to be included in the ticket), essential content or thematic feature.

144. **Tests** are developed on the basis of test tasks and should be focused on determining the level of assimilation of key concepts, topics and sections of the curriculum in the discipline. One test, as a rule, includes 20 test tasks, has three levels of difficulty: one-point - 5 test tasks (easy level of complexity), two-point - 10 test tasks (medium level of complexity), three-point - 5 test tasks (high level of complexity). Various types of test items are used (closed type, i.e. contain five answer options, one of which is correct, EEEA disciplines contain five or more answer options, of which one or more are correct).

Testing is carried out in the form of interactive testing. Interactive testing is carried out using a computer, based on the "Hardware and software complex" UNIVER ".

Comprehensive interactive testing is carried out for no more than

two disciplines in one exam. Time is allotted for testing at the rate of 1.5 minutes per one test task, except for EEEA disciplines. In the disciplines of EEEA, time is allotted at the rate of 2 minutes for one test task.

145. Control and assessment of knowledge of full-time, distance learning students is carried out on the basis of common meters.

146. **In the oral form of the exam,** it is not allowed to pass two or more exams on the same day.

147. To conduct an oral examination, as well as to check written examination papers, an examination committee is appointed from among leading professors, associate professors who have qualifications corresponding to the profile of a given academic discipline, and, as a rule, did not conduct training sessions in this academic group (stream). **One teacher can check no more than 70 written works.**

148. If a discipline is studied over several academic periods, then the final control is carried out on the part of the discipline studied in this academic period.

149. The frequency and duration of the interim attestation (at least 1 week) is determined by the Academic calendar. Based on the Academic Calendar, an exam schedule is compiled, which is approved by the Vice-Rector for Academic Affairs and brought to the attention of students and teachers **no later than 2 weeks before the start of the examination session.**

150. **Admission to the examination session is carried out in two stages:**

1)   at the first stage, by the general order of the director of the institute, admission to the examination session is made for students who do not have arrears in tuition fees, academic debts on prerequisites, who are not on academic leave or on long-term treatment;

2)   at the second stage, automatic admission to the exam in the discipline is carried out based on the assessment of the admission rating, determined by the results of the current and boundary control of progress. This admission is carried out by the office of the Registrar.

151. Admission to the exam in the discipline of distance learning students is carried out in the same manner as full-time students.

152. In the order of the director of the institute on admission to the examination session, the surname, name, patronymic, course, educational program of the student is indicated.

153. **Students must pass all exams** in strict accordance with the individual curriculum for the approved curriculum of disciplines, the same for all forms of education.

154. Students can also take exams in the disciplines of additional types of education, the results of which are recorded in the examination sheet and transcript (except for military training).

155. When appearing for an exam, a student must have a student card with him.

156. In some cases, (due to illness, family and work circumstances), the student is allowed to take the examination session according to an **individual schedule**.

157. Passing an examination session on an individual schedule is allowed if a confirming certificate is provided: on illness, in connection with the birth of a child, with the death of close relatives, in connection with a business or study trip.

158. If the student, who completed the discipline program in full, did not appear for the exam, in the examination sheet, opposite his surname, the mark "did not appear" is made. If there is a good reason for this student, an individual exam schedule is established. In the absence of a valid reason, failure to appear for the exam is equated to an "unsatisfactory" grade, the retake of which is carried out in accordance with paragraph 224 of this Academic Policy.

159. The chairman of the examination committee enters the results of the exam into the information system "UNIVER" on the same day that the exam was held.

160. Based on the results of the examination session, the Registrar's office calculates the number of credits in academic disciplines of the completed academic period and forms summary statements of interim attestation, which are submitted to the relevant directorate of the institute for analysis and subsequent work.

161. The Office of the Registrar keeps a history of the educational achievements of students during the entire period of study, which is reflected in the transcript.

The transcript is issued to the student on the basis of his written application at any stage of his education.

162. Based on the results of the interim attestation, the Registrar's office compiles the academic rating of students.

163. The results of exams and proposals for improving the educational process after the completion of the examination session (interim attestetion) are submitted for discussion at meetings of the department, directorate and Academic Council of the University.

ASSESSMENT OF EDUCATIONAL ACHIEVEMENTS OF STUDENTS

164. The educational achievements of students in all types of training assignments and assignments are evaluated according to the **point-rating letter system for assessing knowledge**:

Grading by letter system	Digital equivalent	Points (in %t)	Assessment according to the traditional system
A	4,0	95-100	Excellent
A-	3,67	90-94	
B+	3,33	85-89	Good
B	3,0	80-84	
B-	2,67	75-79	
C+	2,33	70-74	
C	2,0	65-69	Satisfactorily
C-	1,67	60-64	
D+	1,33	55-59	
D-	1,0	50-54	
FX	0,5	25-49	Unsatisfactory
F	0	0-24	

165. **The grade "excellent"** corresponds to grades A, which has a digital equivalent of 4.0 and a percentage of 95-100%, and A–, which has a digital equivalent of 3.67 and a percentage of 90-94%. This grade is given if the student has shown complete assimilation of the program material and has not made any mistakes, inaccuracies, timely and correctly completed control and laboratory work and submitted reports on them, while showing original thinking, in a timely manner and without any passed colloquia and completed homework, was engaged in research work, independently used additional scientific literature in the study of the discipline, was able to independently systematize program material.

166. **The grade "good"** corresponds to the grades B+, which has a digital equivalent of 3.33 and a percentage of 85-89%, B, which has a digital equivalent of 3.0 and a percentage of 80-84%, and B–, which has a digital equivalent of 2.67 and a percentage of 75-79%, C + (since January 1, 2019), having a digital equivalent of 2.33 and a percentage of 70-74%, This grade is given if the student has mastered the program material by at least 75% and at the same time he did not make gross mistakes in answering, completed control and laboratory work in a timely manner and passed them without fundamental remarks, correctly completed and timely handed over colloquia and homework assignments without fundamental remarks, used additional literature as directed by the teacher, was engaged in research work, allowed unprincipled inaccuracies corrected by the student himself, managed to systematize the program material with the help of the teacher.

167. **The grade "satisfactory"** corresponds to grades C, which has a digital equivalent of 2.0 and a percentage of 65-69%, C–, which has a digital equivalent of 1.67 and a percentage of 60-64%, D +, which has a digital equivalent of 1.33 and percentage 55-59% and D having the equivalent of 1.0 and percentage 50-54%. This grade is given if the student has mastered the program material by at least 50%, when performing control and laboratory work, homework, he needed the help of a teacher, when passing the colloquium, he made inaccuracies and non-fundamental errors, inaccuracies, did not show activity in research work, was limited only to the educational literature indicated by the teacher, experienced more difficulties in systematizing the material.

168. **The grade "unsatisfactory"** corresponds to the rating FX. having a digital equivalent of 0.5 and a percentage of 25-49%. F, having a digital equivalent of 0 and a percentage of 0-49%. This grade is given if the student found gaps in the knowledge of the basic material provided for by the program, did not master more than half of the discipline program, made fundamental mistakes in the answers, did not complete individual tasks provided for by the forms of current, intermediate and final control, did not work through the entire main literature provided by the program.

169. A student who does not agree with the result of the final control has the right to file an appeal no later than the next business day after the exam.

170. **10 days** before the start of the examination session for the period of interim attestation, by order of the rector of the university, an appeal commission is created from among teachers whose qualifications correspond to the profile of the disciplines submitted for the examination session. The chairman of the appeal commission is the director of the institute, who organizes the work and controls the objectivity of the consideration of students' applications.

171. An application for appeal is submitted to the chairman of the appeal commission no later than the next working day after the exam.

172. The Appeals Commission may consider the student's application for an appeal without his participation, according to his application.

173. The Board of Appeal must, within 24 hours of filing an appeal, decide whether to revise the score or keep the original score.

174. The decision of the appeal commission is made on the basis of a repeated commission consideration of the results of the examination.

175. The decision is approved by a majority vote of the members of the appeal commission, is final and is not subject to revision. The results of the appeal are documented.

176. Based on the decision of the Appeals Commission, the Registrar's office draws up an individual examination sheet for the student (taking into account the appeal), which is attached to the main examination sheet.

177. After completing the exam in each discipline, the student is given a final grade, which serves as an assessment of his educational achievements.

The final grade is calculated by the formula:

$$И = \frac{P1 + P2}{2} x0,6 + Эx0,4 \quad \text{(for full-time education)},$$

P1 – assessment of the first admission rating of a full-time student;
P2 – assessment of the second admission rating of a full-time student;
Э – examination grade in the discipline.

178. The final grade for the discipline includes ratings of admission (arithmetic mean of grades based on the results of current and intermediate controls) and final control.

179. The assessment of the current progress control (admission rating) is at **least 60%** of the final grade of knowledge in the discipline, and the exam grade is at **least 40%** of the final grade of knowledge in the discipline.

180. A positive final grade serves as the basis for supplementing the mastered credits with the established number of credits in the relevant discipline and is entered in the student's transcript.

181. When a student receives an "unsatisfactory" grade for an interim attestation (exam), the final grade for the discipline is not calculated**.**

182. Documents submitted on the state of health after receiving an unsatisfactory examination mark are not considered.

183. **It is not allowed to retake a positive assessment** in the final control in order to increase it in the same period of interim attestation.

184. Retake a positive assessment of the final control is carried out during the additional (summer) semester.

185. Upon receipt of the "FX" grade "unsatisfactory" (25-49), it is allowed to retake the final control (exam) in accordance with the academic calendar of the university without re-passing the program of the academic discipline (module) no more than once.

186. In case of receiving an "unsatisfactory" grade corresponding to the sign "F" (0-24), the student is re-enrolled in this academic discipline / module, attends all types of training sessions, performs all types of educational work according to the program and retakes the final control.

187. The transcript must contain all the academic disciplines and (or) modules that the student studied, indicating all the grades received in the final control (exam), including the FX and F grades corresponding to the equivalent of "unsatisfactory".

188. To obtain a positive assessment, the student in the next academic period or in the summer semester again attends all types of training sessions provided for by the working curriculum for this discipline, receives admission and passes the final control. In this case, the student again goes through the procedure for enrolling in an academic discipline.

189. Based on the results of the academic year, taking into account the results of the summer semester, the Registrar's office calculates the student's average score (GPA) as a weighted average of the student's level of academic achievement (the ratio of the sum of the products of credits and the final grade in the discipline in digital terms to the sum of credits for the current academic period). GPA is fixed in the student's transcript. GPA is calculated using the formula:

$$GPA = \frac{Иц1 * К1 + Иц2 * К1 + ...Ицn * Кn}{К1 + К2 + ...Кn}$$

*Иц*1 .... – final grades in disciplines in digital terms;
*К*1........... – volumes of disciplines studied in credits;
n – the number of disciplines studied for the entire period of study.
GPA Calculation Example:
Modern history of Kazakhstan 4,00 x 3 = 12
Sociology 3,00 x 2 = 6
Physics 0,00 x 3 = 0
Sum = 12 + 6 + 0 = 18
Total number of credits = 3+2+3 = 8
GPA = Sum/total number of credits = 18 / 8 = 2,25.

There is a **GPA calculator** on the page of the office of the Registrar of the website of Abai KazNPU - www.kaznpu.kz, with the help of which a university student can independently calculate the current GPA of the examination session.

190. At the end of the academic year, based on the results of the examination sessions, students are transferred from course to course. Students (doctoral students, master's) who have scored the minimum level of the transfer score, on the basis of the presentation of the head of the registrar's office, by order of the rector, are transferred to the next course.

191. **A student who has not scored a transfer score at the end of the academic year, taking into account the results of the summer semester, remains on a second course of study.**

192. The value of the minimum transfer score for transferring from course to course in the context of courses of study is established by the Academic Council. The university has approved the following minimum transferable GPA score:

- *Bachelor's degree*
  – *from the 1st course to the 2nd – 2,00;*
  – *from the 2nd course to the 3rd – 2,20;*
  – *from the 3rd course to the 4th – 2,30;*
  – *from the 4th course to the 55th – 2,40*
- *Master's degree*
  – *from the 1st course to the 2nd – 2,30;*

- *PhD*
– *from the 1st course to the 2nd – 2,33;*
– *from the 2nd course to the 3rd – 2,67.*

193. A student who has completed the course program in full, but has not scored the minimum transfer score, in order to improve his grade point average (GPA), is given the opportunity in the summer semester to re-study individual disciplines on a paid basis and re-take exams on them.

194. With a positive result of re-passing the exam, the final grade is recalculated, which is recorded in the examination sheet and transcript.

When calculating the average grade point, the latest grades in the academic discipline are taken into account.

195. The transcript records all the final grades of the student, including the positive results of re-taking exams.

A student (doctoral student, master's) who has scored the minimum level of a transferable score and transferred to the next course of study, in the presence of an academic debt, re-studies the relevant disciplines on a paid basis and eliminates academic debts.

196. A student (master's, doctoral student) left for a second course of study may study according to a previously adopted individual curriculum or form a new individual curriculum.

197. A student on a state educational grant who has received a transferable GPA score, but is transferred to the next course of study with academic debts, does not lose the educational grant. In this case, the student must, on a paid basis, re-examine the disciplines in which he has debts and pass exams on them.

198. A student on a state educational grant, left for a second course of study, is **deprived of a state educational grant for a further period of study.**

199. In order to complete the training within the standard training period, the trainee is recommended to comply with the requirements for transferring from course to course. The course status changes regardless of the year of study if the student gains:

for 2nd year status - from 60 to 90 credits;
for 3rd year status - from 120 credits to 180 credits;
for 4th year status - from 180 credits.

Master's degree
for 2nd year status - from 60 to 90 credits;

PhD
for 2nd year status - from 60 to 120 credits;
for 3rd year status - from 120 credits

200. **Assessment for professional practice** (educational, pedagogical, industrial) is set as follows:

1)   When one head of practice is appointed (as a rule, for educational, educational and introductory, field, etc.), the assessment is made based on the results of defending the submitted report in accordance with the demonstrated knowledge of the protected object and the completed report.

2)   When appointing two practice leaders (as a rule, pedagogical, industrial, etc.), a final grade is given, taking into account the assessment by the head of the practice from the base of practice, the share of which is 30% of the final grade, and the grade for defending the submitted report by the head from university, the share of which is 60% of the final grade.

201. **Evaluation of the final attestation** of knowledge, skills, abilities and competencies of students is set taking into account the opinions of all members of the attestation commission on a point-rating letter system.

202. **The assessment for the defense of the thesis (project) / master's thesis** is set according to the point-rating letter system for assessing knowledge, taking into account the review of the supervisor, the review indicating the assessment of the reviewer / official opponent and the results of the defense itself.

203. For each form of final attestation, an independent assessment is made according to the point-rating letter system.

ELIMINATION OF ACADEMIC DEBT

A student's academic debt arises as a result of a low rating in a discipline, receiving an unsatisfactory grade in an exam, or failing to appear for an exam. In this case, the student does not collect the number of credits necessary to complete the current academic period.

The office of the Registrar sends to the directorate of the institute summary statements with the final results of the assessment of students' knowledge, by which students with academic debts are identified.

204. In case of missing classes during the semester, teachers send the student to the directorate for admission. In the directorate, on this occasion, an entry is made in the Journal of issuing admissions to classes. The student receives an explanatory note in writing or a certificate confirming the absence from classes for a good reason. After establishing the reason for the absence of classes, the directorate makes a decision on issuing or not issuing admission to classes.

205. The directorate issues admission to classes on the basis of:

− presented explanatory note;

− presented objective evidence of a good reason for missing classes (for example, a summons to the military registration and enlistment office).

206. **With a significant number of absences from classes for an unexcused reason (more than 40 hours), the directorate has the right to file a submission for expulsion of the student or deprive the student of scholarships.**

The expulsion of the student is issued by order of the rector of the university.

207. If a student missed a non-critical number of classes for objective reasons (for example, due to illness), then he is given the opportunity to master the educational material of the missed classes on his own.

IWS for studying the educational material of missed classes is controlled by the teacher in the form of tests, tests, abstracts, essays, reports, etc.

208. In the case when a student has absenteeism for an unexcused reason, additional educational measures may be applied to him:

− calling the student's parents;

− Interview with a advisor.

Educational activities should be aimed at establishing the reasons for absenteeism. If there are problems related to social conditions, the mentor can submit a request to the Directorate for the improvement of these conditions as a corrective action.

209. In case of receiving an unsatisfactory grade based on the results of control and assessment of knowledge:

− students who do not have a positive assessment of the admission rating in the academic discipline are not allowed to interim attestation (exam);

− students who have not passed term papers are not allowed to take the exam in the relevant discipline;

− in some cases, (due to illness, family and work circumstances, subject to the provision of a supporting certificate, a certificate of incapacity for work - for working students of distance learning), the student is allowed to take the exam session according to an individual schedule;

− to retake the exam from an "unsatisfactory" to a positive grade, the student is given the opportunity in the next academic period or in the summer semester to study the relevant disciplines on a paid basis after re-enrollment, fulfill the requirements of the current, midterm control, obtain admission and pass the final control of knowledge.

Based on the results of the current, midterm and final control of knowledge, the mentor of the group finds out the reasons that caused the absence of classes by the student or his poor progress. The mentor, together with the directorate, the council of mentors of the institute, organizes the necessary assistance to students who do not have time for a good reason. In the future, the mentor monitors the implementation of the planned activities and their effectiveness.

210. **The teacher who conducts the training sessions** also controls the process of liquidating the student's academic debt. To this end, the teacher:

– schedule appointments for consultations if necessary;

– organizes the reception of working off, if necessary;

– sets the deadline for passing the interim attestation according to an individual schedule (in the case of providing students with a confirming certificate of a good reason for not appearing for the exam);

– conducts re-interim attestation;

– keeps the necessary records (journal, statements of boundary control, interim attestation).

211.   A student who has received an "unsatisfactory" grade according to the final attestation is expelled from the university by order of the head of the university as **"who did not fulfill the requirements of the educational program: did not defend the thesis (project) or master's thesis (project)" or "who did not fulfill the requirements of the educational program: did not pass comprehensive exam.**

212. A student who has not passed the final attestation, by order of the Rector of the University, is allowed to **re-final attestation of the next academic year.**

213. Repeated final attestation is carried out only for those forms for which students received an unsatisfactory grade in the previous final attestation.

214. On an ongoing basis, the analysis of records (lists of midterm control, interim attestation is carried out in order to identify the causes of debts. This work is carried out by the Directorate.

215. It is recommended that statistical methods be used for such analysis. If 80% of the debts of the students of the group are related to one discipline, then it is necessary:

– inform the head of the relevant department;

– analyze the distribution of debts by teachers of the academic discipline and, if 80% of the debts relate to the same teacher, then further search for reasons should be carried out in the work of this teacher;

– conduct a survey/questionnaire of students, both successful and unsuccessful;

– conduct a targeted internal audit on the educational and methodological support of the discipline, criteria and methods of assessment;

– if necessary, conduct an unscheduled open lesson;

– if necessary, hold an open meeting of the department with the participation of representatives of the directorate, dedicated to establishing the causes of atypical debts of students and deciding on corrective actions.

The cause of nonconformities must be established precisely, i.e. general causes cannot be established.

216. Corrective actions should be developed and implemented immediately. Control over the implementation of corrective actions is assigned to the head of the department.

217. If the reasons for the occurrence of debts are related to the work of a particular teacher, then he is invited to develop corrective actions and eliminate the discrepancy.

218. In the event that a student on a state educational grant has not gained the required number of credits provided for by the working curriculum, he has the right to re-study the relevant disciplines on a paid basis.

ORGANIZATION AND PASSAGE OF THE SUMMER SEMESTER

The summer semester is organized at the initiative of the student to meet the needs for additional training, adjusting the individual curriculum, eliminating academic debt or difference in curricula, increasing the average grade point (GPA).

219. The duration of the summer semester (at least 6 weeks) is determined by the Academic calendar of the educational process in the context of educational programs and courses.

220. **The following students are eligible for the summer semester:**

– those who have achieved "good" and "excellent" (for additional accelerated training, including students from other higher educational institutions);

– not admitted to interom attestation based on the results of rating control;

– having academic debt for past academic periods;

– who completed the course program in full, but did not score the minimum transfer score, in order to increase the average grade point (GPA) by re-studying individual disciplines;

– having an academic difference during restoration, transfer, return from academic leave;

– students from other universities within the framework of academic mobility;

– expelled from Abai KazNPU on academic or financial debts.

221. **Students of disciplines can be both students of KazNPU named after Abay, and persons who are not enrolled in the number of students at the university, but who paid for training in this discipline.**

222. The Office of the Registrar provides students with the right to take additional courses in the summer semester, subject to the following requirements:

– **students must be transferred to the next course without academic debts**;

– the group of students must be profitable;

– the number of additional academic disciplines should be determined by the level of the student's annual GPA.

223. Before the start of the summer examination session, the student submits to the Registrar's office a reasoned statement of intent to participate in the summer semester. A student can register for a **maximum of 27 ECTS credits.**

224. The office of the Registrar considers the submitted applications of students and makes a decision at the end of the summer session.

225. The student draws up an individual curriculum for the summer semester, which is approved in the prescribed manner.

226. **Financing of education in the summer semester is carried out only at the expense of the student, regardless of the form of education (paid, grant).**

227. After students pay for educational services for the summer semester, the Registrar's office draws up a schedule for the summer semester, which is approved by the Vice-Rector for Academic Affairs.

228. The head of the office of the Registrar is responsible for the timely payment of students for the summer semester and the formation of cost-effective groups.

229. Studying in the summer semester involves the following t**ypes of learning activities:**

– mastering the academic disciplines provided for by the educational program;

– mastering any training courses given in the educational programs of the university in order to expand the professional horizons;

– getting advice.

230. **In the summer semester, all types of monitoring of educational achievements are used: current, milestone monitoring of progress, interim attestation in the form of an oral, written exam or testing.**

231. The educational achievements of students in the summer semester are evaluated according to the point-rating letter system of knowledge assessment.

232. The results of exams in the disciplines of the curriculum of the specialty, mastered during the summer semester, are taken into account when calculating the transfer score (GPA) **for the course completed in the current academic year.**

233. Students from other higher educational institutions who have completed training in the summer semester of Abai KazNPU as part of the academic mobility of students are **issued a transcript to re-credit credits in mastered disciplines.**

ORGANIZATION AND REALIZATION OF PRACTICE/INTERNSHIP

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234. Practice is an obligatory component of all groups of educational programs. Professional practice at a university is a type of educational activity aimed at developing professional skills and competencies in the process of performing certain types of work related to future professional activities.

235. The main types of professional practice are: educational, pedagogical, research, industrial and undergraduate. When developing a bachelor's degree program:

- the BD cycle includes the passage of professional practices of 1-2 courses, the volume of which is at least 7% (at least 10 credits) of the total volume of the BD cycle;

- the MD cycle includes the passage of professional practices of 3-4 courses, the volume of which is at least 20% (at least 10 credits) of the total volume of the MD cycle.

- **magistracy -** at least 12 credits (scientific and pedagogical direction), at least 5 credits (profile direction);

- **doctoral studies -** at least 20 credits.

236. Each type of practice has goals, specific tasks and a program, on the basis of which the corresponding base of professional practice is determined.

237. The program of professional practice in its content reflects the profile of educational programs, the specifics of the type of practice, the requirements of professional standards and the educational program for the preparation of bachelors, the nature of the organization's activity (for the group of educational programs "Education" - an educational institution), technological (for the group of educational programs "Education »- teaching and educational, educational) process and object of practice. The program of professional practice is updated depending on changes in the SES and reflects modern achievements corresponding to the direction of training in science and technology (psychological and pedagogical, methodological and other sciences), innovative technologies (for the group of educational programs "Education" - approaches and strategies for training and education), used in practice.

238. Professional practice is carried out from the first to the graduation year with the gradual introduction of certain types of work into the practice program, in accordance with the complication of the learning objectives in each course of professional training. The content of the practice should be related to future professional activities in the profile of the educational program.

239. The direction of students for all types of practices is issued by order of the rector of Abai KazNPU, indicating the timing of the passage, the base and the head of the practice. The basis for issuing an order is an official letter from the director of the institute about sending students to practice. The student is given a referral form and a diary-report on the passage of professional practice in the approved form, signed by the rector of Abai KazNPU.

240.   A student during a practice must:

- prove themselves as a specialist with versatile professional readiness and competencies, high moral and communicative qualities, interest in the chosen profession (for the group of educational programs "Education" - the profession of a teacher and love for students);

- fully implement the practice program, keep a diary of practice according to the form established in Abai KazNPU;

- comply with the internal regulations in force on the relevant basis of practice;

- comply with the provisions of the Charter of the practice base and the internal labor regulations;

- comply with the requirements of labor protection and fire safety;

- participate in operational work on the instructions of the relevant departments;

- submit to the head of practice in the prescribed form a written report, a diary signed by the head of the base of practice on the completion of all tasks

241. A student in the process of passing and defending an internship has the right:

− to not to participate in work not covered by the internship program;

− to be accepted if there are vacancies for paid positions in the profile of the educational program;

− to contact the heads of practice from the institute;

− to make proposals for improving the organization of technological (for the direction "Pedagogical sciences" of the educational process) practice;

− to use the material and technical base of the organization, library funds, classrooms, video rooms and teaching aids located in them.

242. As a base for the professional practice of students of Abai KazNPU, organizations are determined whose statutory activities correspond to the profile and requirements of the educational program, which have the material and technical base and qualified personnel to manage professional practice.

In the case of the implementation of the main educational program (Major) and the additional educational program (Minor), the base of practice is the organization (enterprise) corresponding to the profile of the main educational program (Major).

For each type of professional practice, students are assigned leaders from Abai KazNPU and from the enterprise (institution, organization) - a mentor (mentor). Where necessary, consultants are appointed.

Professors, associate professors, experienced teachers who are well aware of the specifics of the profession and the activities of practice bases are appointed as practice leaders from the university. A mentor (mentor) from an enterprise (institution, organization) must be an expert in his subject area, have a high level of professional training, developed communication skills and flexibility in communication; stable results in work; rich life experience; ability and willingness to share professional experience. The functions, duties and responsibilities of the leaders and the mentor are determined by Abai KazNPU and the enterprise (institution, organization) - the base of practice as agreed.

243. The basis for the organization of professional practice of the group of educational programs "Pedagogical Sciences" are general education schools, gymnasiums, lyceums, kindergartens, nurseries, colleges, sports schools, music schools, art schools and other educational institutions in accordance with the characteristics of the specialties. In the direction "Training specialists of special pedagogy" - special (correctional) boarding schools, rehabilitation centers and other educational institutions where the educational process is carried out in accordance with the characteristics of specialization.

244. The basis for the organization of professional practice of the group of educational programs "Law" - the general court-jurisdiction, the prosecutor's office, the notary's office, internal affairs bodies, state bodies, local governments, legal services of enterprises, law firms and in other places where the employee to perform job function requires higher legal education.

245. The basis for the organization of professional practice of the group of educational programs "Art" are printing houses, museums, theaters, houses of culture, art schools, choreographic studios, architectural design institutes, advertising agencies, clothing factories, etc.

246. The basis for organizing professional practice in the educational program "5B050300 - Psychology" is general education, healthcare (polyclinics, hospitals, medical and rehabilitation centers) and military institutions (military units, the National Guard of the Republic of Kazakhstan); law enforcement agencies.

247. The basis for the group of educational programs "Natural Sciences" are research institutes corresponding to the direction of science; laboratories of the corresponding departments of Abai KazNPU.

248. The base of practice for bachelors of computer science (NS directions) are design and research institutes, government bodies, departments of information technology, financial organizations, business structures, educational organizations, educational institutions, industrial production.

249. For the direction of the group of educational programs "Information and Communication Technologies", practice is carried out at enterprises, institutions and organizations that have experience in organizing modern business and use IT and information systems, the statutory activities of which correspond to the training profile and the requirements of the educational program, who have qualified personnel to carry out the management of professional practice and the material and technical base. As practice bases - manufacturing enterprises, financial institutions, banks and securities exchanges, commercial firms, government authorities, etc.

250. For the direction of the group of educational programs "Tourism" - tourist centers and agencies, as well as training bases for field practices, hospitals of third-party organizations, field camps, nature reserves and other protected areas as part of route (stationary) expeditions, outside the city.

251. In order to organize and conduct all types of practices between Abai KazNPU, the student and the bases of practices, a tripartite agreement is drawn up for the entire period of the student's education. The form of a standard contract was approved by the Minister of Education and Science of the Republic of Kazakhstan dated April 28, 2016 by order No. 93. The contracts define the responsibilities of the university, organizations that are the bases of practice, and students. An agreement with the bases of professional practice of students of Abai KazNPU is concluded no later than one month before the start of practice.

252. To conduct professional practice, Abai KazNPU approves the program, schedules, schedule of the educational process of professional practice, consistent with the practice base. A collective agreement with schools is drawn up on the basis of a standard form of an agreement. Each contract is accompanied by a list of students sent for practice in the prescribed form. 3rd year students (SVE), 4th year students conclude individual contracts.

253. Professional practice is an obligatory component of the educational program of higher education. In Abai KazNPU, professional practice is divided into educational, pedagogical, industrial and undergraduate. Pedagogical practice is divided into educational, industrial (for the group of educational programs "Pedagogical Sciences" - psychological and pedagogical, educational) and pre-diploma practice. The total volume of all types of professional practices is at least 20 credits.

254. Training practice is organized and conducted during the 1st course. Depending on the specifics of a particular subject area and the professional competence of a future specialist in Abai KazNPU, there are pedagogical, fact-finding, medical and pedagogical, field, excursion, field, route, computing, language, cognitive, dialectological, archaeological, plein-air, technological, museum, architectural and other varieties of educational practice. The duration of educational practice (with the exception of teaching) is at least 1 week 1 course/2 course, after completion.

255. Educational (language) practice is carried out in the 2nd year for students in the direction of educational programs that train personnel with knowledge of languages and with multilingual education.

256. Educational practice is carried out in the form of study tours in organizations that are objects of professional activity, in order to familiarize and expand students' understanding of the activities of organizations, the features of future professional activity and is aimed at understanding the essence and content of the future profession. The purpose of these types of practice is the formation of students' professional, social and personal competencies and others that complement and accompany the development of their professional orientation.

257. Educational and methodological guidance of educational practice, the implementation of curricula, practice programs and the high quality of its implementation are carried out by the relevant departments of the institutes of Abai KazNPU.

The management of the pedagogical practice of students of the 3rd and 4th courses of the group of educational programs "Pedagogical Sciences" is assigned to the graduating department.

258.   Practice-oriented learning:

1) educational (introductory) practice is carried out on the 1st year (2nd semester), at least 2 credits (at least 2 weeks);

2) Students of the 2nd year of the pedagogical direction study in the "5 + 1" format: 5 days - training sessions, 1 day - pedagogical practice;

3) Students of the 3rd year of the pedagogical direction study in the "3 + 3" format: 3 days - training sessions, 3 days - pedagogical practice;

4) Students of the 4th year of the pedagogical direction are trained in the "4 + 2" format: 4 days of pedagogical practice, 2 days - training sessions.

259. Educational, educational and familiarization practice is organized for 1-2 courses. Programs of educational and educational practice are developed by the graduating department.

The purpose of the educational practice is to familiarize the student with the activities of the university, the educational programs being implemented, the specialty being taught, the types of functions and tasks of future professional activity.

Training and educational and familiarization practices in third-party organizations are carried out on the basis of concluded agreements.

260. Students of the pedagogical direction, in accordance with the concluded agreements, after completing the study of a cycle of special disciplines for which pedagogical practice is provided, or a theoretical course of study as a whole, undergo **pedagogical practice.**

Continuous pedagogical practice of students is carried out with elements of dual training: 2nd year - 5/1: 5 days of training, 1 day of practice; 3 course - 3/3: 3 days of training, 3 days of practice; 4th year - blended learning (interactive module (2 weeks) + DL module (13 weeks) at the beginning and middle of the semester) and practice throughout the year.

Pedagogical practice is assigned to the graduating department together with the department of pedagogy.

The purpose of pedagogical practice is to consolidate and deepen knowledge in general scientific, cultural, psychological and pedagogical, methodological and special disciplines, as well as to form pedagogical skills and competencies based on theoretical knowledge.

Pedagogical practice is aimed at combining general scientific, didactic, methodological, subject and psychological and pedagogical training

261. Teaching practice programs are developed and approved by the graduating department or specialized department.

The program of pedagogical practice should be aimed at the development of professionally significant skills in students and the formation of pedagogical competencies of the teacher and educator. The main tasks of pedagogical practice are:
- acquisition of initial experience of pedagogical activity;
- mastering the methods of teaching and learning;
- knowledge of the basics of pedagogical skills;
- instilling the skills and abilities of independent conduct of educational and teaching work;
- mastering the skills of scientific-psychological and pedagogical research;
- mastering the methodology of educational work;
- knowledge of innovative learning technologies;
- implementation of an individual approach to students in the course of educational and educational work, taking into account the peculiarities of their development.

262. Industrial practice at the graduation course is organized after the full completion of theoretical training.

The зкфсешсу program is developed and approved by the graduating department.

The purpose of the industrial practice is to consolidate professional competence, acquire practical skills and experience in professional activities in the specialty being trained.

The main objectives of the production practice are:
- study of types of professional activity in the specialty, their functions and tasks;
- consolidation of theoretical knowledge and the formation on this basis of professional skills and competencies;
- mastery of innovative technologies, advanced methods of labor and production;

- acquisition of organizational and professional experience;
- acquisition of teamwork skills, competencies of corporate management principles

263. Pre-graduation practice is conducted in all specialties.

The content of undergraduate practice is determined by the theme of the graduation project (work).

In certain specialties, pre-diploma practice, both in terms of purpose, tasks, content, and in time, may coincide with production practice.

During the period of undergraduate practice, the student collects factual material on the professional activities of the relevant practice base, practical material on the topic of the thesis (project). The results of the practice are used to write a graduation project (work).

The scientific supervision of undergraduate practice is carried out, as a rule, by the supervisor of the thesis (project).

The results of pre-diploma practice are summed up at the preliminary defense of the graduation project (work)

264.　　The educational program of scientific and pedagogical magistracy includes two types of practices:

1) pedagogical - in the organization of education;

2) research - at the place of dissertation.

265. *Pedagogical practice* is carried out with the aim of developing practical skills and teaching methods. Pedagogical practice can be carried out during the period of theoretical training without interruption from the educational process. At the same time, undergraduates can be involved in conducting classes in undergraduate studies.

266. *The research practice* of a master student is carried out in order to familiarize with the latest theoretical, methodological and technological achievements of domestic and foreign science, modern methods of scientific research, processing and interpretation of experimental data.

267. The educational program of a specialized master's program should include pedagogical practice.

The pedagogical practice of a master student is carried out with the aim of consolidating the theoretical knowledge gained in the learning process, acquiring practical skills, competencies and professional experience in the specialty being trained, as well as mastering best practices.

268. Содержание научно-исследовательской/производственной практики магистранта определяется темой диссертационного исследования.

269. *The educational program of PhD doctoral studies* includes pedagogical and research practice (in the amount of at least 3 + 3 credits).

The practice is carried out in order to form practical skills of scientific, professional activities.

270. *Pedagogical practice* may be carried out during the period of theoretical training without interruption from the educational process. At the same time, doctoral students can be involved in conducting classes in undergraduate and graduate programs.

271. *The research practice* of a doctoral student is carried out with the aim of studying the latest theoretical, methodological and technological achievements of domestic and foreign science, as well as consolidating practical skills, applying modern methods of scientific research, processing and interpreting experimental data in a dissertation research.

The content of research practice is determined by the topic of the doctoral dissertation.

272. The general results of the practice are summed up at the council of the institute, if possible, with the participation of representatives of the practice bases.

273. The final grade for practice is determined from the grade of the head of practice from the enterprise (mentor) - 40% and the grade of the head of practice from the department for the defense of the report - 60%.

274. Based on the results of each type of practice, students of Abai KazNPU submit a report to the appropriate department, which is checked by the head of the practice (for the group of educational programs "Education" together with methodologists in pedagogy and psychology), defended before a commission created by order of the head of the graduating or special department. The results of

defending the report of professional practice at Abai KazNPU are evaluated by differentiated assessments in accordance with the Model Rules for the Activities of Organizations of Higher and (or) Postgraduate Education "Point-rating letter system for assessing the accounting of educational achievements, students with their transfer to the traditional grading scale and ECTS"

275. Graduate students of the pedagogical field at all levels (bachelor's-master's-doctoral studies) must pass the national qualification testing in two blocks "Subject content" and "Pedagogy, teaching methods". Responsible for preparing for the NCT are the head / methodologist of the practice from the enterprise (school, college, lyceum, kindergarten, etc.), the head / methodologist of the practice from the department and the methodologists of the department of pedagogy. The head of the graduating department (head of the educational program) is responsible for the preparation, organization and control of the passing of the national qualification testing by students of the final courses of the pedagogical direction.

RESEARCH WORK OF MASTER'S AND DOCTORAL STUDENTS

276. **Requirements for the research work of a master student**

Research work in the scientific and pedagogical magistracy should:

1) correspond to the profile of the educational program of the master's program, according to which the master's thesis is defended;

2) be relevant, contain scientific novelty and practical significance;

3) be based on modern theoretical, methodological and technological achievements of science and practice;

4) be carried out using modern methods of scientific research;

5) contain research (methodological, practical) sections on the main protected provisions;

6) be based on advanced international experience in the relevant field of knowledge.

Requirements for the experimental research work of a master student

Experimental research work in a specialized master's program should:

1) correspond to the main problems of the specialty in which the master's thesis is defended;

2) be based on modern achievements in science, technology and production and contain specific practical recommendations, independent solutions to management problems;

3) be performed using advanced information technologies;

4) contain experimental and research (methodological, practical) sections on the main protected provisions

The results of research or experimental research work at the end of each period of their passage are drawn up by the master's student in the form of a report.

277. Within the framework of the ERWMS, the individual work plan of the master's student provides for the mandatory passage of a foreign scientific internship.

278. The final result of the research or experimental research work of a master student is a master's thesis.

279. The main results of the master's thesis **must be presented in at least one publication and / or one speech at a scientific and practical conference.**

280. Requirements for the content and design of a master's thesis, their preparation and defense are determined by the departments of the relevant educational programs.

281. **Within two months after enrollment**, each master student is assigned a supervisor to supervise the master's thesis.

282. The supervisor and research topic of the master's student on the basis of the decision of the Academic Council are approved by order of the rector of the university.

283. The management of a master's thesis (project) is carried out by a teacher who has the academic degree "candidate of science", or "doctor of science", or "doctor of philosophy (PhD)", or "doctor in profile", or the academic degree "doctor of philosophy (PhD) ", or "Doctor by profile", or the degree of "Doctor of Philosophy (PhD)", or "Doctor by profile", corresponding to the profile of the requested direction, with at least three years of experience in scientific and pedagogical work, being the author of 5 scientific articles over the past five years in publications included in the List of scientific publications recommended for the publication of the main results of scientific activity, approved by the authorized body in the field of education and science and 1 scientific article in an international peer-reviewed scientific journal that has an impact factor according to JCR or indexed in one of the Science databases Citation Index Expanded, Social Science Citation Index, or Arts and Humanities Citation Index in Web of Science Core Collection or CiteSc percentile score ore at least 25 in the Scopus database.

284. The university assists the master's student in the publication of research results.

285. Master's thesis (project), term paper must be checked for plagiarism.

286. **Requirements for the research work of a PhD student**

The research work of a doctoral candidate must:

1) correspond to the main issues of the educational program on which the doctoral dissertation is defended;

2) be relevant, contain scientific novelty and practical significance;

be based on modern theoretical, methodological and technological achievements of science and practice;

3) be based on modern methods of processing and interpreting data using computer technology;

4) be carried out using modern methods of scientific research;

5) contain research (methodological, practical) sections on the main protected provisions.

288. **Requirements for the experimental research work of a student under the program of a doctor in the profile**

Experimental research work of a doctoral student should:

1) correspond to the main issues of the educational program on which the doctoral dissertation is defended;

2) be relevant, contain scientific novelty and practical significance;

3) be based on modern achievements in science, technology and production and contain specific practical recommendations, independent solutions to management problems of a complex, cross-functional nature;

4) be performed using advanced information technologies;

5) contain experimental and research (methodological, practical) sections on the main protected provisions.

289. The results of research / experimental research work at the end of each period of their passage are drawn up by the doctoral student in the form of a short report.

290. As part of the research and development work (ERWDS), the individual work plan of a doctoral student provides for the mandatory passage of a foreign scientific internship.

291. The final result of the research / experimental research work of a doctoral student is a doctoral dissertation**.**

292. During the first or second year of study, a doctoral student prepares a scientific justification for a dissertation research (research proposal), which is approved by the university. This document includes the goals, objectives and methodology of the study, a review of the literature and the expected results of the study.

293. The topic of the doctoral dissertation is determined taking into account its relevance and the scientific supervision of the doctoral dissertation is appointed no later than two months after admission to doctoral studies. The direction of dissertation research, as a rule, should be related to national priorities, state programs, or programs of basic or applied research.

294. The scientific guidance and research topic of a doctoral student, based on the decision of the Academic Council, are approved by order of the rector of the university.

295. Scientific supervision of doctoral students for the degree of Doctor of Philosophy (PhD) is carried out by consultants in the amount of at least 2 people, one of whom is a scientist from a foreign university.

Scientific consultants ensure the completion of a doctoral dissertation and adherence to the principles of academic integrity, and the timely submission of a dissertation for defense.

The scientific supervision of doctoral students is carried out by a teacher who has the academic degree "candidate of science", or "doctor of science", or "doctor of philosophy (PhD)", or "doctor in profile", or the academic degree "doctor of philosophy (PhD)", or "doctor by profile", or the degree of "Doctor of Philosophy (PhD)", or "Doctor by profile", at least three years of scientific and pedagogical work experience, who is the author of:

- in the areas of training 8D05 "Natural Sciences, Mathematics and Statistics", 8D06 "Information and Communication Technologies", 2 articles in international peer-reviewed scientific journals included in the 1st, 2nd, 3rd quartile according to JCR in the Web of Science Core Collection or having CiteScore percentile score of at least 35, or Hirsch index of 2 or more;

- in other areas of training, being the author of 5 scientific articles in publications on the profile included in the list of publications recommended for publishing the results of scientific activity and 1 scientific article in an international peer-reviewed scientific journal that has an impact factor according to JCR or indexed in one of the databases Science Citation Index Expanded, Social

Science Citation Index, or Arts and Humanities Citation Index in the Web of Science Core Collection or with a CiteScore percentile score of at least 35 in the Scopus database.

296. The main results of scientific research of a doctoral student should be published in scientific, scientific-analytical and scientific-practical publications in accordance with the "Rules for awarding academic degrees", approved by order of the Minister of Education and Science of the Republic of Kazakhstan dated March 31, 2011 No. 127, with amendments and additions dated September 28, 2018 order No. 512 "on introducing amendments and additions to some orders of the Minister of Education and Science of the Republic of Kazakhstan".

The scientific results of the dissertation for the degree of Doctor of Philosophy (PhD), doctor of profile are published before the defense of the dissertation in at least 7 (seven) publications on the topic of the dissertation, including: at least 3 (three) articles - in scientific publications included in the List of scientific publications recommended for publication of the main results of scientific activity, approved by the authorized body in accordance with subparagraph 121) of paragraph 16 of the Regulations on the Ministry of Education and Science of the Republic of Kazakhstan, approved by the Decree of the Government of the Republic of Kazakhstan dated October 28, 2004 No. 1111 (hereinafter referred to as the List of Publications); 1 (one) article - in an international peer-reviewed scientific journal; 3 (three) - in the materials or abstracts of international conferences, including 1 (one) - in the materials of a foreign conference.

The requirement for an international peer-reviewed journal to have a CiteScore percentile of at least 25 in the Scopus database for at least one of the scientific fields corresponding to the content of the dissertation, or to index the journal in the Web of Science Core Collection database in the Arts and Humanities Citation Index sections.

297. Requirements for the content and design of a doctoral dissertation, their preparation and defense are determined by the regulatory legal acts of the Ministry of Education and Science of the Republic of Kazakhstan.

298. A student who has mastered the full course of theoretical study of the doctoral educational program, but has not completed the research component, is given the opportunity to re-master the academic credits of the scientific component and defend a dissertation in subsequent years on a paid basis.

A doctoral candidate who has mastered the full course of theoretical training of the doctoral educational program, completed the scientific component, but did not defend a doctoral dissertation, is awarded learning outcomes and academic credits and is given the opportunity to defend a dissertation in subsequent years on a paid basis in the amount of 4 academic credits.

At the same time, after 3 years after graduation, a doctoral student is allowed to defend only after re-approval in the prescribed manner of the scientific substantiation of the dissertation research (research proposal) on a paid basis.

299. Doctoral thesis is checked for borrowing without reference to the author and source of borrowing (checking the dissertation for plagiarism), which is carried out by the National Center for State Scientific and Technical Expertise.

300. For persons who have mastered the educational program of doctoral studies and defended a doctoral dissertation, with a positive decision of the dissertation councils, the university issues an appropriate order to award the doctoral student the degree of Doctor of Philosophy (PhD) or Doctor of Philosophy (PhD) or Doctor of the profile within 10 (ten) working days from the date of acceptance solutions.

301. Persons who have been awarded the degree of Doctor of Philosophy (PhD), Doctor of profile within 5 (five) working days from the date of issuance of the rector's order are issued diplomas in the form of a sample approved by the Academic Council of the University, signed by the rector, chairman of the dissertation council and academic secretary. Information on the award of the degree of Doctor of Philosophy (PhD), Doctor of profile is posted on the university's Internet resource within 3 (three) working days from the date of the decision of the dissertation council.

ORGANIZATION AND REALIZATION OF THE STATE EXAM ON THE MODERN HISTORY OF KAZAKHSTAN

A mandatory requirement for all academic bachelor's programs of Abai KazNPU is the study of the course "Modern History of Kazakhstan".

302. Students of universities of all bachelor's specialties take the state exam in the discipline "Modern History of Kazakhstan" upon completion of its study, in the same semester during the period of interim attestation, according to the Academic calendar.

303. Students enrolled in shortened educational programs with an accelerated period of study on the basis of secondary vocational education study the discipline "Modern History of Kazakhstan" and pass the state exam in this discipline.

304. Students enrolled in shortened educational programs with an accelerated period of study on the basis of higher education do not study and do not pass the state exam in the discipline "Modern History of Kazakhstan".

305. To conduct the state exam in the discipline "Modern History of Kazakhstan", the department, on the basis of a model curriculum for this discipline, develops a working curriculum that is unified for all forms of education and educational programs.

306. The form of the state exam is determined by the decision of the Academic Council of the university.

307. To take the state exam in the discipline "Modern History of Kazakhstan", on the proposal of the director of the institute, a state examination commission (hereinafter referred to as the SEC) is formed for the calendar year.

308. The chairman of the SEC in the discipline "Modern History of Kazakhstan" is approved by order of the head of the university based on the decision of the Academic Council.

309. The schedule of SEC meetings is drawn up by the office of the Registrar in accordance with the academic calendar and approved by the head of the university no later than two weeks before the start of the state exam.

310. The duration of the SEC meeting should not exceed 6 academic hours per day.

311. Meetings of the SEC are drawn up in minutes for each student and signed by the chairman and members of the commission who participated in the meeting.

312. The minutes of the meeting of the SEC are kept by the secretary, appointed from among the teaching and support staff of the department that conducts classes in this discipline.

313. The minutes of the SEC meeting are bound on sheets of A4 format, numbered, laced and sealed with the seal of the institute before the start of the state exam.

314. If the student did not appear at the meeting of the SEC, then in the protocol opposite their surname a note "did not appear" is made.

315. The results of the state exam are evaluated according to the point-rating letter system for assessing the knowledge of students.

316. The results of passing the state exam in the discipline "Modern History of Kazakhstan" are taken into account when summing up the results of the examination session, which provides for its delivery.

317. If a student receives an "unsatisfactory" grade corresponding to the mark "F" (0-24) in the state exam in the discipline "Modern History of Kazakhstan", he/she, on a paid basis, in the next academic period or summer semester, is again enrolled in this discipline, revisits all types of training sessions, fulfills the requirements of current control, receives admission and retakes the state exam. In case of receiving an "unsatisfactory" grade corresponding to the "FX" sign (25-49), the student has the opportunity to retake the state exam in the discipline "Modern History of Kazakhstan" without re-passing the program **no more than once.**

318. Retaking a positive assessment of the state exam in the discipline "Modern History of Kazakhstan" in order to improve it is carried out according to a similar procedure specified in paragraph 222 of this Academic Policy.

319. A student who disagrees with the result of the state exam may file an appeal no later than the next day after the SEC.

320. To conduct an appeal, by order of the rector of the university, an **appeal commission** is created from among experienced teachers in the discipline "Modern History of Kazakhstan".

321. If the appeal is satisfied, the minutes of the meeting of the appeal commission are re-drawn. In this case, the results of the first protocol are canceled with the inscription: "The assessment was revised by protocol No. _____ dated _____ on the page "____" and signed by all members of the appeal commission present.

322. The results of passing the state exam in the discipline "Modern History of Kazakhstan" are taken into account when summing up the results of the examination session, which provides for its delivery.

323. Upon completion of the state exam, the chairman of the SEC draws up a report on the work of the SEC, which is discussed and approved at a meeting of the academic council of the university.

FINAL ATTESTATION OF STUDENTS
Bachelor's degree

324. **Final attestation of students -** a procedure carried out in order to assess the learning outcomes and mastered competencies achieved upon completion of the study of the educational program of higher education.

325. The final attestation of students of universities is carried out according to the forms established by the State Educational Standard, the duration and timing of which are provided for by the academic calendar and educational programsми.

326. The final attestation of students is carried out in the form of writing and defending a thesis or a graduation project.

At the same time, instead of a thesis or a diploma project, two comprehensive exams are taken for the following categories of persons:

1) who are on long-term treatment in a hospital for health reasons;

2) with special educational needs, including children with disabilities, disabled since childhood, disabled people of group I;

3) pregnant or raising children under the age of 2 years;

4) students of extramural form of education who are on completion of studies.

To pass a comprehensive exam, the student writes an application addressed to the rector of the university and submits the relevant document.

327. The defense of a thesis (project) includes the writing of a thesis (project) and the defense procedure. At the same time, the thesis (project) is aimed at identifying and evaluating the analytical and research abilities of the graduate.

328. Diploma works (projects) are checked for the presence of borrowed material and the use of text with a synonymous replacement of words and expressions without changing the meaning (paraphrase), including the use of text translated from another language.

329. Diploma works (projects), master's theses (projects) and doctoral dissertations checked in the borrowing detection system are stored in the database of the National Center for State Scientific and Technical Expertise

330. The comprehensive examination program reflects the integrated knowledge and key competencies that meet the requirements of the labor market in accordance with the educational program of higher education. The list of disciplines for which a comprehensive exam is taken is approved by the decision of the Council of the Institute based on the presentation of the graduating department.

331. Students who have fully completed the educational process in accordance with the requirements of the State Educational Standard, the educational program, the individual curriculum and working curricula are allowed to the final attestation.

332. A graduate student who has not fulfilled the requirements of the educational program, individual curriculum, working training programs is not allowed to the final attestation and remains for a second course of study.

333. To conduct the final attestation of students, an attestation commission for educational programs and areas of training is created.

334. The composition of the attestation commission on the rights of its members includes:

for bachelor's fdegree educational programs - the director of the institute or the head of the graduating department, the rest of the members are formed from among professors, associate professors, highly qualified specialists corresponding to the profile of educational programs

335. **The competence of the attestation commission includes:**

1) verification of the level of compliance of the theoretical and practical training of graduates with the established requirements of educational programs;

2) awarding a graduate, a bachelor's degree, a master's degree in the relevant educational program;

3) development of proposals aimed at further improving the quality of training.

336.   The chairman of the attestation commission is approved by order of the rector of the university on the basis of the decision of the academic council no later than January 10 of the current academic year and is valid during the current calendar year.

337. The composition of the attestation commission is approved by order of the rector of the university on the basis of the presentation of the directors of the institutes.

338. The work schedule of the attestation commission is drawn up by the office of the Registrar, approved by the rector of the university and communicated to the general public no later than two weeks before the start of the work of the attestation commission.

339.   The duration of the meeting of the attestation commission should not exceed 6 academic hours per day. At the same time, no more than 12-15 people are allowed to take the state/comprehensive exam per day, no more than 7-10 people are allowed to defend the thesis, no more than 5-6 projects are allowed to defend the diploma project, no more than 6 8 people.

340. The admission of bachelor's students to the final attestation is issued by order of the director of the institute in the form of a payroll indicating the surnames, names, patronymics (if any), educational programs studying no later than two weeks before the start of the final attestation.

341.   Not later than three working days before the start of the final attestation, the attestation commission submits:

1) order on the admission of students to the final attestation;

2) a transcript of students with a calculation of the average grade point (GPA) for the entire period of study.

342.   Not later than five working days before the start of the defense of the thesis (project):

1) review of the supervisor of the thesis (project), which gives a reasoned conclusion "allowed for defense" or "not allowed for defense";

2) a review of the thesis (project), which provides a comprehensive description of the thesis (project) submitted for defense and a reasoned conclusion indicating the grade according to the point-rating letter system for assessing knowledge and the possibility of awarding a "bachelor" degree or conferring a qualification in the relevant educational program;

3) the decision of the graduating department on the recommendation for defense (extract from the minutes of the meeting of the department);

4) a certificate (in any form) on passing the examination of the thesis (project) for plagiarism.

If necessary, the attestation commission is provided with materials characterizing the scientific and practical value of the completed thesis (project), unofficial reviews, written conclusions of organizations engaged in practical activities in the profile of the thesis (project), attestation or acts of implementing the results of scientific research, layouts, samples of materials, products, agricultural products, collections of minerals and herbarium.

343. The duration of the meeting of the attestation commission does not exceed 6 (six) academic hours per day.

344. The student defends the thesis (project) in the presence of a positive review of the supervisor and one review of a specialist corresponding to the profile of the work (project) to be defended.

If the supervisor gives a negative conclusion "not allowed to defend", the student is not allowed to defend the thesis (project). The student is allowed to defend the thesis (project) both with a positive and negative opinion of the reviewer.

345. The supervisor of the thesis (project) is approved by the order of the rector of the university for each student, indicating the topic, based on the presentation of the director of the institute (dean of the faculty).

Reviewers of diploma works (projects) are approved by the order of the rector of the university by the general list on the proposal of the director of the institute (dean of the faculty). indicating the place of work, position held and education (scientific or academic degree in the specialty, basic education with a diploma of higher education).

346. Reviewing the thesis (project) is carried out by external specialists from organizations whose qualifications correspond to the profile of the defended thesis (project).

347. A student whose thesis (project)/master's thesis has not been tested for plagiarism is not allowed to defend, with subsequent expulsion from the university as "not meeting the requirements of the educational program" and "not defending the thesis (project)/master's thesis ».

348. The duration of the defense of one thesis (project) / master's thesis should not exceed 50 minutes per student. To defend the thesis, the student makes a presentation to the attestation committee for no more than 15 minutes.

349. Based on the results of defending a thesis (project), marks are given according to a point-rating system for assessing the knowledge of students, taking into account the level of theoretical, scientific and practical training of the student, as well as the reviews of the supervisor and reviewer.

350. The results of passing a comprehensive exam or defending a thesis (project) are announced on the day they are held after signing the minutes of the meeting of the attestation commission.

351. All meetings of the attestation commission are documented in minutes.

352. The protocol is filled in by the technical secretary of the attestation commission, approved by the commission and not having the right to vote.

353. Decisions on evaluation, defense of the thesis (project), comprehensive examination. as well as on the award of a degree or qualification and the issuance of a diploma (without distinction, with honors) are accepted by the attestation commission at a closed meeting by open voting by a simple majority of votes of the members of the attestation commission participating in the meeting. In case of an equal number of votes, the chairman of the commission has the decisive vote.

354. The minutes of the meeting of the attestation commission are stored in the archives of the university in accordance with the requirements of the Law of the Republic of Kazakhstan dated December 22, 1998 No. 326-1 "On the National Archival Fund and Archives" (as amended and supplemented on May 24, 2018).

355. A student who did not appear for the final attestation for a good reason writes an application in any form addressed to the chairman of the attestation committee, submits a document confirming a good reason, and, with his permission, defends the thesis (project) or takes a comprehensive exam on another day of the meeting of the attestation n committee commissions.

356. A student who does not agree with the results of the final attestation submits an appeal no later than the next working day after it is held.

357. To conduct an appeal, by order of the rector of the university, an appeal commission is created from among experienced teachers whose qualifications correspond to the profile of the educational program.

358. Documents submitted to the attestation commission on the state of health after receiving an unsatisfactory grade are not considered.

359. Re-passing a comprehensive exam and defending a thesis (project) in order to increase a positive grade is not allowed.

360. Re-defense of a thesis (project), as well as retaking a comprehensive exam for persons who have received an "unsatisfactory" rating, is not allowed during this period of final attestation.

361. When defending a thesis (project), if the thesis is recognized as unsatisfactory, the attestation commission establishes the possibility of re-submitting the same work (project) for defense with revision, or developing a work (projects) with a new topic. This decision of the attestation commission is recorded in the minutes of the meeting.

362. A person who has not passed the final attestation, in the next academic year, no later than a month before the start of the final attestation, writes an application addressed to the rector of the university for admission to the repeated final attestation.

363. Admission to re-final attestation n is issued by order of the rector of the university.

364. Repeated final attestation of the student is carried out only on those forms in which he received an unsatisfactory grade in the previous final attestation.

365. The list of disciplines submitted for a comprehensive exam for persons who have not passed this exam is determined by the curriculum that was in force in the year the student graduated from the theoretical course.

366. A student who has passed the final attestation and confirmed the development of the relevant educational program of higher education, by decision of the attestation commission, is awarded the degree of "bachelor" and (or) is assigned the appropriate qualification and is issued a diploma of higher education with an appendix (transcript) and (or) a Pan-European supplement to the diploma (Diploma Supplement) Free.

367. The transcript indicates the latest grades according to the point-rating letter system of knowledge assessment for all academic disciplines, completed term papers (projects), types of professional practices, the results of the final attestation, indicating their volume in credits and academic hours.

368. A student in an educational program of higher education who has final grades A, A- "excellent", B-, B, B+, C+ (C+ from January 1, 2019) "good" in academic disciplines and other types of educational activities with an average grade point (GPA) of at least 3.5, as well as passing a comprehensive exam or defending a thesis (project) with grades A, A- "excellent", a diploma with honors is issued (excluding grades for additional types of education).

369. A student who has retakes or retakes the final control (exam) during the entire period of study is not issued a diploma with honors.

370. At the end of the work of the attestation commission, its chairman writes a report on the final attestation of bachelor's students, which is discussed and approved at a meeting of the academic council of the university within a month.

371. Based on the results of the final attestation, an order is issued by the rector of the university on the graduation of students who have completed their studies in the relevant educational program of higher education and successfully passed the final attestation, with the award of a bachelor's degree or qualification in the relevant specialty (for graduates who entered before 2019). Graduates admitted in 2019 and subsequent years are awarded a bachelor's degree or a qualification in the relevant educational program.

372. A student who has received an "unsatisfactory" grade according to the final attestation is expelled from the university by order of the head of the university as "not meeting the requirements of the educational program: not defending the thesis (project) or "not meeting the requirements of the educational program: not passing the comprehensive exam".

373. A list of university graduates who have completed educational programs of higher education, indicating their surnames, first names, patronymics (if any), specialties and numbers of issued diplomas, signed by the rector of the university, is submitted to the authorized body in the field of education within a month after the issuance of the graduation order and is also posted on the website of the university.

Master's and doctoral studies

374. The final attestation of students in the magistracy and doctoral studies of the university is carried out in accordance with the State Educational Standards in the form of defending a master's thesis (project), or a doctoral dissertation.

375. The duration and timing of the final attestation of students are established by the academic calendar and working curricula of the educational program.

376. Students who have fully completed the educational process in accordance with the requirements of the educational program, individual curriculum, and working curricula are allowed to the final attestation.

377. A graduate student who has not fulfilled the requirements of the educational program, individual curriculum, working curricula, is not allowed to the final attestation and is expelled from the university by order of the rector of the university as having not completed his studies with the issuance of a transcript (upon request).

378. For the defense of master's theses, the university forms attestation commissions for the educational program or groups of master's educational programs, which are approved by order of the rector of the university.

379. The chairman of the attestation commission is approved by order of the rector of the university on the basis of the decision of the academic council of the university no later than January 10 of the current academic year and is valid for the current calendar year.

380. The chairman of the attestation commission for educational programs of the master's degree is a person who has an academic degree or academic title, or a degree of Doctor of Philosophy (PhD) or a doctor in the profile corresponding to the profile of the educational program, and who does not work in this organization.

381. **The members of the attestation commission** for educational programs of the magistracy include persons with an academic degree or an academic title, or an academic degree, corresponding to the profile of graduates; for specialized master's programs - qualified specialists - practitioners corresponding to the profile of educational programs.

382. **The dissertation council** for the defense of PhD doctoral dissertations consists of the Chairman, Vice-Chairman, Academic Secretary and members of the council. The dissertation council includes at least 6 (six) people from among the leading scientists, experts and practitioners who have an academic degree (candidate of science, doctor of science, doctor of philosophy (PhD), doctor of profile) or a doctor of philosophy (PhD) degree, Doctors by profile. At least half of the members of the dissertation council are representatives of other universities, scientific and (or) other organizations, including 1 (one) representative of a foreign university.

383. Members of the dissertation council must have publications in the relevant field of specialty in international peer-reviewed scientific journals included in the Web of Science or Scopus information databases (since 2000), patents, copyright certificates, at least 10 (ten) publications in publications from the List publications (KKSON), creative works. As a rule, members of the dissertation council should have a citation index - Hirsch index.

384.   The composition, as well as changes in the composition of dissertation councils, are approved by order of the rector of Abai KazNPU on the basis of the decision of the Academic Council of the University.

385. The final attestation is at least 12 academic credits in the total volume of the educational program of the master's program in scientific, pedagogical and specialized areas and is carried out in the form of writing and defending a master's thesis (project).

386. The work schedule of the attestation commission is compiled by the office of the Registrar, approved by the rector of the university and communicated to the general public no later than two weeks before the start of the work of the attestation commission.

387. The duration of the meeting of the attestation commission should not exceed 6 academic hours per day. At the same time, no more than 6-8 people are allowed to defend a master's thesis per day.

388. **The schedule of meetings of the dissertation council** for the defense of doctoral dissertations is drawn up for a calendar year and approved by order of the rector of the university. At the same time, no more than three defenses of doctoral dissertations are given per day.

389. Admission to the final attestation of undergraduates is issued by order of the rector of the university according to the list no later than two weeks before the start of the final attestation and is submitted to the attestation commission.

390. A master student is allowed to defend if there is at least one publication on the topic of the dissertation (project) in scientific publications, journals or in the materials of an international or republican scientific conference.

391. Master's theses (projects) are independently checked by the university for plagiarism.

392. After checking for plagiarism, the dissertation work undergoes an examination. For this purpose, an expert commission is formed for each dissertation work.

393. The composition of the expert commission includes at least two specialists (for master's degree), at least three specialists (for doctoral studies) with knowledge in the field of the subject and object of the submitted research.

394. The composition of the expert commission is approved by order of the rector of the university no later than

– **one month before the defense of the master's thesis**;

395. The composition of the expert commission is approved by order of the rector of the university no later than

– **one month before the defense of the master's thesis**;

– **two months before the defense of a doctoral dissertation.**

396. The supervisor of the master's thesis (project) is approved by the order of the rector of the university for each undergraduate with an indication of the topic based on the decision of the academic council of the university.

397. The composition of the expert commission may not include persons who are a supervisor or consultant**.**

398. Reviewers of master's theses (projects) are approved by order of the rector of the university with a general list on the proposal of the head of the graduating department, indicating the place of work, position and education (scientific or academic degree in the specialty, basic education on a diploma of higher education).

399. Reviewing of master's theses (project) is carried out only by external specialists with academic degrees, academic titles, academic degree of Doctor of Philosophy (PhD), doctor by profile or master from third-party organizations, whose qualifications correspond to the profile of the defended master's thesis (project).

400. **The defense of a master's thesis is carried out in the presence of:**

1) positive feedback from the supervisor;

2) at least one publication on the topic of the dissertation (project) in scientific publications, journals or in the materials of an international or republican scientific conference;

3) a written opinion of the expert commission on the recommendation for public defense of the dissertation; Certificate of completion of the thesis (project) for plagiarism;

4) decisions of the graduating department on the recommendation for defense (extract from the minutes of the meeting of the department).

401. one review by an external specialist whose qualifications (scientific or academic degree) correspond to the profile of the work being defended

402. A graduate student defends a master's thesis (project) in the presence of a positive review of the supervisor and one review of a specialist corresponding to the profile of the thesis (project) being defended.

If the supervisor gives a negative conclusion "not allowed to defend", the undergraduate does not defend the master's thesis (project).

The student is allowed to defend a master's thesis (project) both with a positive and negative opinion of the reviewer.

403. All meetings of the attestation commission are documented in minutes.

404. The protocol is filled in by the technical secretary of the attestation commission, approved as part of the commission of the department and not having the right to vote.

405. The assessments of knowledge identified during the defense of the master's thesis are entered into the protocols, as well as the questions asked and opinions of the members of the attestation commission are recorded. In cases where the opinion of one member of the attestation commission does not coincide with the opinion of the other members of the commission, he writes down his own opinion in the minutes and personally signs.

406. The minutes indicate the award of a master's degree, as well as the issuance of a diploma to a student who has completed his studies.

407. Decisions on the assessment of the defense of a master's thesis, as well as on the award of a degree or qualification and the issuance of a diploma, are made by the attestation commission at a closed meeting by open voting by a simple majority of votes of the members of the commission participating in the meeting. In case of an equal number of votes, the vote of the Chairman of the Commission is decisive.

408. Minutes are signed by the Chairman and members of the attestation commission / dissertation council who participated in the meeting.

409. The minutes of the meeting of the attestation commission / dissertation council are stored in the archives of the university, in accordance with the Law of the Republic of Kazakhstan "On the National Archival Fund and Archives".

410. Based on the results of the defense of the master's thesis (project), marks are given according to the point-rating system for assessing the knowledge of students, taking into account the level of theoretical, scientific and practical training of the student, as well as the reviews of the supervisor and reviewer.

411. The results of the defense of the master's thesis are announced on the day they are held after signing the minutes of the meeting of the attestation commission.

412. A student who did not appear for the final attestation for a good reason writes an application addressed to the Chairman of the attestation commission, submits a document confirming the good reason, and, with his permission, defends his master's thesis on another day of the meeting of the attestation commission.

413. Repeated defense of a master's thesis in order **to increase a positive assessment is not allowed.**

414. A student who does not agree with the results of the final assessment shall file an appeal no later than the next business day after it is held.

415. To conduct an appeal, by order of the rector, an appeal commission is created from among experienced teachers whose qualifications correspond to the profile of the educational program.

416. If the appeal is satisfied, the minutes of the meeting of the attestation commission are drawn up again. In this case, the results of the first protocol are canceled with the inscription "The assessment was revised by the protocol No. ___ dated _____ on page ____" and signed by all members of the attestation commission present.

417. **Re-defense of a master's thesis** by persons who received an "unsatisfactory" rating **is not allowed during this period of final attestation.**

418. Documents submitted to the attestation commission on the state of health after receiving an unsatisfactory grade are not considered.

419. Master students who have passed the final attestation and confirmed the mastery of the relevant educational program of the master's program are awarded a master's degree in the relevant specialty by the decision of the attestation commission (for master's students who entered before January 2019). Master's students admitted in 2019 and subsequent years are awarded a master's degree or a qualification in the relevant educational program. Master's students are issued free of charge a diploma with an attachment within five working days from the date of issuance of the graduation order.

420. The appendix to the diploma (transcript) indicates the latest grades according to the point-rating letter system of assessment of knowledge in all academic disciplines, completed term papers (projects), research or experimental research work, types of professional practices, the results of the final attestation indicating their volume in credits and academic hours.

421. At the end of the work of the attestation commission in the magistracy, its chairman writes a report on the final attestation of students, which is discussed and approved at a meeting of the academic council of the university within a month from the end of the work of the attestation commission.

422. The report of the chairman of the attestation commission on the final attestation of students includes the tables given in Appendix 3 to these Rules and an explanatory note.

The explanatory note reflects:

1) the level of training of masters in this specialty;

2) characteristics of the knowledge of students, identified in the comprehensive exam;

3) the quality of master's theses (project);

4) correspondence of the topics of master's theses (project) to the current state of science, technology, culture and production needs;

5) analysis of the quality of training of masters in this specialty;

6) shortcomings in the preparation of masters;

7) compliance with the conclusion of the department, recall of the supervisor, review of the level of defense of the master's thesis (project);

8) specific recommendations for further improvement of the preparation of masters

423. A student who has passed the final attestation and confirmed the development of the educational program of postgraduate education, by decision of the attestation commission, is awarded the degree of "Master" or is awarded the qualification of a specialist in the relevant educational program and is issued on a free basis a diploma with an appendix.

424. A student who has received an "unsatisfactory" grade according to the final attestation is expelled from the university by order of the head of the university as "who has not fulfilled the requirements of the educational program: who has not defended his master's thesis (project)".

425. A list of master's degree graduates who have completed the relevant educational programs, indicating their last name, first name, patronymic (if any), educational programs and numbers of diplomas issued, signed by the head of the educational organization, is submitted to the authorized body in the field of education within a month after the date of issuance of the order about graduation, and is also posted on the university website.

426. The final attestation of a doctoral student is carried out in the form of writing and defending a doctoral dissertation. The doctoral dissertation is checked for borrowing without reference to the author and the source of borrowing (checking the dissertation for plagiarism), which is carried out by the National Center for State Scientific and Technical Expertise.

427. Persons who have mastered the educational program of doctoral studies and defended a doctoral dissertation, with a positive decision of the dissertation councils of Abai KazNPU, are awarded the degree of Doctor of Philosophy (PhD) or Doctor in profile and a diploma with an application (transcript) is issued.

ACADEMIC MOBILITY

Academic mobility is important for the development of the student's personality and the possibility of his further employment, forms respect for diversity and the ability to understand other cultures, stimulates linguistic pluralism, expands cooperation and competitiveness of higher education institutions.

To ensure academic mobility, students study certain disciplines in other educational institutions, including abroad. At the same time, a bilateral agreement is concluded between educational organizations.

In order to benefit from the diverse educational experience of other educational organizations, "windows of mobility" determine the time frame, academic disciplines and volumes of credits that the student masters in another university

As part of academic mobility, a student of the 1st or 2nd year of undergraduate studies takes a full semester or one-year course at a foreign partner university, which is counted upon returning to Abai KazNPU.

Financing of academic mobility can be carried out at the expense of:
– means of the republican budget;
– income received by a higher education institution from the sale of paid services;
– grants from national companies, social partners, international foundations;
– personal funds of students.

The main criteria for competitive selection are: the completion of one academic period at Abai KazNPU, academic performance at "A", "A-", "B +", "B", "B-", "C +" fluency in a foreign language (availability of IELTS or TOELF certificate).

Direction to study abroad within the framework of academic mobility at the expense of the republican budget is carried out by the authorized body in the field of education and educational organizations. The selection of applicants for study abroad is carried out by the Competition Commission. The competition commission is a collegial body and selects applicants recommended for study abroad and included in the reserve list of applicants under contracts and agreements concluded between the governments or departments of the Republic of Kazakhstan and foreign countries. The composition of the competition commission consists of an odd number of members and is approved by order of the Authorized body in the field of education. The competition commission includes deputies of the Senate and Majilis of the Parliament of the Republic of Kazakhstan, representatives of state bodies, non-governmental, public, scientific and other organizations, as well as scientists and specialists.

428. **When planning and organizing academic mobility, the following documents are used**:
– an invitation from a foreign partner university;
– application of a student traveling under mobility programs;
– agreement on training on mobility programs;
– transcript about training;
– passport of a citizen of the Republic of Kazakhstan (color copy);
– medical certificate (for those traveling abroad) in the form No. 082/y;
– certificate of knowledge of a foreign language (IELTS or TOELF);
– copies of diplomas, certificates, diplomas, letters of thanks;
– 2 photos (size 3.5 x 4.5).

429. The application provides information on the motivation of the student to participate in mobility programs abroad, information on the level of qualification in the language of study abroad, work experience and previous study abroad, on the possibility of obtaining a grant for study abroad.

430. An agreement for studying under academic mobility programs is the main document regulating the process of studying under an academic mobility program and is filled out in English (for a foreign university).

431. With a positive decision of the host university on the participation of the student in the academic mobility program, the agreement is signed in a tripartite manner by the host university, student and KazNPU named after Abay.

432. The final document confirming the study under the academic mobility program is a transcript, which is filled out in English (in case of studying abroad) and in Russian and / or Kazakh languages - for students studying under the internal academic mobility program.

433. The mechanism of mutual recognition and transfer of disciplines within the framework of academic mobility is implemented in accordance with the Regulations on the procedure for transferring credits according to the ECTS type.

434. The difference in the transfer of disciplines within the framework of academic mobility in the amount of 12-14 credits is carried out free of charge.

TRANSFER AND RESTORATION OF STUDENTS

435. The transfer of students is carried out from course to course, from one educational organization to another, from one form of education to another, from one language department to another, from one specialty to another, from a paid basis to study under the state educational order (grant). The transfer of a student from a paid basis to training under the state educational order is carried out by awarding educational grants released in the learning process.

436. In case of deprivation (revocation) of the license and (or) annex to the license to engage in educational activities or liquidation of the university, the student of this university is transferred to other universities to continue education during the current semester from the date of deprivation (revocation) of the license and (or) annex to the license and (or) during the summer and winter holidays.

437. Students are transferred or reinstated after expulsion if they have completed the first academic period of the mastered program in accordance with the individual curriculum.

At the same time, the student can transfer or recover to any form of education, to any specialty and to any university, regardless of the terms of expulsion upon restoration.

438. A student on a paid basis, expelled for non-payment of tuition fees, in case of repayment of this debt, is restored within four weeks from the date of expulsion, and in a pandemic within eight weeks.

439. Applications of full-time students for transfer and restoration are considered by the rector of the university during the summer and winter holidays within five working days before the start of the next academic period.

Applications of students of distance learning about transfer and restoration are considered by the rector of the university within one month, but no later than five days before the start of the next examination session.

440. When transferring or reinstating students, the academic difference in the disciplines of the working curricula studied by them in previous academic periods is determined. The academic difference in the disciplines of working curricula is determined on the basis of the list of studied disciplines, their programs and volumes in academic hours or credits, reflected in the transcript, or a certificate issued to persons who have not completed their education. To re-credit the learning outcomes, a commission is created from among the teaching staff of the institute where the student is transferred.

441. When transferring a student, the university takes into account the direction of study, the profile of the educational program, educational achievements, as well as cases of violation of academic integrity by students.

442. To master the prerequisites, the student enrolls in these disciplines, attends all types of training sessions during the academic period, passes all types of current control, and receives admission to the final control. For students who transferred to Abia KazNPU with a state grant, the procedure and terms for eliminating the difference in the disciplines of the curriculum are approved by order of the rector.

If the disciplines of academic difference are not included in the schedule of studies of the current academic period, the student enrolls in them in the summer semester.

443. Academic difference in the disciplines of the working curriculum, not eliminated in the summer semester, is further accounted for as academic debt.

444. The transfer of a student from one educational direction to another is carried out only for training on a paid basis.

445. Achieved learning outcomes and positive grades obtained by students at previous levels of study and in other formal education organizations are recognized with the re-setting of academic credits.

446. When transferring, restoring the achieved learning outcomes, the student's positive grades are recognized with the transfer of academic credits from one educational program to another, from one educational organization to another educational organization.

447. When transferring or reinstating students, the course of their further education is determined taking into account the prerequisites.

Students called up for military service in the Armed Forces of the Republic of Kazakhstan during the period of study are restored to the appropriate course of study.

448. When transferring disbursed credits in academic disciplines, the difference in the forms of final control is not taken into account.

449. All academic credits and learning outcomes obtained by students in formal and non-formal education accumulate over a lifetime.

450. A student on an educational grant or a state educational order (hereinafter referred to as the state order), who has reached the established transfer score and is transferred to the next course, if there is an academic debt, liquidates it on a paid basis, while retaining the educational grant, or a place under the state order.

The transfer of a student on an educational grant from one university to another to the course below is carried out only on a paid basis.

451. A student studying on an educational grant is transferred at will with the preservation of an educational grant to another university.

Students who entered the target places on an educational grant approved for Abai KazNPU, as well as pedagogical specialties within the allocated quota, can be transferred to another university only on a fee basis.

The transfer of students and undergraduates from other universities to Abai KazNPU, which has the status of a national university, is carried out only on a paid basis. At the same time, the student must have excellent and good academic performance, as well as a certificate of unified national testing or comprehensive testing of at least 60 points and a grade point average (GPA) not lower than the established transfer score at Abai KazNPU.

452. The transfer of students, undergraduates, residency students and doctoral students from other universities to Abai KazNPU is subject to additional payment by students of the difference in the cost of an educational grant.

453. The transfer of a student from groups of educational programs of higher education requiring creative training to other groups of educational programs is carried out in the presence of a certificate of unified national testing with a score not lower than the established threshold score in accordance with the Model Rules for Admission to Education in Educational Organizations Implementing Educational Programs of Higher and postgraduate education, approved in accordance with subparagraph 11) of Article 5 of the Law "On Education".

454. The transfer of a student from creative specialties to other specialties is subject to subsequent successful completion of comprehensive testing.

455. The transfer of students from a foreign university to a Kazakhstani university is carried out on a paid basis upon submission of documents:

1) a document on mastered study programs (academic certificate or transcript);

2) a document on completion of the previous level of education, which is undergoing the nostrification procedure in the Republic of Kazakhstan in the manner prescribed by the Rules for the recognition and nostrification of documents on education, approved by order of the Minister of Education and Science of the Republic of Kazakhstan dated January 10, 2008 No. 8 (registered in the Register of State Registration of Normative legal acts under No. 5135);

3) the results of entrance examinations for admission to foreign educational organizations. certificate of unified national testing (hereinafter - UNT) or comprehensive testing (hereinafter - CT) with a score not lower than the established threshold.

4) persons who did not participate or did not score a threshold score for the UNT and CT, pass the CT within the time limits stipulated by the rules for conducting the UNT and CT.

456. The procedure for transferring a student to another university is carried out in the following order:

1) a student who wants to transfer to another university, submits an application in any form for a transfer addressed to the rector of the university, and, having received a written consent to the transfer, sealed, applies to the head of the university of interest to him;

2) the rector of the university, after receiving a written request for sending a personal file and a copy of the order for enrolling a student by transfer, issues an order for expulsion with the wording "expelled in connection with the transfer to (name of university)" and within three working days from the date of issuance of the order for expulsion sends personal file of the student to the host university.

A copy of the transcript or gradebook, student ID and an inventory of documents to be sent remain at the university.

457. The procedure for transferring a student from another university is carried out in the following order:

1) a student who wants to transfer from another university submits an application in any form for a transfer addressed to the rector of the university;

2) the application for transfer addressed to the head of the university is accompanied by copies of the transcript signed by the head of the university and the registrar's office, and sealed, certificates of the holder of an educational grant, an application addressed to the head of the university where he studied (with the signature of the head and the seal);

3) the director of the institute, on the basis of the submitted documents, determines the difference in the disciplines in the curricula and, in accordance with the mastered prerequisites, sets the course of study, re-credits the mastered credits in accordance with the educational program and approves the individual curriculum of the student in agreement with the registrar's office;

4) in accordance with the visas of the director of the institute, the registrar office, the head of the department in charge of academic issues, the vice-rector for academic affairs, the head of the university issues an order to transfer the student;

5) within three working days from the date of issue of the order, sends a written request to the university where the student previously studied, about sending his personal file. A copy of the order on enrolling the student by transfer is attached to the request.

458. Reinstatement in the number of students is carried out only on a paid basis.

459. **The recovery procedure is carried out in the following order:**

1) the student submits an application for reinstatement addressed to the rector of the university. Certificate (original) is attached to the application for restoration;

2) the director of the institute, on the basis of the submitted certificate, determines the difference in the disciplines of the curricula and, in accordance with the mastered prerequisites, establishes the course of study, re-credits the mastered credits in accordance with the educational program and approves the individual curriculum of the student in agreement with the office of the Registrar;

3) in accordance with the visas of the vice-rector for academic affairs, the director of the institute, the director of the department for academic affairs, the head of the office of the Registrar, the rector of the university issues an order to reinstate the student;

460. All applications for transfer and restoration are subject to the DCSS "Shapagat".

461. A student on an educational grant who has the conclusion of a medical advisory commission on the prohibition to study in this educational program as a result of a disease acquired during the training period, is transferred from one educational program to another to an existing vacant place on an educational order.

462. A prerequisite for the transfer of a student from course to course is the student's achievement of a grade point average (GPA) not lower than the transfer score established by the protocol decision of the Academic Council of Abai KazNPU.

463. The transfer of students from course to course is issued by order of the rector, taking into account the results of the additional (summer) semester and the achieved transfer score

464. A student on an educational grant, left for a second course of study, loses the grant and subsequently studies on a paid basis.

465. When transferring or restoring to a second course, a student pays for the credit for the current academic year.

466. A student left for a second course of study has the right to study only those disciplines in which he had academic debts, in this case, tuition is paid only for these disciplines.

467. When transferring a student on a paid basis, an agreement is concluded between him and Abai KazNPU bay.

468. The transfer of a student on a paid basis from one educational program and form of study to another within the university is formalized by order of the rector and is accompanied by the introduction of appropriate amendments to the contract.

469. Restoration in the number of students and the elimination of the difference in disciplines in the curricula is carried out only on a paid basis.

470. If the student is reinstated in another educational organization, the rector of Abai KazNPU, on the basis of a written request from the host party, sends the student's personal file, leaving a copy of the Certificate, educational card, grade book, student ID and an inventory of the forwarded documents.

EXPULSION OF STUDENTS. PROVISION OF ACADEMIC LEAVE

471. **A student of Abai KazNPU may be expelled from the university:**

1) voluntarily;

2) in connection with death;

3) in connection with the transfer to continue education in another educational organization;

4) receiving an unsatisfactory grade at the state final attestation, as well as for academic failure;

5) for violation of the Code of Corporate Ethics, the Charter and the Internal Regulations (including the systematic absence of classes without a valid reason for more than 40 hours);

6) in the event of the entry into force of a court verdict by which the student is sentenced to imprisonment or to another punishment that excludes the possibility of continuing education;

7) for violation of the conditions stipulated by the training agreement;

8) in connection with absenteeism from academic leave;

9) on other grounds provided for by the current legislation of the Republic of Kazakhstan

472. **Valid reasons** for missing classes may be medical indications, confirmed by a certificate from a student polyclinic (for full-time students), a certificate of incapacity for work (for working students of part-time education), provided within 3 days after the illness, departure on a business trip abroad, participation in sports and other events of the republican level with the consent of the university administration, as well as force majeure.

473. Students, **holders of educational grants**, expelled from the university, are deprived of an educational grant.

474. Students who have not concluded the Agreement for the provision of educational services on time (before September 10 of the current year) are subject to expulsion for violation of academic discipline (non-payment of tuition).

475. A transcript is issued to a person expelled from the university.

476. Students of Abai KazNPU have the right to academic leave. **Academic leave** is a period for which students in educational organizations temporarily interrupt their studies for medical reasons and in other exceptional cases.

477. When an academic leave is granted to a person studying on the basis of a state educational order, the right to further education on the basis of a state educational order remains with him, and the financing of his education is interrupted (with the exception of the financing of expenses provided for the payment of scholarships in accordance with the established procedure to holders of grants who are on academic leave on the basis of the conclusion of the medical advisory commission in accordance with paragraph 14 of the Decree of the Government of the Republic of Kazakhstan dated February 7, 2008 No. 116) for the period of the granted academic leave, which is renewed after its completion.

478. When granting academic leave to a student on a paid basis, tuition fees are suspended for the period of academic leave.

479. For registration of academic leave, the student submits an application addressed to the rector of the university and submits documents confirming the validity of the interruption of studies.

480. **Academic leave for medical reasons is granted to a student on the basis of:**

1) the conclusions of the medical advisory commission at the outpatient organization (hereinafter - MAC) lasting from 6 to 12 months due to illness;

2) conclusions of the central medical advisory commission at the anti-tuberculosis medical organization in case of tuberculosis.

481. **Academic leave may also be granted to a student on the basis of:**

1) summons for conscription into the ranks of the Armed Forces of the Republic of Kazakhstan for the period of conscription for military service, in cases established by law;

2) birth, adoption or adoption of a child up to 3 years, in cases established by law;

3) in other cases, provided for by law.

482. Based on the submitted documents, the rector of the university within 3 working days issues an order to grant the student an academic leave, indicating its start and end dates.

483. A student who has returned from an academic leave, before the start of the next academic period, submits an application addressed to the rector of the university and submits a certificate of the MAC on the state of health from the medical organization that observed the patient, with a conclusion on the possibility of continuing education in this educational program - while the student is in the academic sick leave.

484. The director of the institute, on the basis of the submitted documents, determines the difference in disciplines, the course of study and approves the IC of the student in agreement with the registration office.

The course of study is determined taking into account prerequisites according to the same rules as in the case of transfer or restoration of students.

485. Based on the submitted documents, the rector of the university within 3 working days issues an order to withdraw the student from academic leave, indicating the educational program, course and group.

486. In the event that the date of exit from academic leave or going on academic leave does not coincide with the beginning or end of the academic period, then the student on an individual schedule completes all study tasks and gains the points necessary for the admission rating, or enrolls in the summer semester for disciplines, which produced a difference.

487. To eliminate the difference, the student, in parallel with the current training sessions, during the academic period, attends all types of training sessions, passes all types of current and boundary control provided for in these disciplines, receives admission and passes the final control during the period of intermediate certification of students according to the Academic calendar.

488. Students - holders of an educational grant after academic leave are re-trained free of charge, students-contractors - on a paid basis.

489. Students expelled from the university or completed their studies (graduates) must fill out a bypass sheet (a document for checking the student's debts). A certificate with an attachment / a diploma of previous education with an attachment, a diploma with an attachment, a European supplement without passing a bypass sheet are not issued.

ORDER OF APPOINTMENT AND PAYMENT OF STATE SCHOLARSHIPS.

490. Appointment and payment of state scholarships to students of Abai KazNPU is carried out in accordance with the Law of the Republic of Kazakhstan "On Education", regulatory documents of the Government of the Republic of Kazakhstan and the Ministry of Education and Science of the Republic of Kazakhstan.

491. **State scholarships** are awarded to students, undergraduates studying under the state educational order, as well as those transferred to study under the state educational order, who received the equivalent of grades according to the results of the examination session, corresponding to the grades "excellent" and "good" and are paid monthly from the first day of the month, following the exam session, up to and including the end of the month in which the semester ends.

492. Students, undergraduates enrolled in the first year on the basis of the state educational order, in the first semester are assigned a state scholarship and paid monthly during the first semester. In the following semesters, students, undergraduates, state scholarships are assigned and paid based on the results of the examination session for the previous semester.

493. Students who receive "unsatisfactory" grades corresponding to the "FX" mark and then retake these grades for "good" and / or "excellent" during the current examination session or intermediate certification are awarded a scholarship.

494. For visually and hearing impaired children, orphans and children left without parental care and under guardianship (guardianship), studying under the state educational order, the state scholarship is paid in the absence of academic debt on the results of the examination session or unsatisfactory grades on the results intermediate certification of students.

495. For students, undergraduates, presented for a state scholarship based on the results of the summer examination session, the state scholarship for the period of summer holidays is paid in total for two months (July, August).

496. For students, undergraduates who did not pass the exams within the time limits established by the Academic calendar of Abai KazNPU, for good reasons (illness, family circumstances, natural disasters), after submitting supporting documents to students, individual deadlines for passing differentiated tests and exams are set, after which they are awarded a state scholarship in accordance with the established procedure.

497. During the period of professional practice, summer vacations, as well as during the period of work at workplaces and in positions with the payment of wages to students, undergraduates, state scholarships are paid in the prescribed manner.

498. For master's students transferred to Abai KazNPU from other universities, the state scholarship is assigned and paid in the prescribed manner after the elimination of the academic difference in the curricula.

499. For doctoral students, students of preparatory departments, a state scholarship is assigned for the entire period of study in accordance with the established procedure and is paid monthly.

500. Visually and hearing impaired children, orphans and children left without parental care and under guardianship, as well as students and master's students who, according to the results of the examination session, have only "excellent" marks, are entitled to receive an increased state scholarship.

501. During the period when bachelor's, master's, doctoral students are on academic leave, the state scholarship is not paid, with the exception of academic holidays granted on the basis of a medical opinion (conclusion of the medical advisory commission).

For students and master's students who, in accordance with the legislation of the Republic of Kazakhstan, are on state support, the state scholarship is set at a rate of 50% of the amount of the state scholarship, respectively, for students and master's students.

For bachelor's, master's, doctoral students who are on academic leave on the basis of a medical certificate, for the duration of academic leave, the state scholarship is set at 50% (for

the disabled - 75%), respectively, of the state scholarship for bachelor's, master's, doctoral students.

For bachelor's, master's, doctoral students who have returned from academic leave, the appointment and payment of a state scholarship is carried out in the prescribed manner based on the results of the upcoming (regular) examination session, provided there is no academic difference in the curricula.

For bachelor's, master's, doctoral students left for a second year of study due to illness, a state scholarship is assigned and paid in the prescribed manner before the results of the next examination session, based on the results of the previous semester in which the curriculum was completed.

502. For bachelor's, master's, doctoral students, patients with tuberculosis, in the presence of an appropriate medical certificate, the state scholarship is established and paid for the period of incapacity for work, but not more than ten months from the date of incapacity for work.

503. Bachelor's, master's, doctoral students for the period of maternity leave are paid a state scholarship in the amount established before going on maternity leave, for the entire period established by the current legislation of the Republic of Kazakhstan. When submitting a certificate of temporary disability due to pregnancy and childbirth during academic leave, academic leave is interrupted and maternity leave is issued.

504. During the period when bachelor's, master's, doctoral students are on parental leave until they reach the age of three years, a state scholarship is not assigned.

505. The appointment of scholarships is made by order of the rector of the university on the basis of the presentation of the director of the institute.

506. Scholarships are paid by crediting their amounts to a current bank account.

507. Government Scholarships are stopped to be paid:

1) in case of expulsion (expulsion) of a student from an educational organization, regardless of the reasons for expulsion (exclusion);

2) in case of death of a student;

3) after completion of studies from the date of issuance of the graduation order.

TUITION FEES

508. The cost of education at Abai KazNPU is determined based on the actual costs of providing the scientific and educational process for each academic year separately, taking into account inflation and other factors affecting pricing in the educational services market, and is approved by the rector of the university. Tuition fees are regulated in accordance with the Agreement on the provision of educational services on a paid basis. Accounting for accrual and payment is carried out by the Financial and Economic Department.

509. In the event of a change in the amount of tuition fees, an additional agreement is drawn up to the Agreement on the provision of educational services on a paid basis.

510. Form of payment - transfering the relevant tuition fees to the settlement account of Abai KazNPU.

511. Students enrolled by transfer from other educational institutions pay tuition fees in accordance with the Agreement on the provision of educational services on a paid basis after the issuance of an order for admission to classes.

512. Contractual obligations to pay tuition remain until the date of issuance of the order to expel the student.

513.   In the event of the formation of financial debt for education, students are not allowed to the next session, registration for disciplines in the additional semester and are expelled from the university. Formed financial debt for training is collected in the manner prescribed by the legislation of the Republic of Kazakhstan.

514. Transfer from a paid form of education to an educational grant is carried out during vacation time if there are vacancies on a competitive basis by decision of the Republican Competition Commission.

When conducting a competition for vacant educational grants, in the case of the same average performance score, students with only "excellent" and "good" grades (A, A−, B+, B, B− and C+ (from January 1, 2019)) for the entire period of study. Vacant educational grants remaining after the competitive award of educational grants are awarded by the Commission on a competitive basis within the direction of the preparation of an educational program with high average academic scores. Based on the decision of the commission, an order of the Ministry of Education and Science of the Republic of Kazakhstan is issued on the award of educational grants.

THE PROCEDURE FOR GRANTING BENEFITS FOR TUITION FEES TO STUDENTS

515.   The provision of tuition benefits is carried out in the following categories:

- orphans left without parental care, persons who have lost both parents or a single parent during the period of study, who have not reached the age of 23 years. For this category, the cost of training can be reduced by 100%;

- students from an incomplete family who are brought up by one parent (dissolution of the marriage of parents, single mother or in the event of the death of one of the parents). For this category, the cost of training can be reduced in the amount of 25%;

- students recognized in accordance with the established procedure as disabled people of I, II, III groups and disabled since childhood. For this category, the cost of training can be 30%;

- students from large families, that is, families with four or more children. For this category, the cost of training can be 20%;

- students with a difficult financial situation of the family (having both parents-pensioners, or one of the family members - a disabled person of group I or II, the total family income is below the minimum subsistence level). For this category, the cost of training can be 15%;

- student activists (excellent students, participants and winners of the Olympic Games, international and republican competitions, Universiade of universities of the Republic of Kazakhstan, laureates of international and republican competitions, active members of the student construction team, winners of olympiads and scientific projects of republican significance). For this category, the cost of training can be 15%;

- for students whose parents are war veterans and war veterans (WWII veteran, Afghan soldiers, internationalist soldiers, etc.), the cost of education may be 20%;

- students whose parents (closest relatives) are employees of the University, who have made a significant contribution to education and science, the development of the University. For this category, the cost of training can be reduced in the amount of 30-50%. If both parents of a student are employees of the University, when determining the amount of the discount, the length of service of one parent who has been working at the University for the longest time is taken into account.

516. Several types of social assistance cannot be provided to one student at the same time (with the exception of orphans). Incorrectly executed and incomplete packages of documents are not considered. Tuition benefits for students are provided only for one year.

517. Collection of applications and necessary documents by category is carried out by directorates of institutes and submitted to the department for social work of the Department for Educational, Social Work and Youth Policy. To consider applications and documents attached to it, on the basis of the order of the rector, a Commission for the provision of benefits for tuition fees is created.

518. The Commission consists of a chairman, a deputy chairman, a secretary and members of the Commission. The personal composition of the Commission is approved by the order of the rector from among the employees of the University.

519. The change in the composition of the Commission is carried out by order of the rector in the following cases:

- by decision of the rector;
- by decision of the Commission;
- upon dismissal of an employee who is a member of the Commission;
- on own initiative of a member of the Commission (*resignation*).

520. A member of the Commission has the right to resign at any time on his own initiative by submitting a written application addressed to the Rector of the University. The powers of such a member of the Commission are terminated from the moment of registration of the application in the manner established for the registration of incoming documents of the University.

521. Control over the timely preparation and signing of orders for the approval (change) of the personal composition of the Commission is entrusted to the Secretary of the Commission.

522. Members of the Commission are not paid additional payments and other types of remuneration for participation in meetings of the Commission.

523. Members of the Commission are obliged to take part in meetings of the Commission and vote on all issues on the agenda, maintain confidentiality with respect to personal data of employees, not disclose to employees and other person's information about issues considered at meetings of the Commission and decisions taken.

524. If it is impossible to participate in a meeting of the Commission, notify the secretary of the Commission in advance.

525. The Commission performs the following functions:

- issues about providing or refusing to provide students of the University with measures of social support;

- issues about the provision of discounts on tuition fees and other measures of social support for students;

- issues about the provision of benefits to employees in order to reduce the cost of paying for the education of employees and / or their children at the university;

- making a decision on the term for the provision of social assistance.

526. For the proper performance of the functions assigned to it, the Commission has the right to request and receive from the structural units and officials of the University documents and materials necessary for making informed decisions on issues included in the agenda.

527. Decisions on the provision of social assistance are made by an open vote of members of the commission. In case of an equal number of votes, the vote of the chairman of the commission is decisive.

528. The proposals and decisions of the Commission are drawn up in minutes and submitted for the preparation of an order on granting benefits to the student office.

529. The agenda of the Commission is approved by its chairman.

530. The Chairman of the Commission informs the members of the Commission about the goals and objectives of the Commission, about their rights, duties and responsibilities, organizes the work of the Commission and ensures compliance with the requirements of this Regulation, represents the position of the Commission and reports to the Academic Council of the University.

531. The Deputy Chairman of the Commission is appointed by the Chairman from among the members of the Commission and, in the absence of the Chairman of the Commission, performs his duties.

532. The Secretary of the Commission carries out organizational preparations for meetings, notifies the members of the Commission of the date, time, place of the meeting and issues included in the agenda, keeps minutes of the meeting of the Commission.

533. In the absence of the Secretary of the Commission at the meeting, keeping the minutes of the meeting may be entrusted by decision of the Chairman to one of the members of the Commission.

534. In its work, the Commission interacts with the administration, heads of institutions, the department for educational, social work and youth policy, the financial and economic department and other departments of the university.

RULES FOR PROVIDING PLACES IN A DORMITORY FOR NON-LOCAL STUDENTS

535.	Places in dormitory are allocated to non-local students for living during the entire study period, excluding vacation periods.

536.	During the holidays, certain categories of non-local students are allowed to stay (members of the SOF, students of foreign and Kazakh universities studying under academic mobility programs, students undergoing industrial practice).

537.	The cost of living in the House of Students is determined in accordance with the procedure established by law.

538.	A non-local student in need of housing submits an application (first-year students to the admissions office, students of 2,3,4 courses fill out an online application through the UNIVER system in the E-services tab).

539.	The admission committee sends to the DCSS "Shapagat" the accepted documents of applicants. When filling out an online application, students attach documents confirming the pre-emptive right to settle.

540.	DCSS "Shapagat" checks the accepted documents according to the list and forms a list of applicants for places in dormitory for consideration by the commission.

541.	On the basis of the Order of the Ministry of Education and Science of the Republic of Kazakhstan No. 66 dated January 22, 2016, a commission is created at the University for the distribution of places in dormitory.

542.	The commission agrees on the list of student applicants for places in dormitory and sends it to the vice-rector for approval through the UNIVER system.

543.	According to the approved list, the applicant/student receives an order with the number of the dormitory and room in the directorate.

544.	Upon check-in, the applicant/student presents the head of the dormitory with an identity card, an order with a seal on passing a medical examination and a receipt for payment (check-in at the applicant's dormitory is carried out within 5 working days).

545.	The university has the right to evict a student on the following grounds:

- expulsion from the university;

- violation of the legal order by the student (the Code of Ethics, the Code of Ethics for students and undergraduates of Abai KazNPU, the internal regulations in educational buildings and residence in dormitory; access control, etc.)

- when going on academic leave;

- for regular absences from the dormitory;

- at the personal request of the student;

- in other cases provided for by the current legislation of the Republic of Kazakhstan and acts of the university.

546.	The evicted from the dormitory is obliged to put the room in proper order, hand over the received property to financially responsible persons and vacate the premises within 3 days from the date of issuance of the eviction order.

547.	In case of non-delivery of the specified property or its damage, the person leaving the dormitory compensates for the damage caused in accordance with the current legislation.

548.	Out of turn can get places in the dormitory:

- orphans and children left without parental care, persons whose one or both parents are disabled;

- persons with developmental disabilities from among the disabled, disabled since childhood, disabled people of groups I and II, disabled since childhood;

- persons equated in terms of benefits and guarantees to participants and invalids of the Great Patriotic War;

- holders of grants from local executive bodies for children from large and low-income families;

- persons from among the rural youth who entered the study under a grant for educational programs that determine the socio-economic development of the village;

- oralmans who are not citizens of the Republic of Kazakhstan - holders of educational grants.

549.   The priority right to receive a place in a dormitory has given to**:**
- pupils of nursing homes for disabled children, children's residential institutions;
- people with disabilities since childhood;
- invalids of III group;
- students living in the area of natural disasters (Arys);
- students from a large family (owners of "Altyn alka", "Kumis alka");
- students enrolled in the first year, who have the sign "Altyn belgi";
- students who have a certificate of the winner of the Presidential, International and Republican Olympiad and (or) competition, holders of I, II, III places of the republican subject Olympiad "Abay Syyy", winners of the World Championship, Asian Championship, World Universiade, winner of republican, international competitions and festivals ;
- Applicants who graduated from the organization with honors with a supporting document of education (certificate, diploma);
- holders of grants;
- students admitted to the first year of study who have a high score on the results of the Unified National Testing or Comprehensive Testing, entrance exams in subjects or in the form of testing conducted by the organization. In case of equality of scores on the basis of the results of the Unified National Testing or Comprehensive Testing, entrance exams in subjects or in the form of testing conducted by the organization, the financial situation of the student is taken into account when providing a certificate confirming that the applicant (family) belongs to the recipients of state targeted social assistance;
- both parents are pensioners;
- students from an environmentally unfavorable region.
550.   Places in a dormitory for foreign students are provided if:
-     students from among foreign citizens in accordance with international and intergovernmental agreements;
-     students who arrived under the program of external academic mobility;
-     students enrolled in language courses.
551.   **Other learning organizations:**
-     A student who arrived under the program of internal academic mobility;
-     students of the preparatory course;
-     senior students belonging to socially vulnerable segments of the population (according to the criteria).

TRANSPARENCY OF THE EDUCATIONAL PROCESS

552. The organization of the educational process at the University is implemented on the principles of openness, transparency, objectivity and ethical standards.

553. **Students should not allow:**

- plagiarism and other forms of dishonest work;

- helping others and cheating during any kind of control;

- copying of solved tasks, completed tasks by other persons;

- passing an exam for another student.

554. **The teaching staff should:**

- ensure the quality of education;

- ensure the availability of educational and methodological material on the discipline being taught;

- objectively exercise all forms of control.

555. The administration implements measures to ensure transparency, openness, objectivity and accessibility of the educational process.

Any form of discrimination is unacceptable at the university, including on social, racial, gender, ethnic, religious grounds

ACADEMIC INTEGRITY

556.		*Academic integrity* - a set of values and principles of student behavior in the educational process that develop personal honesty and responsibility for learning.

557.		Evaluated work:

- the work or task performed by the student during the formative, current assessment, to determine his/her educational achievements in a certain period of study (oral survey, written work, essay, field work, laboratory work, practical work, independent work, research work, project, etc.);

- the work performed by the student during the summative, ascertaining, final assessment (control, written work, tests, tests, research work, project, etc.), to determine the level of student achievement for a certain period of study (quarter, semester, half year, year).

558.		Non-evaluated work - work performed by a student for educational, creative purposes, not subject to evaluation by pedagogical workers and persons equated to them (articles, design works, presentations, video and audio materials, products of manual labor, etc.).

559.		The main principles of the academic value of students in the educational process are:

1) ensuring academic integrity as the main institutional value that forms honesty and mutual respect in academic work;

2) approval of fair and objective rules of academic integrity aimed at the formation of high ethical values;

3) ensuring a consistent and continuous learning path for the student by defining a clear mechanism and procedure for re-crediting the student's credits based on verified transcripts of other educational organizations;

4) showing respect for the teacher to his students as a mentor, contributing to the formation of academic culture;

5) encouragement and stimulation of participants in the educational process for the promotion and protection of academic integrity;

6) determination by the teacher of a clear policy of discipline, expected requirements from the student;

7) determination by the teacher of the policy of clear parameters for assessing the educational achievements of students;

8) taking measures in accordance with the legislation of the Republic of Kazakhstan for violation of the principles of academic integrity;

9) creation of an academic environment that provides educational, social and psychological support to students and allows preventing the manifestation of academic dishonesty

560.		The goal of the policy of academic integrity is to ensure the quality of Kazakhstani higher education in accordance with world standards, to increase its attractiveness and competitiveness. The scale of the spread of dishonest behavior (cheating, plagiarism) in the student and teaching environment leads to a decrease in the quality of training of qualified specialists, hinders the acquisition of the necessary knowledge and skills.

561.		The objectives of implementing the policy of academic integrity are:

- prevention and elimination of facts of academic fraud among students and teaching staff;

- education of an intolerant attitude towards plagiarism among students and teaching staff;

- carrying out constant purposeful work on the development of

students of academic integrity;

- prevention and prevention of corruption offenses and also the implementation of the anti-corruption program.

562.		Academic dishonesty - any type of fraud or deceit that is associated with scientific and educational activities.

563.		**Cheating.** Cheating is understood as the use of any written (printed, handwritten) sources not permitted by the teacher, as well as the use of technical means of communication, other methods for unauthorized obtaining information on the merits of the task performed by the student;

564.   **Plagiarism.** Partial or complete appropriation of materials from other sources without providing proof of authorship or attribution of the source;

565.   **Double passing.** Double passing is understood as the presentation of the same text as different written works when passing the IWS (student's independent work), for passing the boundary control of knowledge, etc. The use of a previously prepared text with the consent of the teacher as part of a more voluminous work is not considered double delivery;

566.   **Fix up,** secret agreement. A secret agreement between two or more people to deceive and mislead others;

567.   **Falsification of grades.** Evaluated work data:

- falsification of grades, results of evaluation of answers to the task;
- falsification of data, i.e. measurements and observation results of survey, questioning and other methods in the performance of scientific research;
- forgery of signatures, certificates, data or results of reports and other documents;

568.   **Copying work.** Presentation of the same work for different assessment.

569.   **Acquisition of answers.** Evaluated works considered dishonest if there is:

- transmission of answers during the execution of the assessed work or answers
examination tests;
- receipt of partial or complete material prior to the performance of the assessed work
or answers to examination tests with the help of another student, teacher and persons equivalent to them;
- purchase or other ways of obtaining the evaluated works for issuing them as
own;
- sale or other means of assistance in the purchase or sale of ready-made
works or answers of examination tests;
- receiving any responses to the work being assessed by any means, including
downloading via e-mail, computer, etc.;
- removal from the office or copying the teacher's materials from the computer,
relating to the evaluated works on paper and electronic media.

570.   In case of violation of academic standards by students during the control of knowledge of any form and type during the current certification, intermediate certification, final state certification, in accordance with the Internal Regulations of Abai KazNPU:

- remark;
- reprimand, severe reprimand;
- expulsion from the university.

If any violation of academic standards is detected, the teacher must:

- put the assessed student with the mark "unsatisfactory" / F,0;
- no later than the next working day, provide a memo (report) addressed to the director of the institute (head of the educational unit) outlining the essence of the violation of the circumstances of the violation, indicating all the established participants that are essential for resolving the issue of a note to the students who committed the violation, disciplinary measures. The report is accompanied by a copy of the student's work or its fragment containing the violation. The original of the student's work is kept at the department providing this discipline until completion;
- upon detection of the fact of cheating, the teacher has the right to put an assessment "unsatisfactory"/F,0 to the student who deliberately provided his text for cheating.
- upon detection of facts of forgery or falsification of data, disciplinary measures are applied to all students, participants in the forgery or fabrication of data, unless otherwise decided by the Rector of the University.
- upon detection of facts of forgery or falsification of these data, teachers are obliged to invite witnesses from among teachers, students or other persons of at least 2 people, record the fact of violation by the relevant act with the application, if necessary, photos, videos, withdraw documents from the student, indicating the fact of forgery and fabrication of data and immediately notify the director of the institute.

571.   **Measures to prevent violations of the academic integrity policy:**

- careful monitoring of the examination process, in order to exclude cases of cheating. Ignoring this procedure by teachers provokes students to all kinds of violations and reduces the quality of education;

- checking examinations, term papers and theses and abstracts by a student the subject of plagiarism (using someone else's ideas and opinions without

references to the source) - one of the most obvious manifestations of academic

dishonesty;

- introduction of automatic services for checking the originality of works. Checking all final, research, educational and methodical works for the uniqueness of the text using the appropriate programs - Turnitin.com; Антиплагиат. ВУЗ;

- carrying out constant purposeful work on the development of students

academic integrity: attracting students to perform research assignments; the formation of students, both research skills and familiarization

scientific ethics, academic parity when writing a scientific work, the concept of

plagiarism:

- to cultivate an intolerant attitude towards plagiarism among students in the teaching staff;

- education for the formation of 0 tolerance for corruption, (do not offer bribes to teachers and administration in order to receive privileges in studies compared to other students.

572.   **Academic integrity** is the basis for developing knowledge, ensuring the quality of education and preparing students as responsible citizens and qualified professionals. The academic community should be interested in spreading the ideas of academic integrity and actively strive to put it into practice in their daily activities..

573.   The core values of a good academic community are honesty, trust, integrity, respect, responsibility and accountability. These values are not only important in their own right, but also vital to the effectiveness and quality of teaching and research.

574.   The academic community seeks to maintain an atmosphere of mutual trust, without which the free exchange of ideas, creativity and personal development are unthinkable.

575.   Every academic must strive for honesty and only then extend this aspiration to the rest of the academic community, consistently refraining from lying, cheating, theft and other forms of dishonest behavior that undermine the quality of academic degrees.

576.   Relationships between all members of the academic community, regardless of their status, are based on mutual respect, as well as respect for educational, research and creative activities and their results.

577.   The principle of justice underlies the relationship between members of the academic community; it must comply with the standards, practices and procedures used in Abai KazNPU.

578.   Relations between teachers and students are based on the principles of academic cooperation and transparency. The assessment of the knowledge, skills and abilities of the student must be conscientious, fair and based on the criteria established in the course program.

579.   All members of the academic community share responsibility for maintaining a culture of academic integrity.

580.   The quotation is called:

- borrowing a fragment of the author's text;
- borrowing formulas, provisions, illustrations, tables and other elements;
- non-verbal, translated or paraphrased reproduction of a text fragment;
- analysis of the content of other publications in the text of the work.

581.   The most important citation rule is to accompany the citation with a reference to a specific source from the list of references. The absence of such a link is considered plagiarism.

582.   For the correct formatting of the link, it is necessary:

- be sure to put quotation marks when rewriting the text of the source verbatim. Otherwise, such a quote will become plagiarism;
- The text of the quote must be complete. Arbitrary shortening of the text is unacceptable;

- when referring to the author, indicate his surname and initials;
- do not start a paragraph with a quote, initials or the author's last name;
- all links in the work are made in the same style.

583.   In scientific works, such a type of citation as a **paraphrase** is common. This is the name of retelling a quote in your own words. In this case, the reference to the author is also obligatory, as well as the preservation of the meaning in the retelling. Paraphrase is appropriate in the following cases:
- provision of generalized information when referring to several sources;
- a summary of the voluminous theoretical concept;
- voluminous quotes that are not applicable for direct mention.

584.   **Quote changes** are allowed only in special cases. As a rule, this is not desirable, but there are cases when it is allowed to make copyright changes to the quote:
- when expanding abbreviated words into full ones. In this case, you need to take the completed part of the word in square brackets.
- when changing the case of words in a quote. A change is permissible only if the quotation obeys the syntactic structure of the phrase in which it is included.
- when citing works published before the reform of Russian spelling in 1918
- when designating typos and errors in the text of the document. The error is not corrected, but the correctly spelled word is put in square brackets or a question mark in brackets.

585.   There are special options for quoting the text used in particular cases. These options include quoting from secondary sources, mentioning foreign authors and terms, self-quoting and citing legislative acts.

586.   **Citation from secondary sources** is possible only at the stage of acquaintance with the topic and problems of the study, as well as to determine the conceptual apparatus of the work. All quotations used in this way should be carefully checked against primary sources. You also need to be sure that no errors were made in the secondary source. Cases in which quoting from a secondary source is possible:
- the original source is lost or unavailable (for example, located in closed archives or libraries);
- the original source is written in a language that is difficult to translate;
- the text of the quotation is known by recording the words of their author in the memoirs of other persons;
- the quote is given to illustrate the train of thought and argumentation of the author.

587.   When mentioning the names of foreign authors, as well as when citing foreign sources, the text of the source is also given not in the original language, but in the language of the scientific work (for example, in Russian). If the correctness of the translation is in doubt, a paraphrase can be used. In the event that the author is not widely known in Russian science, it is necessary to additionally write his original surname and initials in brackets.

588.   **Self-citation** is a frequent practice in Russian scientific papers. Previously published research by the author may be the source of the citation. This type of citation will avoid duplication of information and self-plagiarism, as well as help direct the interested reader to previous and related works. Your own citations must be formatted according to all citation rules. It must be remembered that citing one's own works should be appropriate and justified, complement the scientific work and follow its objectives.

589.   **Citation of legislative acts** should be carried out strictly according to primary sources, especially since all legal and by-laws are public and publicly available information. Carrying out a quote from secondary sources would look inappropriate and completely unjustified. You need to make sure that the current version of the law is used and that the law has entered into force.

590.   Despite the conciseness and unambiguity of the citation rules, the authors of scientific papers periodically make mistakes.:
- lack of reference in the list of references;
- links to popular publications or to authors who do not have the proper scientific qualifications. The qualifications of the authors must be checked based on the style of work and information found

about the author and the publication itself. In the event that there are doubts about the qualifications of the author, it is better to avoid quoting him;

- lack of links when placing graphic materials. When borrowing graphic materials (for example, diagrams, diagrams, figures), as well as tables, you must provide a link to the source of information. Such information without reference to the source will be a copyright infringement;

- verbatim rewriting of the text and "line" of quotes. In order to keep the narrative alive, it is necessary to use quotations within reasonable limits, as well as vary the form of quoting. For example, use a paraphrase;

- violation of the rules of secondary quoting. Authors quite often cite information as if they themselves found it in the primary source or as if it belonged to the author of a secondary source;

- mistakes in citing foreign authors. Incorrect translation of the author's surname, lack of original spelling of the name and surname, errors in paraphrase when using the source independently. It is also important to remember that in the list of references, the names of sources of citations should be given in the original language;

- the use of quotations with unverified authorship, as well as quotations containing banal or erroneous statements; lack of quotes and links to the source of information. In this case, the quote is considered plagiarism.

INTERNAL QUALITY ASSURANCE SYSTEM

591. In order to improve the quality of educational activities, Abai KazNPU operates an internal quality assurance system based on international standards and guidelines for quality assurance of higher and postgraduate education in the European Higher Education Area (ESG), which includes:

1) policy in the field of quality assurance;
2) development and approval of programs;
3) student-centered learning, teaching and assessment;
4) admission of students, academic performance, recognition and certification;
5) teaching staff;
6) learning resources and student support system;
7) information management;
8) informing the public;
9) continuous monitoring and periodic evaluation of programs;
10) periodic external quality assurance.

592. On the basis of the institutes, the Quality Assurance Commissions exercise control over the quality of education. In its activities, the commission implements the following tasks:

- implementation of the policy of ensuring the quality of the educational process at the institute, organizing activities to update the educational process based on the competence model of the graduate, taking into account international quality criteria.

- quality management of the educational process built on the basis of a competency-based and system-active approach to the preparation of a graduate.

- orientation of the teaching staff to take into account the trends in the development of the educational services market, the requirements of consumers regarding new areas of general and additional education; international standards for the quality of education.

- making decisions on the content and conditions for the implementation of educational programs, on the assessment policy and other academic issues of the institute.

-. organizing and conducting a survey of students for compliance with the quality of educational programs and (or) disciplines / modules, the presence of facts of violation of academic honesty.

593. The Commission is headed by the Chairman, who is appointed by the director of the institute. The composition of the Commission is determined by the director in agreement with the Chairman of the Commission.

594. The Chairman of the Commission manages this collegiate body on the basis of unity of command and is responsible for the performance of the tasks and functions assigned to them.

595. The composition and number of members of the Commission is determined on the basis of the need for a comprehensive solution of the tasks facing the institute in the field of improving the quality of the educational process. The Commission includes teachers, undergraduates and doctoral students, other academic staff of the university. The meeting of the Commission for Quality Assurance is attended by representatives of the administrative and managerial staff of the university. The composition of the Commission is approved by the order of the director of the institute.

596. The work of the Commission is carried out on the basis of an annual plan, which is agreed with the director and approved at a meeting of the Council of the Institute.

597. The frequency of meetings of the Commission is at least once a month. The Chairman of the Commission (or the secretary) is obliged to notify the members of the Commission about the place of the meeting of the Commission.

598. For each of the issues discussed at the meeting of the Commission, recommendations are adopted, which are recorded in the minutes. The protocol is signed by the chairman and secretary of the Commission. Decisions of the Commission are binding

CODE OF ETHICS FOR BACHELOR'S AND MASTER'S STUDENTS OF ABAI KAZNPU

We, bachelor's and master's students of Abai KazNPU, based on the desire to become worthy citizens of the Republic of Kazakhstan, understanding the high social significance of our chosen future profession, realizing our involvement in the formation of a new generation of teachers, lawyers, economists, managers, entrepreneurs, journalists, specialists in the field of computer science , based on the desire to acquire sustainable competencies necessary for a highly qualified professional in practical activities, maintaining the traditions of previous generations of students who passed on to us love and respect for their native university, recognizing it as our duty to contribute to the growth of the prestige of the university, guided by generally recognized moral norms and values, we accept this Code of Ethics for bachelor's and master's students of Abai KazNPU (hereinafter referred to as the Code) and undertake to follow its provisions.

599. The requirements of this Code are drawn up on the basis of universally recognized moral values, as well as traditions and standards of behavior that have developed over the years of the university's existence.

600. The Code of Ethics aims at:

- establishment of ethical norms and rules for communication between students (bachelor's and master's) among themselves, teachers and university staff;

- creation of favorable conditions for the educational process, scientific and creative activities, an atmosphere of honesty and mutual trustя.

601. Compliance with the ethical norms and rules of this Code of Ethics is mandatory for all students and should contribute to their self-development.

602. Each student (bachelor's and master's) is given a copy of this Code. A student (bachelor's and master's) can make proposals for changing and supplementing the Code of Ethics.

603. The university administration has the right to consider precedents of violations of the provisions of the Code of Ethics at meetings of departments, the Faculty Council and issue appropriate conclusions, up to the application of administrative measures.

604. Student (bachelor's and master's) of Abai KazNPU from the moment of familiarization is called upon to fulfill all the provisions of this Code of Ethics.

605. **Bachelor's and master's students of Abai KazNPU are entitled to**:

- free use of a subscription and reading rooms, Internet resources;

- obtaining, in accordance with the rules approved by the university, a place in a hostel with the right to use the household services of the hostel;

- participation and manifestation of activity in the public and scientific life of the university;

- presentation of constructive innovative initiatives aimed at increasing the intellectual potential and social activity of student youth;

- appeal to the mentor of the group, the leadership of the faculty or university in the event of a conflict situation and the inability to resolve it on their own.

606. **Obligations of bachelor's and master's students of Abai KazNPU:**

- timely and high-quality implementation of all types of educational activities provided for by the curricula;

- responsible attitude to learning;

- the desire to become highly qualified specialists in the chosen field;

- active, purposeful, systematic mastery of the basics of professional knowledge, skills and competencies, professional ethics;

- management of the regulations of the university, regulating the main aspects of the relationship between the university and students;

- when performing educational and scientific work, avoid facts of academic dishonesty, including cheating and turning to other persons for help in passing knowledge control procedures, submission of any ready-made educational materials (abstracts, coursework, control, diploma and other works), including Internet resources, as the results of their own work; the use of family or service ties to obtain a higher score; being late and missing classes without a good reason;

- students are required to take an active part in the public and scientific life of the university (work in scientific circles, participation in student conferences, attending sports sections, artistic and creative associations, cultural events held at the university).

607. Bachelor's and master's students should be actively involved in the learning process, since both sides are active in learning - the teacher and the student. A student (bachelor's and master's) can ask questions regarding the content of the lesson, but must do this in ways that do not violate its conduct. Replicas from a place are not allowed.

608. Compulsory attendance at all classroom sessions: lectures, seminars, practical classes is a manifestation of the personal culture of a student (bachelor's and master's). A student who has missed classes must give a reasoned explanation of the validity of his reason to the teacher and a representative of the directorate of the institute.

609. Each student (bachelor's and master's) is obliged to maintain discipline. During the lesson (lecture and seminar), the student (bachelor's and master's) should not interfere with it by talking, moving, distracting the attention of others.

610. Bachelor's and master's students must come to classes before they begin. Latecomers are not allowed in the auditorium.

611. During training sessions, the mobile phone signal must be turned off or, in extreme cases, switched to silent mode.

612. Students (bachelor's and master's) must observe the ethics of interpersonal relations, respect teachers, fellow students, regardless of their nationality, religion, views, beliefs.

613. A student (bachelor's and master's) should understand that the exercise of his rights and freedoms should not infringe on the rights and freedoms of other persons.

614. A student (bachelor's and master's) should not put his personal interests above the interests of the academic group, but strive to find a reasonable compromise between personal and general interests.

615. Each student (bachelor's and master's) should strive to maintain a favorable moral and psychological microclimate in the team, provide the necessary assistance to the head of the group, treat requests with understanding.

616. Each student (bachelor's and master's) should, if possible, actively participate in the life of the group during extracurricular time, be the initiator of interesting and useful leisure activities.

617. Each student (bachelor's and master's) should feel personally responsible for what is happening in the group, avoid conflicts, treat fellow students correctly, and not deliberately undermine their reputation in a public exchange of opinions.

618. A university student (bachelor's and master's) must respect national traditions, customs and rituals, the peculiarities of upbringing and worldview of fellow students, promote interethnic and interfaith harmony.

619. At the entrance to the classroom of a teacher or an older employee of the university, a student (bachelor's and master's) must stand up and respond to the greeting of the person who has entered.

620. When meeting with teachers, university staff, a student (bachelor's and master's) should greet affably and kindly.

621. The duty of each student (bachelor's and master's) is to respect the work of the university staff, to behave tactfully and correctly in relation to those who create conditions for the normal functioning of the university.

622. It is unacceptable to collect, use and distribute information about the private lives of other students (bachelor's and master's) and teachers without their consent.

623. A university student (bachelor's and master's) builds relationships with others on the basis of justice and observance of moral standards. A student (bachelor's and master's) should not allow rudeness, neglect, quarrels, dissemination of false information about others, the use of psychological pressure, physical force in resolving conflict situations.

624. A student (bachelor's and master's) should know the history of the university, be proud of its achievements, maintain and develop the traditions of the university, take care of the reputation and authority of his university, and increase its prestige. Each student (bachelor's and master's) is obliged

to remember that he is a representative of the university, therefore, he must look and behave in accordance with the high rank of a student (bachelor's and master's) of Abai KazNPU.

625. At the entrance to any university building, a student (bachelor's and master's) is required to present documents - a student card or a record book. It is unacceptable to enter into an argument with a security representative, to talk to him in a rude manner.

626. A student (bachelor's and master's) must adequately represent the university in interuniversity communication, defend its interests, promote the establishment of interuniversity relations, cooperation with public associations of other universities on issues of study, science, creativity and life of students.

627. Students (bachelor's and master's) are strictly prohibited from bringing into the university premises devices, products or substances that may pose a threat to the health or life of those in the premises. A student (bachelor's and master's) must comply with the requirements of safety instructions, fire safety, remember that smoking is prohibited not only in the premises, but also on the territory of the university.

628. In the classroom, students (bachelor's and master's) must be dressed cleanly, neatly, avoid defiant makeup. It is not allowed to wear sportswear (except for physical education classes), to be at the university in outerwear and hats.

629. Students should carefully treat any printed publication of the university library: textbooks, teaching aids, fiction, reference literature, newspapers and magazines.

630. It is unacceptable to bring strangers into the university building without the permission of the administration, to take out various items and equipment from educational and other premises without the permission of the administration.

631. At the university, it is not allowed to eat in classrooms, corridors and other places, except for specially designated rooms. In the dining room and canteen, the student should be without outerwear, behave politely, tactfully towards others, follow the rules of self-service.

632. In case of violation of the provisions provided for by this Code, disciplinary measures may be applied to the student in the manner prescribed by the Charter of the University and internal regulations.

633. Code of ethics of the student (bachelor's and master's) Abai KazNPU is intended to provide the necessary guidance in the development of moral and ethical qualities, without which the successful implementation of the functions of future specialists is impossible.

634. Education in the student years of the moral habit to follow the requirements of this Code will contribute to the formation of the ethical foundations for the activities of future specialists.

635. Fulfillment of the requirements of the Code of Ethics gives the student (bachelor's and master's) the opportunity to increase self-esteem of the individual, develop communication skills, be in harmony with himself, with his conscience.

636. Compliance with the Code of Ethics is the moral duty of every student (bachelor's and master's) of the university.

CODE OF ETHICS FOR TEACHING STAFF AND EMPLOYEES

This Code of Ethics (hereinafter referred to as the Code) is a normative act of internal use, the main purpose of which is the development and strengthening of the moral, psychological and professional climate of the university. The Code contributes to maintaining the high image of Abai KazNPU as the first institution of higher education in Kazakhstan, rightfully renowned as the flagship of pedagogical education in the post-Soviet space. The university staff recognizes the Code of Ethics as a set of rules and recommendations, the strict adherence to which will contribute to the formation, formation and development of a person worthy of being a role model.

The Code includes the most significant and important principles for building relationships between teachers, mentors, staff and students, developed by almost a century of university practice and formed on the best traditions laid down by the luminaries of the pedagogical thought of Kazakhstan.

The provisions of the Code are binding and do not infringe on the constitutionally protected rights and freedoms of a person and a citizen, his legitimate interests adequately reflecting his professional knowledge and skills, human qualities.

637. The provisions of this Code are based on the Constitution of the Republic of Kazakhstan, the Law of the Republic of Kazakhstan "On Education", the provisions of the Charter of Abai KazNPU, as well as internal regulations.

638. The Code is aimed at creating a favorable psychological climate for the workforce and strengthening the corporate culture of teaching staff and employees.

639. Each teacher and employee of Abai KazNPU, following the norms of this Code, contributes to strengthening his image and business reputation.

640. A number of norms of the Code are based on models for building relationships between representatives of different age and social groups that interact functionally or are in hierarchical subordination.

641. Teaching staff and employees are required to:

- comply with the legislation of the Republic of Kazakhstan in the field of education and science, directive instructions of the Ministry of Education and Science of the Republic of Kazakhstan, acts of internal use, including the provisions of this Code;
- be a model of integrity, high culture, decency;
- demonstrate in practice commitment to the ethical standards of the university;
- promote in every possible way the creation and strengthening of the image and refrain from such behavior that could damage this reputation;
- observe subordination in relationships, avoid familiarity in relation to representatives of the University management, colleagues and students;
- honestly and objectively evaluate the knowledge, skills and abilities of students and undergraduates;
- in conflict situations, resolve controversial issues without resorting to any form of discrediting opponents;
- not to commit actions that can be qualified as intimidation, harassment, not to behave aggressively towards students and undergraduates, colleagues;
- not to allow statements that humiliate the honor and dignity of students and undergraduates, colleagues, the use of rude language in relation to them;
- maintain a respectful attitude towards colleagues in personal communication and in a public exchange of opinions, not intentionally undermine their professional reputation;
- not to commit actions qualified as an invasion of privacy and insult, not to spread false information about colleagues;
- not to discriminate colleagues on the basis of academic status, as well as on national, racial, gender and other grounds;
- participate in the public, scientific and cultural life of the university, be proactive and creatively active.

642. Teaching staff and employees have rights to:

- demand observance and respect for moral values in their professional activities;

- constantly improve professional qualifications and knowledge, as well as carry out mutual exchange of experience;

- in the event of conflict situations related to the violation of ethical norms and rules established by this code, apply to the Commission on Ethics of the University;

- have the right to respect for their human dignity; to freedom of conscience, information; to freely express their own opinions and beliefs;

- choose methods and means of teaching that best meet individual characteristics and ensure the high quality of the educational process;

- submit questions about violations of the Charter, internal regulations and this code within the walls of the university at meetings of departments, councils of institutes and the Academic Council of the university;

- make proposals for changing, supplementing this Code.

643. Teaching staff and employees don't have rights to:

- publicly humiliate the personal dignity of colleagues, students and undergraduates, namely: use obscene language, raise your voice at students, undergraduates, give them nicknames, deliberately distort their names and surnames, publicly discuss the personal life of students and undergraduates or their personal shortcomings;

- discuss with students and undergraduates the professional and personal shortcomings of their colleagues;

- conduct commercial advertising within the walls of the university;

- accept gifts from students and graduate students, the purpose of which is to influence the results of the educational and scientific process, assign students and undergraduates a monetary fee for exams (tests);

- be late for work and reduce the time of classes or the performance of their official duties, miss them without a good reason;

- show rudeness and inattention in the performance of their official duties;

- distribute in any form false and defamatory information about employees and students of the University, as well as other personal information that may affect the authority and self-esteem of the employee and student;

- appearing at the university in a state of intoxication.

FORMAL AND NON-FORMAL EDUCATION

Formal education is structured training provided by educational organizations, the results of which are confirmed by an official document on education.

Non-formal education - structured training carried out by organizations through various courses and in the workplace, the results of which are confirmed by an official document (certificate).

The types of non-formal education are:

1) open online courses;

2) advanced training and retraining courses;

3) professional courses;

4) self-education.

644. Non-formal education is provided by organizations included in the list of recognized organizations providing non-formal education or other educational organizations and professional centers

645. The documented learning outcomes of non-formal education are:

- certificate with transcription;

- licence with transcription.

646. For the recognition of learning outcomes, the university creates a commission. The commission consists of an odd number of members, which includes teachers.

647. From among the members of the commission, the chairman of the commission is elected by a majority of votes, who manages the activities of the commission, and in his absence, the deputy chairman.

The functions of the secretary of the commission are performed by a university specialist who is not a member of the commission.

648. The decision of the commission is drawn up in a protocol in any form.

649. A person who has applied for the recognition of learning outcomes obtained as a result of non-formal education shall submit the following documents for consideration by the Commission:

- application in free form for the recognition of learning outcomes obtained through non-formal learning;

- a copy of the identity card;

- a document confirming the results of training.

650. The commission checks the availability of documents.

651. The commission conducts an interview to determine the applicant's level of knowledge, skills and abilities.

652. Based on the results of the interview, the Commission decides whether to recognize the learning outcomes or to refuse.

653. The decision of the commission is made by a majority vote of the total number of those participating in the meeting of the commission.

RECOGNITION OF NON-ACADEMIC ACHIEVEMENTS

654. Abai KazNPU provides for credit transfer for non-academic achievements of students:
- winners of international olympiads and competitions of scientific projects (1-3 places) - 7 credits;
- winners of republican olympiads and competitions of scientific projects (1-3 places) - 5 credits;
- holders of copyright certificates, patents and industrial certificates - 5 credits;
- those who passed certification exams (industrial certificates of Microsoft, Oracle, Cisco, etc.) - 7 credits.

655. Credits are recalculated for the participation of a student in the volunteer movement and the Social Student Loan project in 5 areas: 1) inclusive education; 2) tutoring (Kazakh language, English language, computer literacy); 3) work with minor children of deviant behavior; 4) organization of yard and sports clubs; 5) social work with the elderly.

- 20 hours of social useful activity - 2 credits;
- 50 hours of community service - 5 credits.

656. During one academic year, a student may work no more than 70 hours of paid socially useful activity

657. To reset the loan, the student submits an application addressed to the Vice-Rector for Academic Affairs with supporting documents (copy of the certificate, diploma, license, patent, certificate of employment, etc.).

658. Non-academic achievements of students should be reflected in their transcripts within the established norms and rules for the implementation of such activities.

Organization of the educational process using DET

659. The provision of educational services remotely using information and communication technologies applies to students in relation to categories of persons in accordance with the Rules for organizing the educational process on distance educational technologies, and in quarantine conditions also to all students.

660. The following platforms are used to organize DET training with constant expansion of content and improvement in the quality of the resources used:

- IS "UNIVER" (text educational materials, tests, forum, chat are the necessary blocks for organizing the educational process and monitoring)

- moodle.kaznpu.kz filled with own DER

- software companies Zoom, Microsoft Teams, Google Meet for video conferencing, online meetings, chats and mobile collaboration in a DOT environment

- resources of the electronic library of KazNPU named after Abai http://library.kaznpu.kz/;

- university website containing: timetable, references, news, "Academic Policy". information about the educational process.

661. Registration of full-time students for distance courses in IS "UNIVER";

662. The form of organization of DET is carried out according to the scheme: educational and methodological materials in the Univer IS - online classes - online and offline consultations/forums/chats - individual tasks for independent work (checking and reviewing) - midterm and final control - testing in 3 levels (for self-control, midterm, final control).

663. DET resources: student's personal account in IS "UNIVER"; corporate e-mail; videoconferencing; on-line testing; Internet resources; ZOOM, Microsoft Teams, Google Meet services; webinars; skype communication; cloud services, etc.

664. When teaching using DET, the following organizational forms of educational activities are used: online lecture, online consultation, online seminar, online laboratory work, independent work in the IS "UNIVER". Independent work of students may include the following organizational forms (elements) of distance learning: work with the platform; watching video lectures; listening to audio lectures; computer testing; studying printed and other educational and methodical materials, performing individual tasks.

665. The teacher has the right to decide on the use of an existing online course in a particular discipline or on conducting classes using remote technologies.

666. Any format of training is carried out within the framework of the approved working curriculum of the discipline (syllabus).

667. On the official website of Abai KazNPU or in the IS "UNIVER" information is posted on the timing of the implementation of online courses, indicating the dates of completion of registration of students for online courses.

668. Mixed models of distance learning are allowed: synchronous or asynchronous learning, online or offline, mixed, alternative formats, such as lectures in the form of webinars or providing access to lectures previously recorded by teachers; conducting seminars in the form of remote assignments during seminars in accordance with the current schedule, and more.

669. Online lectures are allowed in the amount of no more than 40 minutes, while students are provided with a full lecture notes. Online lectures are held in accordance with the approved schedule.

670. The university uses different models of teaching.

671. The offline learning model is learning with the help of software disconnected from the network during its use, or, in other words, this is the interaction of two or more participants in the distance learning process not in real time, but at certain time intervals.

672. The model of synchronous (simultaneous) learning is implemented by the teacher organizing video conferences or webinars for an academic group via Skype, Microsoft Teams, in accordance with the approved schedule. Students are required to join this event and actively participate in it.

673. The model of asynchronous (at different times) learning is provided through the use of educational platforms Open edX, Coursera and others; LMS Moodle, corporate email.

When using an asynchronous type of work, team members and the teacher work at different times over a long period of time. The main platform for work is the LMS of educational organizations. It is necessary to clearly and timely complete the tasks placed in the relevant sections of the discipline in the LMS. It is mandatory for execution to regularly upload scanned copies, screenshots, photographs, and other completed tasks for verification and for monitoring attendance and monitoring progress.

If necessary, the teacher can organize a face-to-face consultation on the discipline. The teacher can also use courses (parts of courses) hosted in the public domain on the Open edX, Coursera platforms; other educational organizations using a blended form of education.

674. Blended Learning is a special organization of learning that allows you to combine learning in the classroom and modern learning technologies in an electronic distance environment. The concept of learning, called blended-learning, also combines the effectiveness and efficiency of electronic forms of learning with the social aspects of general learning.

675. The powers and competencies of a teacher are: development of a syllabus of an academic discipline with a clear assessment policy, forms electronic learning materials, electronic courses; develops individual tasks for remote work; brings to the attention of students information about the format of training sessions; provides on electronic resources interactive interaction between students using various types of students' work, available information and communication technologies; conducts offline and online classes in accordance with the class schedule, control over the independent work of students; conducts individual consultations for students, including students with special educational needs; according to a certain assessment policy, marks students on time in accordance with the approved syllabus electronic journal IS "UNIVER"; controls the execution of tasks,

676. The powers and competencies of the student - is in touch with teachers according to the approved class schedule; gets acquainted with the approved academic policy, internal regulations on current control, intermediate and final certification, organization of professional practice, criteria for assessing educational achievements, syllabuses of academic disciplines through available means of communication; in accordance with the class schedule, attends training sessions in electronic or online platforms and other communication systems to receive educational material for the purpose of self-study; independently performs tasks, sends completed tasks to the teacher through available means of communication (platform, e-mail, instant messengers); observes the principles of academic integrity in the performance of assignments.

677. Parents (legal representatives) of students: create conditions for the student to study; if possible, exercise control over the fulfillment by students of the tasks of the academic discipline or independent tasks

678. Recognition of class attendance and recording of student progress through online logging, the use of e-mail and platforms as a means of communication between students and teachers in a distance learning environment

679. The final control is carried out on the basis of the Zoom, Microsoft Teams, Google Meet platforms in the following forms:
- remote testing;
- written exams;
- creative and oral exam.

680. The final attestation is carried out in the form of defending a thesis (project) / master's thesis, in exceptional cases, the defense of a thesis (project) is replaced by passing two comprehensive exams for persons: 1) who are on long-term treatment in a hospital for health reasons; 2) with special educational needs, including children with disabilities, disabled since childhood, disabled people of group I; 3) pregnant or raising children under the age of 2 years; 4) students of correspondence courses who are on completion of their studies.

681. Defense of the thesis (project) / master's thesis is carried out online using distance learning technologies.

A comprehensive exam is held in the format of remote testing, written, oral, creative exams.

682. Interim and final attestation is carried out with the obligatory use of the proctoring system and observance of the principles of academic integrity.

683. A student who does not agree with the results of the interim or final certification submits an appeal within 2 working days from the date of the announcement of the attestation results.

The Appeal Commission holds online meetings within 2 working days from the date of receipt of the student's application. The results of the appeal are communicated to the applicant within one working day.

684. In order to implement HHIC prevention and assurance measures, OHPE independently develops the HHIC Enforcement Regulations, informs all employees and students (posting on the website, explanatory and organizational meetings, infographics) and ensures that students and employees comply with it.

OHPE takes measures to provide HHIC in educational buildings, dormitories and OHPE territory (mandatory equipment with non-contact thermometers, sanitizers with antiseptics and, if possible, with technical safety, installation of disinfection tunnels).

685. In order to comply with the HHIC in the educational process of the university, it is recommended:

1) not to hold mass events and exclude the possibility of crowds;

2) when forming the schedule of classes, take into account: the occupancy of classrooms (social distancing - 1 person per 1 sq.m., in laboratories 5 sq.m.); when scheduling online classes, take into account the network bandwidth, the characteristics of the server equipment; load on the video server with the maximum simultaneous connection; the class schedule should be available to students online;

3) to reduce the duration of classroom studies to 40 minutes while increasing the hours of IWS; plan the schedule of laboratory classes, taking into account the SER (ensuring social distance, disinfecting equipment between classes);

4) establish a rolling schedule of breaks to ensure that different academic groups do not overlap during breaks (For example, the start of classes for one stream at 9.00, the other stream at 9.15). In the schedule, provide for a break between training sessions of at least 20-25 minutes for sanitizing classrooms, including air disinfection and ventilation;

5) carry out ventilation of the corridor and recreation areas during training sessions;

6) carry out regular disinfection of surfaces of equipment for general use;

7) ensure compliance with HHIC in food outlets, libraries and other places where students stay;

8) provide for the installation of transparent partitions at workplaces, laboratories, classrooms used in the educational process (if necessary);

9) ensure that students are in the gym, taking into account social distancing, 1 person per 1 sq.m., while not exceeding 40% of the hall's filling;

10) distribution in hostels should be carried out taking into account HHIC (distancing, regular treatment with disinfectants, etc.);

11) provide for the possibility of using the new OHPE cleaning standards for premises and territories (revision of the work schedules of the TS, SSS and training for optimal social distancing);

12) take into account factors related to the health of employees who are at risk for health reasons and age;

13) provide for the introduction and use of electronic document management systems, electronic timetable, electronic library.

TRAINING IN PEDAGOGICAL PROGRAMS FOR PERSONS WHO HAVE GRADUATED FROM A SPECIALIZED MASTER'S PROGRAM

686. As part of the educational process, it is also planned to train masters who have graduated from a profile master's program for additional development of the educational program of a master's program in a pedagogical profile. Master, admitted to pedagogical activity after additional development of the educational program of the master's program in pedagogical profile.

687. Acceptance of documents for programs of a pedagogical profile for persons who have graduated from a specialized master's program is carried out by the directorate of institutes.

688. According to the programs of the pedagogical profile, persons who have mastered the educational programs of the master's program in the profile direction are admitted.

689. Persons entering the programs of a pedagogical profile submit the following documents to the university:

1) an application (in any form) addressed to the head of the organization;

2) a copy of the document on education;

3) a copy of an identity document;

Together with copies of the documents specified in this paragraph, their originals are provided for verification. After verification, the originals are returned.

690. After signing the order for the admission of persons entering the programs of the pedagogical profile, an agreement is concluded in the established form.

691. The content of the educational program of a pedagogical profile for persons who have graduated from a specialized magistracy is reflected in the curriculum developed on the basis of earned credits as part of training in a specialized magistracy of the corresponding educational program.

692. The teaching load is measured by the time required for a master's student to study an academic discipline, module or the entire educational program of a master's program and necessary to achieve the established learning outcomes in an educational program for additional mastering of an educational program of a master's program in a pedagogical profile.

693. The program of a pedagogical profile for persons who have graduated from a specialized master's program is mastered within one semester and contains at least 30 academic credits). A mandatory component of the MD cycle (20 credits including practice) of all educational programs of a pedagogical profile for persons who have graduated from a specialized master's program includes the disciplines "History and Philosophy of Science", "Pedagogy of Higher Education" and 10 credits for mastering the cycle of the BD component of choice. The curriculum defines the list of disciplines for the academic year and their labor intensity in credits, the order of study, types of training sessions and forms of control, as well as other types of educational activities (practice).

694. The educational program includes pedagogical practice and is carried out in parallel with theoretical training, i.e. without interrupting the learning process. Pedagogical practice is carried out with the aim of developing practical skills in teaching and learning methods, and the duration of practice for 3 credits per week is 3 weeks. Based on the results of the practice, a report is submitted to the appropriate department.

The results of the defense of the report are evaluated according to the point-rating letter rating system.

695. The curriculum serves as the basis for scheduling training sessions and calculating the labor intensity of the teacher's educational work (in this case, the development of the program takes place jointly with academic groups of the scientific and pedagogical direction of the corresponding specialty).

696. After mastering the program, the final control is carried out - an exam in each discipline in oral or written form.

697. Masters studying in pedagogical programs must pass all exams according to the schedule in strict accordance with the curriculum.

698. The progress of masters studying in pedagogical programs is assessed at the exam according to the point-rating system for monitoring the student's knowledge. A positive assessment (from A-, to A "excellent", from B-, B, to B + "good", from D-, D +, C-, C to C + "satisfactory") is recorded in the examination sheet for educational discipline and grade book (transcript) of the student. Grade F, FX "unsatisfactory" is affixed only in the examination sheet. The examination sheet is filled in by the teacher taking the exam. The main criterion for the completion of training in pedagogical programs for persons who have graduated from a specialized master's program is the development of at least 30 academic credits by students.

699. A master of a profile direction who has completed the educational program of a master's program in a pedagogical profile is issued an appropriate certificate for the main diploma.

LIST OF EDUCATIONAL PROGRAMS
Bachelor's degree

№	Cipher	ББ атауы	Name of EP
1.	6B01101	Педагогика және психология	Pedagogy and psychology
2.	6B01201	Мектепке дейінгі оқыту және тәрбиелеу	Preschool education and training
3.	6B01201	Мектепке дейінгі оқыту және тәрбиелеу педагогикасы (ағылшын тілінде)	Pedagogy of early childhood education and training (English)
4.	6B01201	Мектепке дейінгі оқыту және тәрбиелеу :мектепалды дайындық	Pre-school education and training: Pre-school preparation
5.	6B01301	Бастауыш білім ағылшын тілінде	Primary education in English
6.	6B01302	Бастауыш білім көптілділікпен	Primary education with multilingualism
7.	6B01303	Бастауыш білім бизнес инновациялармен	Primary education with business innovation
8.	6B01304	Бастауыш білім ақпараттық-коммуникациялық технологиялармен	Primary Education with Information and Communication Technology
9.	6B01401	Алғашқы әскери дайындық	Basic military training
10.	6B01402	Алғашқы әскери дайындық - Денешынықтыружәне спорт	Basic military training - Physical culture and sports
11.	6B01402	Музыкалық білім	Musical education
12.	6B01402	Музыкалық білім: Эстрада вокалы	Musical education: pop vocal
13.	6B01409	Музыкалық білім беру (Хор дирижерлеу)	Music Education (Choral Conducting)
14.	6B01408	Музыкалық білім (арнайы музыкалық аспап)	Music Education (Special Musical Instrument)
15.	6B01402	Музыкалық білім (қосдипломды)	Music education (double diploma)
16.	6B01403	Көркембілім, графика және жобалау	Art education, graphics and design
17.	6B01404	Дене шынықтыру және спорт	Physical Culture and sport
18.	6B01404	Дене шынықтыру және спорт - алғашқы әскери дайындық	Physical Culture and sport-basic military training
19.	6B01405	Кәсіптік оқыту (Тігін бұйымдарын жобалау және модельдеу)	Vocational training (Artistic processing of wood and other materials)
20.	6B01406	Технология және робототехника	Technology and Robotics
21.	6B01407	Құқық және экономика негіздері	Fundamentals of Law and Economics
22.	6B01501	Математика	Maths
23.	6B01502	Математика-физика	Maths-physics
24.	6B01503	Математика-информатика	Mathematics-computer science
25.	6B01504	Физика	Physics
26.	6B01505	Физика ағылшын тілінде	Physics in English
27.	6B01506	Физика-информатика	Physics- computer science
28.	6B01507	Информатика	Computer science
29.	6B01508	Информатика ағылшын тілінде	Computer science in English
30.	6B01509	Информатика және робототехника	Computer Science and Robotics
31.	6B01510	Химия	Chemistry
32.	6B01511	Химия ағылшын тілінде	Chemistry in English
33.	6B01512	Химия-биология	Chemistry-Biology
34.	6B01513	Биология	Biology
35.	6B01514	Биология ағылшын тілінде	Biology in English
36.	6B01515	География	Geography
37.	6B01515	География-туризм	Geography-tourism
38.	6B01516	География-Тарих	Geography-History
39.	6B01601	Тарих	History
40.	6B01602	Тарих – құқық негіздері	History - the basis of law
41.	6B01603	Тарих – дінтану	History - Religious Studies
42.	6B01604	Цифрлық тарих	Digital History
43.	6B01701	Қазақ тілі мен әдебиеті	Kazakh language and literature

44.	6В01702	Орыс тілі мен әдебиеті	Russian language and literature
45.	6В01711	Орыс тілі шет тілі ретінде	Russian as a foreign language
46.	6В01703	Шетел тілі: екі шет тілі	Foreign language: two foreign languages
47.	6В01703	Шетел тілі: екі шет тілі (екіншісі шығыс тілдері)	Foreign language: two foreign languages (second estern language)
48.	6В01704	Қазақ тілінде оқытпайтын мектептердегі қазақ тілі мен әдебиеті	Kazakh language and literature in non-Kazakh language schools
49.	6В01705	Орыс тілінде оқытпайтын мектептердегі орыс тілі мен әдебиеті	Russian language and literature in non-Russian language schools
50.	6В01710	Қазақ тілі шет тілі ретінде	Kazakh as a foreign language
51.	6В01707	Ұйғыр тілі мен әдебиеті-ағылшын тілі	Uyghur language and literature-English language
52.	6В01706	Ұйғыр тілі және әдебиеті мұғалімі	Teacher of Uyghur language and literature
53.	6В01708	Ұйғыр тілі және әдебиеті - география	Uyghur language and literature-geography
54.	6В01709	Ағылшын тілін меңгерген шығыс тілі мұғалімі	Eastern language teacher with knowledge of English
55.	6В01801	Әлеуметтік педагогика және өзін-өзі тану	Social pedagogy and self-knowledge
56.	6В01901	Тифлопедагогика бойынша мамандар даярлау	Training of special teachers in typhlopedagogy
57.	6В01901	Сурдопедагогика бойынша арнайы мұғалімдерді даярлау	Training of special teachers in deaf pedagogy
58.	6В01901	Арнайы мектепке дейінгі педагогика бойынша мамандар даярлау	Preparation for special preschool pedagogy
59.	6В01901	Олифренопедагогика бойынша мамандар даярлау	Training of special teachers in oligophrenopedagogy
60.	6В01901	Логопедия бойынша мамандар даярлау	Training of special teachers in speech therapy
61.	6В02109	Хореография	Choreography
62.	6В02121	Орындау өнері: Эстрадалық вокал	Performing arts: pop vocals
63.	6В02113	Кескіндеме	Painting
64.	6В02114	Графика	Graphic arts
65.	6В02116	Өнертану	Art history
66.	6В02117	Сәндік өнер. (Көркем тоқу)	Decorative art. Textile design
67.	6В02117	Сәндік өнер (Көркем керамика)	Decorative Arts (Artistic Ceramics)
68.	6В02117	Сәндік өнер. (Ағаш және басқа материалдарды көркем өңдеу)	Decorative art. (Artistic woodworking and jewelry art)
69.	6В02118	Дизайн. Сән дизайны	Design. Fashion design
70.	6В02118	Дизайн. Сәулет дизайны	Design. Architectural design
71.	6В02118	Дизайн. Графикалық дизайн	Design. Graphic design
72.	6В02124	Полиграфия	Polygraphy
73.	6В02201	Философия	Philosophy
74.	6В02201	Философия - әлеуметтану	Philosophy - sociology
75.	6В02202	Тарих-құжаттану және мұрағаттану	History-Documentation and archiving
76.	6В02202	Тарих-Құқықтану	History-Law
77.	6В02202	Тарих - География	History-geography
78.	6В02202	Тарих-құқық және экономика негіздері	History - the basis of law and economics
79.	6В02203	Дінтану және Саясат	Religious Studies and Politics
80.	6В02203	Дінтану және құқық негіздері	Religious Studies and Fundamentals of Law
81.	6В02207	Түркітану	Turkology
82.	6В02301	Филология	Philology
83.	6В02302	Аудармаісі	Translation studies
84.	6В02303	Шетел филологиясы: ағылшын тілі	Foreign Philology: English
85.	6В02304	Шетел филологиясы: ұйғыртілі мен әдебиеті	Foreign Philology: Uighur Language and Literature

86.	6B02313	Шетел филологиясы: шығыс (араб, қытай, түрік) тілі	Foreign Philology: Oriental (Arabic, Chinese, Turkish) language
87.	6B02305	Шетел филологиясы: ұйғыр тілі және әдебиеті-тарих	Foreign Philology: Uighur Language and Literature-History
88.	6B02311	Шетел филологиясы: ұйғыр тілі мен әдебиеті-орыс тілі мен әдебиеті	Foreign Philology: Uighur Language and Literature-Russian Language and Literature
89.	6B02306	Шетел филологиясы: ұйғыртілі мен әдебиеті-Бастауыш білім педагогикасы мен әдістемесі	Foreign Philology: Uighur Language and Literature-Pedagogy and Methods of Primary Education
90.	6B02310	Шетел филологиясы: ұйғыртілі мен әдебиеті-қазақ тілі мен әдебиеті	Foreign Philology: Uighur Language and Literature-Kazakh Language and Literature
91.	6B02312		Western Philology: English
92.	6B03101	Халықаралық қатынастар жаһандану жағдайында	International relations in the context of globalization
93.	6B03102	Мәдениеттану	Culturology
94.	6B03108	Мәдениеттану және мәдени саясат	Culturology and cultural policy
95.	6B03103	Әлеуметтану	Sociology
96.	6B03104	Саясаттану	Political science
97.	6B03104	Саясаттану және көшбасшылық шеберлік	Political Science and Leadership
98.	6B03107	Саясаттанудағы инновациялық технологиялар	Innovative technologies in political science
99.	6B03109	Әлеуметтану және әлеуметтік-мәдени жаңғырту	Sociology and sociocultural modernization
100.	6B03105	*Психология: Медиация*	Psychology: Mediation
101.	6B03105	Психология: Бизнес психология	Psychology: Business Psychology
102.	6B03105	Психология: практикалық психолты даярлау	Psychology: training of a practical psychologist
103.	6B03106	Аймақтану	Regional studies
104.	6B03106	Аймақтану-шығыстану	Regional Studies-Oriental Studies
105.	6B04101	Экономика	Economy
106.	6B04101	Экономика (қос дипломдық)	Economics (double degree)
107.	6B04102	Менеджмент	Management
108.	6B04103	Есепжәне аудит	Accounting and Auditing
109.	6B04104	Қаржы	Finance
110.	6B04105	Мемлекеттік және жергілікті басқару	State and local government
111.	6B04106	Маркетинг	Marketing
112.	6B04201	Құқықтану	Law
113.	6B04201	Құқықтану – мемлекеттік басқару мен бизнесті құқықтық қамтамасыз ету	Law-Legal support of public administration and business
114.	6B04201	Құқықтану – Тергеу және сот-сараптама қызметі	Law-Investigative-criminalistic activity
115.	6B04201	Құқықтану: сот прокуроры	Law: judicial and prosecutorial
116.	6B04202	Халықаралық құқық	International law
117.	6B04202	Халықаралық құқық: Еуропа құқығы және халықаралық құқық	International Law: European Law and International Law
118.	6B05101	Биология	Biology
119.	6B05201	Биология және медицинадағы лабораториялық зерттеулер	Biology and laboratory research in medicine
120.	6B05102	Биотехнология	Biotechnology
121.	6B05202	Экология	Ecology
122.	6B05201	Экология-химия	Ecology-chemistry
123.	6B05203	География	Geography
124.	6B05202	География- Жаратылыстану	Geography-Science
125.	6B05301	Химия	Chemistry

126.	6B05302	Физика	Physics
127.	6B05401	Математика	Maths
128.	6B06101	Информатика	Computer Science
129.	6B06101	Информатика және Web-дизайн	Computer Science and Web Design
130.	6B06102	Ақпараттық жүйелер	Information Systems
131.	6B06103	Математикалық және компьютерлік модельдеу	Mathematical and computer modeling
132.	6B11101	Туризм	Tourism
133.	6B11102	Мәдени-тынығу жұмысы	Cultural and leisure work
134.	6B11103	Ресторандық іс және қонақ үй бизнесі	Restaurant business and hotel business
Total: 134		**Педагогикалық- 60**	**Pedagogical - 60**

Master's degree

№	Cipher	ББ атауы	Name of EP
1.	7M01101	Педагогика және психология	Pedagogy and psychology
2.	7M01101	Педагогикалық өлшемдер	Pedagogy and psychology (Pedagogical measurements)
3.	7M01101	Педагогика және психология (Білім берудегі менеджмент)	Pedagogy and psychology (Management in education)
4.	7M01201	Мектепке дейінгі оқыту және тәрбиелеу	Early childhood education and training
5.	7M01301	Бастауыш мектеп педагогикасы және әдістемесі	Pedagogy and methodology of primary education
6.	7M01401	Алғашқы әскери дайындық (кәсіби)	Primary education (profile)
7.	7M01401	Алғашқы әскери дайындық	Basic military training
8.	7M01402	Музыкалық білім	Musical education
9.	7M01403	Визуалды өнер, көркем енбек және жобалау	Visual arts, art work and design
10.	7M01403	Көркем білім, графика жәнежобалау	Art education, graphics and design
11.	7M01404	Дене шынықтыру және спорт	Physical Culture and sport
12.	7M01405	Технология және робототехника	Technology and Robotics
13.	7M01405	Кәсіптік оқыту	Vocational training
14.	7M01405	Кәсіптік оқыту (Тігін бұйымдарын жобалау және модельдеу)	Vocational training (Design and modeling of garments)
15.	7M01405	Кәсіптік оқыту (Ағаш және басқа материалдарды көркемдеп өңдеу)	Vocational training (Artistic processing of wood and other materials)
16.	7M01406	Құқық және экономика негіздері	Fundamentals of Law and Economics
17.	7M01501	Математика	Maths
18.	7M01502	Физика	Physics
19.	7M01503	Информатика	Computer science
20.	7M01504	Информатика ағылшын тілінде	Computer science in English
21.	7M01507	Химия (ғылыми-педагогикалық)	Chemistry (scientific and pedagogical)
22.	7M01508	Химия (профильдік)	Chemistry (profile)
23.	7M01510	Биология (ғылыми-педагогикалық)	Biology (scientific and pedagogical)
24.	7M01510	Биология (профильдік)	Biology (profile)
25.	7M01515	География	Geography
26.	7M01601	Тарих	History
27.	7M01601	Тарих: Қазақстанның жаңа және қазіргі замандағы әлеуметтік тарихы	History: Social history of modern and modern times of Kazakhstan
28.	7M01601	Тарих: Тарихи білім берудегі сандық технологиялар	History: Digital Technologies in History Education
29.	7M01701	Қазақ тілі мен әдебиеті	Kazakh language and literature
30.	7M01702	Орыс тілі мен әдебиеті	Russian language and literature
31.	7M01702	Орыс тілі шет тілі ретінде	Russian as a foreign language
32.	7M01703	Шетел тілі: екі шет тілі	Foreign language: two foreign languages

33.	7M01704	Қазақ тілінде оқытпайтын мектептердегі қазақ тілі мен әдебиеті	Kazakh language and literature in non-Kazakh language schools
34.	7M01705	Орыс тілінде оқытпайтын мектептердегі орыс тілі мен әдебиеті	Russian language and literature with a non-Russian language of instruction
35.	7M01901	Логопедия бойынша арнайы педагогтарды даярлау	Training of special teachers in speech therapy
36.	7M01901	Инклюзивті білім беру үшін арнайы педагогтарды даярлау	Training of special teachers in inclusive education
37.	7M01901	Сурдопедагогика бойынша арнайы педагогтарды даярлау	Training of special teachers in deaf pedagogy
38.	7M02114	Хореография	Choreography
39.	7M02116	Кескіндеме	Painting
40.	7M02117	Графика	Graphic arts
41.	7M02118	Өнертану	Art history
42.	7M02119	Сәндік өнер	Decorative arts
43.	7M02120	Дизайн. Сән дизайны	Design. Fashion design
44.	7M02124	Дизайн. Сәулеттік дизайн	Design. Architectural design
45.	7M02201	Дизайн. Графикалық дизайн	Design. Graphic design
46.	7M02202	Полиграфия	Polygraphy
47.	7M02202	Философия	Philosophy
48.	7M02203	Тарих	History
49.	7M02210	Тарих –Жад зерттеулері: Қазақстан және Орталық Азия	History-Memory Studies: Kazakhstan and Central Asia
50.	7M02207	Дінтану	Religious studies
51.	7M02301	Шығыстану	Oriental studies
52.	7M02302	Түркітану	Turkology
53.	7M02303	Филология	Philology
54.	7M02304	Аударма ісі	Translation studies
55.	7M02305	Шетел филологиясы: ағылшын тілі	Foreign Philology: English
56.	7M03102	Лингвистика	Linguistics
57.	7M03101	Әдебиеттану	Literary criticism
58.	7M03101	Мәдениеттану	Culturology
59.	7M03103	Халықаралық қатынастар	International Relations
60.	7M03104	Халықаралық қатынастар (франц.)	International Relations (French)
61.	7M03105	Әлеуметтану	Sociology
62.	7M03105	Саясаттану	Political science
63.	7M03105	Психология: Практикалық психолты дайындау	Psychology: Training of a practical psychologist
64.	7M03106	Психология (профильдік, 1 жыл)	Psychology (profile, 1 year)
65.	7M03106	Денсаулық психологиясы және психотерапия негіздері (2 жыл)	Health psychology with the basics of psychotherapy (2 years)
66.	7M04101	Аймақтану	Regional studies
67.	7M04101	Аймақтану -шығыстану	Regional Studies-Oriental Studies
68.	7M04102	Экономика(ғ.п.)	Economy(n.p.)
69.	7M04102	Экономика (профильдік)	Economics (profile)
70.	7M04102	Менеджмент(ғ.п.)	Management(n.p.)
71.	7M04103	Менеджмент (франц.)	Management (French)
72.	7M04103	Менеджмент (профильдік)	Management (profile)
73.	7M04104	Есеп және аудит(ғ.п.)	Accounting and auditing (n.p.)
74.	7M04104	Есеп және аудит (профильдік)	Accounting and audit (profile)
75.	7M04105	Қаржы (ғ.п.)	Finance(n.p.)
76.	7M04105	Қржы (профильдік)	Finance (profile)
77.	7M04106	Мемлекеттік және жергілікті басқару(ғ.п.)	State and local government(n.p.)
78.	7M04106	Мемлекеттік және жергілікті басқару	State and local government (profile)

		(профильдік)	
79.	7M04202	Маркетинг (ғ.п.)	Marketing(n.p.)
80.	7M04202	Маркетинг (профильдік)	Marketing (profile)
81.	7M04202	Халықаралық құқық	International law
82.	7M04202	Халықаралық құқық (профильдік)	International Law (profile)
83.	7M04201	Халықаралық құқық : Еуропалық құқық және халықаралық құқық	International Law: European Law and International Law
84.	7M04201	Фискальдық құқық және халықаралық құқық	Fiscal law and international law
85.	7M05101	Құқықтану (ғ.п.)	Law (n.p.)
86.	7M05101	Құқықтану (профильдік)	Law (profile)
87.	7M05101	Биология	Biology
88.	7M05202	Биотехнология	Biotechnology
89.	7M05201	Экология	Ecology
90.	7M05202	География	Geography
91.	7M05301	Физика	Physics
92.	7M05401	Химия	Chemistry
93.	7M05402	Математика	Maths
94.	7M06101	Машина механикасыжәне робототехника	Machine mechanics and robotics
95.	7M06102	Информатика	Computer sciences
96.	7M11101	Ақпараттық жүйелер	Information Systems
97.	7M11101	Туризм	Tourism
98.	7M11101	Рекрациялық туризм (профильді)	Recreational tourism (profile)
99.	7M11102	Культурно-досуговая работа	Cultural and leisure work
Total 99 Pedagogical -37			

Phd

№	Cipher	ББ атауы	Name of EP
1.	8D01101	Педагогика және психология	Pedagogy and psychology
2.	8D01102	Педагогикалық өлшемдер	Pedagogical dimensions
3.	8D01101	Педагогика және психология (Білім берудегі менеджмент)	Pedagogy and psychology (Management in education)
4.	8D01201	Мектепке дейінгі оқыту және тәрбиелеу	Pedagogy of preschool education and training
5.	8D01301	Бастауыш білім	Elementary education
6.	8D01401	Алғашқы әскери дайындық	Basic military training
7.	8D01402	Музыкалық білім	Musical education
8.	8D01403	Көркем білім, графика және жобалау	Art education, graphics and design
9.	8D01404	Дене шынықтыру және спорт	Physical Culture and sport
10.	8D01405	Технология және робототехника	Technology and Robotics
11.	8D01501	Математика	Maths
12.	8D01504	Физика	Physics
13.	8D01507	Информатика	Computer sciences
14.	8D01510	Химия	Chemistry
15.	8D01513	Биология	Biology
16.	8D01515	География	Geography
17.	8D01601	Тарих	History
18.	8D01601	Тарих: Қазақстанның қазіргі замандағы әлеуметтік тарихы	History-Modern social history of Kazakhstan
19.	8D01701	Қазақтілі мен әдебиеті	Kazakh language and literature
20.	8D01702	Орыстілі мен әдебиеті	Russian language and literature
21.	8D01702	Орыс тілі шет тілі ретінде	Russian as a foreign language
22.	8D01704	Қазақ тілінде оқытпайтын мектептердегі қазақ тілі мен әдебиеті	Kazakh language and literature in non-Kazakh language schools

23.	8D01705	Орыс тілінде оқытпайтын мектептердегі орыс тілі мен әдебиеті	Russian language and literature in non-Russian language schools
24.	8D01703	Шетел тілі: екі шет тілі	Foreign language: two foreign languages
25.	8D01901	Арнайы педагогикадан дайындау	Training in special pedagogy
26.	8D01901	Арнайы психологиядан дайындау	Training in Special Psychology
27.	8D02201	Философия	Philosophy
28.	8D02202	тарих	History
29.	8D02202	Тарих: тарихи жадыны зерттеудің заманауи тәсілдері	History: Modern approaches to the study of historical memory
30.	8D02203	Дінтану	Religious studies
31.	8D02207	Түркітану	Turkology
32.	8D02301	Филология	Philology
33.	8D02302	Аударма ісі	Translation studies
34.	8D02303	Шетел филология: ағылшын тілі	Foreign Philology: English
35.	8D02304	Лингвистика	Linguistics
36.	8D02304	Лингвистика о/б	Linguistics r/g.
37.	8D02305	Әдебиеттану	Literary criticism
38.	8D02305	Әдебиеттану о/б	Literary criticism r/g
39.	8D03101	Халықаралық қатынастар	International Relations
40.	8D03102	Мәдениеттану	Culturology
41.	8D03103	Әлеуметтану	Sociology
42.	8D03104	Саясаттану	Political science
43.	8D03105	Әлеуметтік ғылымдар (Психология)	Social Sciences (Psychology)
44.	8D03105	Психологиялық кеңес беру және клиникалық психология	Psychological Counseling and Clinical Psychology
45.	8D03105	Аймақтану	Regional studies
46.	8D03106	Аймақтану-Шығыстану	Regional Studies-Oriental Studies
47.	8D04101	Экономика	Economy
48.	8D04104	Қаржы	Finance
49.	8D05101	Биология	Biology
50.	8D05201	Экология	Ecology
51.	8D05202	География	Geography
52.	8D05302	Физика	Physics
53.	8D05301	Химия	Chemistry
54.	8D05401	Математика	Maths
55.	8D06101	Информатика	Computer sciences
56.	8D06102	Ақпараттық жүйелер	Information Systems
Total:56	**Pedagogical- 26**		

Learning outcomes by levels of higher and postgraduate education
(based on Dublin descriptors)

Learning outcomes are determined on the basis of the Dublin descriptors of the corresponding level of higher and postgraduate education (bachelor's, master's, PhD doctoral studies) and are expressed through competencies. At the same time, learning outcomes are formulated both at the level of the entire program and at the level of a module, a separate discipline.

1. Bachelor's degree
1.1 *First level descriptors suggest abilities*:
– demonstrate knowledge and understanding in the area being studied, including elements of the most advanced knowledge in this area;
– apply this knowledge and understanding at a professional level;
– formulate arguments and solve problems in the area under study;
– to collect and interpret information for the formation of judgments, taking into account social, ethical and scientific considerations;
– communicate information, ideas, problems and solutions to both specialists and non-specialists.
1.2 *The general competencies of a university* graduate are formed on the basis of the requirements for general education, social and ethical competencies, economic and organizational and managerial competencies, special competencies.
1.3 **General education requirements:**
– possess basic knowledge in the field of natural sciences (social, humanitarian, economic) disciplines that contribute to the formation of a highly educated personality with a broad outlook and a culture of thinking;
– have skills in handling modern technology, be able to use information technology in the field of professional activity;
– to possess the skills of acquiring new knowledge necessary for everyday professional activities and continuing education in the magistracy.
1.4 **Requirements for social and ethical competencies:**
– know the social and ethical values based on public opinion, traditions, customs, social norms and focus on them in their professional activities;
– observe the norms of business ethics, possess ethical and legal norms of behavior;
– know the traditions and culture of the peoples of Kazakhstan;
– to be tolerant to the traditions, culture of other peoples of the world;
– know the basics of the legal system and legislation of Kazakhstan;
– to know tendencies of social development of society;
– be able to adequately navigate in various social situations;
– be able to work in a team, correctly defend their point of view, offer new solutions;
– be able to find compromises, correlate their opinion with the opinion of the team;
– Strive for professional and personal growth.
1.5 **Requirements for economic and organizational and managerial competencies:**
– to have the basics of economic knowledge, have scientific ideas about management, marketing, finance, etc.;
– to know and understand the goals and methods of state regulation of the economy, the role of the public sector in the economy.
1.6 **Requirements for readiness to change social, economic, professional roles, geographical and social mobility in the face of increasing dynamism of change and uncertainty:**

– be able to navigate in modern information flows and adapt to dynamically changing phenomena and processes in the global economy;

– be flexible and mobile in various conditions and situations related to professional activities;

– possess the skills of making decisions of an economic and organizational nature in conditions of uncertainty and risk.

1.7 *Special competencies* are developed for each specialty of higher education on the basis of professional standards, taking into account the requirements of employers and the social needs of society.

2. Master's degree

2.1 Second level descriptors suggest abilities:

– demonstrate developing knowledge and understanding gained at the level of higher education, which is the basis or opportunity for the original development or application of ideas, often in the context of scientific research;

– apply knowledge, understanding and ability to solve problems in new or unfamiliar situations in contexts and within broader (or interdisciplinary) areas related to the field of study;

– integrate knowledge, cope with complexities and make judgments based on incomplete or limited information, taking into account the ethical and social responsibility for the application of these judgments and knowledge;

– clearly and clearly communicate their conclusions and knowledge and their rationale to specialists and non-specialists;

– continue learning on your own.

2.2 Requirements for key competencies of a graduate of a specialized master's program:

1)to have an idea:

– about current trends in the development of scientific knowledge;

– about topical methodological and philosophical problems of natural (social, humanitarian, economic) sciences;

– about contradictions and social and economic consequences of globalization processes;

– on the current state of the economic, political, legal, cultural and technological environment of the global business partnership;

– about organization of strategic enterprise management, innovation management, leadership theories;

– on the main financial and economic problems of the functioning of enterprises.

2)To know:

– methodology of scientific knowledge;

– the main driving forces for changing the structure of the economy;

– features and rules of investment cooperation;

– at least one foreign language at a professional level, allowing for scientific research and practical activities.

3)To be able to:

– apply scientific methods of cognition in professional activities;

– critically analyze existing concepts, theories and approaches to the study of processes and phenomena;

– integrate knowledge gained in different disciplines, use it to solve analytical and managerial problems in new unfamiliar conditions;

– conduct a microeconomic analysis of the economic activity of the enterprise and use its results in the management of the enterprise;

– put into practice new approaches to the organization of marketing and management;

– make decisions in complex and non-standard situations in the field of organization and management of the economic activity of an enterprise (firm);

– apply in practice the norms of the legislation of the Republic of Kazakhstan in the field of regulation of economic relations;

– think creatively and creatively approach the solution of new problems and situations;

– carry out information-analytical and information-bibliographic work with the involvement of modern information technologies;

– summarize the results of experimental research and analytical work in the form of a master's thesis, article, report, analytical note, etc.

4)To have skills:

– solving standard scientific and professional problems;

– scientific analysis and solution of practical problems in the organization and management of economic activities of organizations and enterprises;

– study of problems in the field of management and marketing and use the results obtained to improve the methods of enterprise management;

– professional communication and intercultural communication;

– oratory, the correct and logical formulation of their thoughts in oral and written form;

– expanding and deepening the knowledge necessary for everyday professional activities and continuing education in doctoral studies;

– use of information and computer technologies in the field of professional activity.

5)To be competent:

– in the field of research methodology in the specialty;

– in the field of modern problems of the world economy and the participation of national economies in world economic processes;

– in the organization and management of the enterprise;

– in the implementation of industrial relations with various organizations, including public service bodies;

– in ways to ensure constant updating of knowledge, expansion of professional skills and abilities.

2.3 **Requirements for the key competencies of a graduate of scientific and pedagogical master's programs:**

1)to have an idea:

– about the role of science and education in public life;

– about current trends in the development of scientific knowledge;

– about topical methodological and philosophical problems of natural (social, humanitarian, economic) sciences;

– about the professional competence of a teacher of higher education;

– about the contradictions and socio-economic consequences of globalization processes.

2)To know:

– methodology of scientific knowledge;

– principles and structure of organization of scientific activity;

– psychology of cognitive activity of students in the learning process;

– psychological methods and means of improving the efficiency and quality of education.

3)To be able to:

– use the acquired knowledge for the original development and application of ideas in the context of scientific research;

– critically analyze existing concepts, theories and approaches to the analysis of processes and phenomena;

– integrate knowledge gained within different disciplines to solve research problems in new unfamiliar conditions;

– by integrating knowledge to make judgments and make decisions based on incomplete or limited information;

− apply the knowledge of pedagogy and psychology of higher education in their pedagogical activities;

− apply interactive teaching methods;

− carry out information-analytical and information-bibliographic work with the involvement of modern information technologies;

− think creatively and creatively approach the solution of new problems and situations;

− be fluent in a foreign language at a professional level, which allows conducting scientific research and teaching special disciplines in universities;

− summarize the results of research and analytical work in the form of a dissertation, scientific article, report, analytical note, etc..

4)To have skills:

− research activities, solving standard scientific problems;

− implementation of educational and pedagogical activities on credit technology of education;

− methods of teaching professional disciplines;

− use of modern information technologies in the educational process;

− professional communication and intercultural communication;

− oratory, the correct and logical formulation of their thoughts in oral and written form;

− expanding and deepening the knowledge necessary for everyday professional activities and continuing education in doctoral studies.

5)To be competent:

− in the field of scientific research methodology;

− in the field of scientific and scientific-pedagogical activity in higher educational institutions;

− in matters of modern educational technologies;

− in the implementation of scientific projects and research in the professional field;

− in ways to ensure constant updating of knowledge, expansion of professional skills and abilities.

2.4 *Special competencies* are developed separately for each specialty of the master's program, taking into account the requirements of employers and the social needs of society.

3. PhD

3.1 Third level descriptors suggest abilities:

− demonstrate a systematic understanding of the field of study, mastery of the skills and research methods used in this area;

− plan, develop, implement and adjust the complex process of scientific research;

− contribute with their own original research to the expansion of the boundaries of the scientific field, which may merit publication at the national or international level;

− critically analyze, evaluate and synthesize new and complex ideas;

− communicate their knowledge and achievements to colleagues, the scientific community and the general public;

− contribute to the development of a society based on knowledge.

3.2 **General competencies of a PhD graduate:**

1)To have an idea:

− about the main stages of development and paradigm shift in the evolution of science;

− about the subject, ideological and methodological specifics of the natural (social, humanitarian, economic) sciences;

− about scientific schools of the relevant branch of knowledge, their theoretical and practical developments;

− about scientific concepts of world and Kazakhstani science in the relevant field;

− about the mechanism of introduction of scientific developments into practical activities;

− about the norms of interaction in the scientific community;

– about the pedagogical and scientific ethics of a scientist-researcher.

2)To know and understand:

– current trends, directions and patterns of development of domestic science in the context of globalization and internationalization;

– methodology of scientific knowledge;

– achievements of world and Kazakhstani science in the relevant field;

– (recognize and accept) the social responsibility of science and education;

– perfect foreign language for scientific communication and international cooperation.

3)To be able to:

– organize, plan and implement the process of scientific research;

– analyze, evaluate and compare various theoretical concepts in the field of research and draw conclusions;

– analyze and process information from various sources;

– conduct independent scientific research, characterized by academic integrity, based on modern theories and methods of analysis;

– generate their own new scientific ideas, communicate their knowledge and ideas to the scientific community, expanding the boundaries of scientific knowledge;

– choose and effectively use modern research methodology;

– plan and predict your further professional development.

4)To have skills:

– critical analysis, evaluation and comparison of various scientific theories and ideas;

– analytical and experimental scientific activity;

– planning and forecasting of research results;

– oratory and public speaking at international scientific forums, conferences and seminars;

– scientific writing and scientific communication;

– planning, coordination and implementation of scientific research processes;

– systematic understanding of the field of study and demonstrate the quality and effectiveness of the selected scientific methods;

– participation in scientific events, fundamental scientific domestic and international projects;

– leadership and team management;

– responsible and creative attitude to scientific and scientific-pedagogical activity;

– conducting a patent search and experience in the transfer of scientific information using modern information and innovative technologies;

– protection of intellectual property rights to scientific discoveries and developments;

– free communication in a foreign language.

5)To be competent:

– in the field of scientific and scientific-pedagogical activity in the conditions of rapid renewal and growth of information flows;

– in carrying out theoretical and experimental scientific research;

– in setting and solving theoretical and applied problems in scientific research;

– in conducting a professional and comprehensive analysis of problems in the relevant field;

– in matters of interpersonal communication and human resource management;

– in matters of university training of specialists;

– in the examination of scientific projects and research;

– to ensure continuous professional growth.

3.3 **Special competencies** are developed separately for each doctoral specialty, taking into account the requirements of employers and the social needs of society.

PASSPORT OF THE EDUCATIONAL PROGRAM

BACHELOR's LEVEL

General provisions

1. Goals and objectives of the educational program «6.............................»

1.1 Purpose of the educational program «6……………….»:
1.1.1 - training of highly qualified teaching staff in ..subject area ...., who are multicultural, communicative, able to creatively and highly professionally solve socially significant tasks in the pedagogical field of activity at the modern scientific and practical level, as well as having high social and civic responsibility capable of carrying out professional activities in the following areas:
1.1.2 - education and formation of a comprehensively developed student's personality;
1.1.3 - formation of systematized knowledge in the field .. subject area ....;
1.1.4 - organization of the educational process in .. subject area .... at the modern scientific level;
1.1.5 - implementation of scientific research.

1.2 The main objectives of the educational program:
1.2.1 - ensuring high-quality professional training of future teachers .. subject area .... with specialization (names of trajectories, etc.) in accordance with the social order of society and world education standards;
1.2.2 - formation of a system of key competencies, as well as general scientific and special knowledge, skills and abilities of future teachers .. subject area ....;
1.2.3 - mastering the ways of physical, spiritual and intellectual self-development, the formation of psychological literacy, a culture of thinking and behavior.

1.3 Requirements for the results of mastering the educational program:
1.3.1 - a bachelor in the educational program "6…………….." must know the nature of man and the meaning of his existence; to know its possibilities and its limits; know the diversity of civilization, forms of social experience; determine the place of man in the information technology world and the role of scientific rationality in the development of society;
1.3.2 - have an idea about the subjects .. subject area .... science and its foundations, as well as the basics of ………………… .. analysis, know ... describe the features of the conceptual apparatus for a specific subject area .... and others;
1.3.3 - know the patterns describe the specific features of the processes;

1.3.4 - be able to solve the pedagogical tasks set by the teacher related to the implementation of professional functions, be able to use the methods of the sciences studied by him and the pedagogical techniques of the teacher to solve them.

2. Graduate competencies formed as a result of mastering the educational program «6…………….»:

Achieving the implementation of the goals and objectives of the educational program for the educational program "6……………." contributes to the formation of the following competencies:

ОК - general;

ПК - subject.

2.1 General competencies are characterized by the fact that the graduate:

ОК1 - capable of forming and objectively assessing the personal level of claims, possesses the skills to increase the level of intellectual development of students, teaches children creativity and innovation;

ОК2 - is able to use in professional activities knowledge of the basics of oratory, world classical literature and art;

ОК3 - able to work in conditions of uncertainty and perform complex analytical tasks that require a creative approach

ОК4 - owns the key concepts and basic provisions of the development of a market economy and political processes, understands the new philosophy of educating and educating the younger generation, the basics of entrepreneurial and investment activities;

ОК5 - able to think critically, live in an era of rapidly developing digital technologies, handle large amounts of data, work effectively in a team, and quickly adapt to changes.

ОК6 - consistently and competently formulates and expresses his thoughts in his native and foreign languages, has the skills of oral and written speech in Kazakh (Russian), foreign languages for working with scientific and special texts and public speaking;

ОК7 - uses the main methods, methods and means of obtaining, storing, processing information; has a deep understanding of digital environments, the ability to intuitively adapt to new conditions and create new content.

ОК8 - is able to use the main provisions and methods of social, humanitarian and economic sciences in solving social and professional problems, is able to build his own educational trajectory throughout his life for self-development and professional growth;

ОК9 - is aware of the principles of organizing scientific research, ways to achieve and build scientific knowledge;

ОК10 - is able to form healthy lifestyle skills in accordance with the requirements of hygiene, labor protection and the rules of protection from possible negative external influences, use the means and methods of physical education and health promotion to ensure full-fledged social and professional activities

2.2 Subject competencies are characterized by the fact that the graduate:

ПК1 - is aware of the specifics of secondary education, owns the means of implementing continuity in the education of children of different ages;

ПК2 - owns the theoretical foundations and technologies of teaching .. subject area .... and its related (list specific, etc.) disciplines of a general education school;

ПК3 - knows the conceptual and theoretical foundations .. subject area .... and its related (list specific, etc.) disciplines, their place in the general system of sciences and values, the history of development and the current state;

ПК4 - owns a system of knowledge about fundamental .. subject area .... laws and theories, the natural essence of phenomena and processes;

ПК5 - is able to apply knowledge of theoretical and research foundations .. subject area .... and its related (list specific, etc.) disciplines, their teaching technologies, owns methods of forming subject skills and abilities of schoolchildren, owns methods of forming interest in. .subject area.... and the use of knowledge in the field of ..subject area.... and its related disciplines in everyday life;

ПК6 - owns the skills of organizing and staging …………………. on .. subject area ... ... research (laboratory-practical, demonstration, computer);

ПК7 - is able to apply knowledge ..subject area ...., fundamental and applied ..subject area .... for the analysis and synthesis of patterns, phenomena and processes;

ПК8 - able to use …………………. .on ..subject area.... research methods, programming and modern information and communication technologies for solving practical problems of obtaining, storing, processing and transmitting information;

ПК9 - is able to implement analytical and technological solutions in the field of ..subject area;

ПК10 - owns the methods of theoretical analysis of the results of observations and research, computer modeling techniques.

3. Learning outcomes are characterized by the fact that:

Upon successful completion of this program, the graduate will:

PO1 - understands the high social significance of the profession, the principles of professional ethics, uses knowledge of the subject area, pedagogical measurements, trends in the development of the education system, regulatory legal acts and the basics of electronic documentation in pedagogical activity;

PO2 - is able to analyze the activities of all subjects of the educational process (teacher, students and their parents), to model the educational process with a target setting for the education of an intellectually, physically and spiritually developed personality, with critical thinking, ready to live in changing social and economic conditions;

PO3 - is able to use the means of accounting for general, specific and individual characteristics of mental, psychophysiological development and the value of inclusive education, knows the features of the regulation of behavior and activities at various age levels;

PO4 - owns the methods of psychological and pedagogical research, analyzes, synthesizes, creatively transforms information from various sources to create a product, hypothesis, systematic explanation of a phenomenon or event, shows a creative, research approach to pedagogical activity;

PO5 - is able to use methods for diagnosing the development of children of different ages, knowledge of various theories of education, education, apply methodological approaches in education and education to develop students' subjectivity, communication, humanity and tolerance, the ability to cooperate and critical thinking;

PO6 - knows how to organize various types of children's activities, applies methods of organizing extracurricular activities related to research and project activities of students, modern information and communication technologies in the educational process (SMART and STEM technologies) in accordance with age characteristics;

PO7 - owns ways of organizing professional activities in a multicultural environment, taking into account ethno-cultural and confessional differences, features of the socio-cultural structure of society, patterns and principles of national education;

PO8 - is able to participate in interdisciplinary and interdepartmental interaction in solving professional problems, is capable of training and mobility to develop the competencies necessary to adapt students to a changing labor market.

4.1 Module content :

Abbreviated name of cycles of disciplines	Name of disciplines and their main sections		Labor intensity total loans
ООД 1	**CYCLE OF GENERAL EDUCATIONAL DISCIPLINES (GED)**		*56*
ОК 1.1	**REQUIRED COMPONENT (RC)**		**51**
1.	**Modern history of Kazakhstan**		**5**
	Conceptual foundations for the study of history. Path to Independence. Civil-political confrontation. Soviet model. Consequences of Soviet reforms of the twentieth century. "Perestroika" policy. Formation of the state structure. Kazakhstani model of economic development. Social modernization. Ethnodemographic processes. Socio-political prospects for development. The policy of the formation of a new historical consciousness. Kazakhstan in the modern world. ON THE. Nazarbayev is a personality in history. Formation of a nation of a single future.	**Competencies:** ОК1, ОК4, ОК8, ПК……, PO7	
2.	**Russian (Kazakh) language**		**10**
	Kazakh language Skills for the correct use of vocabulary, scientific terms, syntactic constructions in oral and written communication; conversation skills. For business communication skills of writing letters, reports, reviews, essays; meaningful reading of texts, the ability to convey their thoughts. In everyday and professional speech situations, to teach free communication in various conversations, to develop the ability to continue a conversation, a conversation. **Russian language** Russian language as a means of communication and its role in the formation of a socio-cultural worldview at the level of language proficiency. The syntax of the Russian language on a given thematic material. Functional styles of speech as a historically established system of speech means used in the field of human communication; kind of literary language.	**Competencies:** ОК2, ОК6, ОК8, ПК………, PO4, PO7	
3.	**Foreign language**		**10**
	Foreign language Social and household sphere of communication. I and my family. Man and his	**Competencies:** ОК2, ОК6, ОК8, ПК……, PO4, PO7	

	health. Socio-cultural sphere of communication. World map. Customs and traditions. Educational and professional sphere of communication: Future profession. Relaxation. Modern dwelling. Family in modern society. Cultural and historical background. Education. My profession. Man and nature, environmental problems. News, media, advertising.		
4.	**Information and Communication Technologies (in English)**		**5**
	An ICT role in key sectors of development of society. Standards in the field of ICT. Introduction to computer systems. Architecture of computer systems. Software. Operating systems. Human-computer interaction. Database systems. Data analysis. Data management. Networks and telecommunications. Cybersecurity. Internet technologies. Cloud and mobile technologies. Multimedia technologies. Smart technology. E-technologies. Electronic business. Electronic training. Electronic government. Information technologies in the professional sphere. Industrial ICT. Prospects of development of ICT.	**Competencies:** OK1, OK3, OK5, OK7, OK8, ПК….., PO1, PO6, PO8	
5.	**Philosophy**		**5**
	The emergence of a culture of thinking. The subject and method of philosophy. Fundamentals of philosophical understanding of the world. Consciousness, soul and language. Ontology and metaphysics. Ethics. Philosophy of values. Philosophy of freedom. Philosophy of art. Society and culture. Philosophy of history. Philosophy of religion. "Mangilik el" and "Rukhani zhangyru" - the philosophy of the new Kazakhstan	**Competencies**: OK1, OK4, OK5, OK8, OK9, ПК……, PO1, PO2, PO7, PO8	
6.	**Module of socio-political knowledge (sociology, political science, cultural studies, psychology)**		8
	Sociology in understanding the social world. Sociological research. Social structure and stratification of society. Socialization and identity. Family and modernity. Deviation, crime, social control. Religion, culture, society. Sociology of ethnicity and nation. Education and social inequality. Mass media, technology and society. Economy, globalization, labor. Health and medicine. Population, urbanization and social movements. social change	**Competencies:** OK1, OK4, OK5, OK8, OK9, ПК…..PO1, PO2,PO3, PO4, , PO7, PO8	2
	Political science		2
	The main stages in the development of political science. Politics in the system of public life. Political power. Political elites, leadership. The political system of society. State and civil society. political regimes. Electoral systems,		

	elections. Political parties, party systems and socio-political movements. Political culture, behavior. Political consciousness, ideology; development, modernization; conflicts, crises. World politics, modern international relations.		
	Culturology		2
	Morphology of culture. The language of culture. Semiotics of culture. Anatomy of culture. Nomad culture. Cultural heritage of the proto-Turks. medieval culture. Central Asia. Cultural heritage of the Turks. Formation of Kazakh culture. Kazakh culture at the turn of the 18th - the end of the 19th centuries, the 20th century. Kazakh culture in the context of modern world processes, in the context of globalization. Cultural policy of Kazakhstan. State Program "Cultural Heritage"		
7.	**Psychology**		
	Personality in the context of national consciousness. Me and my motivation. Emotions, emotional intelligence. The will of man, the psychology of self-regulation. Individual typological features. Values, interests, norms are the spiritual basis. Psychology of the meaning of life, professional self-determination, health. Communication of the individual and groups. The perceptual side of communication. Interactive side of communication. The communicative side of communication. Socio-psychological conflict. Models of behavior in conflict. Effective Communication Techniques		2
8	**Physical Culture**		**8**
	Fundamentals of a healthy lifestyle. Natural-scientific bases of physical education. Modern health systems, the basics of controlling the physical condition of the body. The main methods of independent physical culture and sports. Professionally applied physical training. General physical preparation. Rapidity. Run. Relays. Performing exercises for: Endurance, Flexibility, Agility, coordination, balance, Gymnastic, acrobatic. Strength. General developmental exercises. Special physical training.	**Competencies:** ОК1, ОК10, ПК1,ПК4, PO2, PO3, PO5, PO6	
КВ 1.2	**ELLECTIVE COMPONENT (EC)**		**5**
1.	**Fundamentals of Economics and Business**		
	Public production. Essence, forms, structure of capital. production costs.	**Competencies:**	

	Income production in a market economy. Business concept. Types of entrepreneurial activity. The theory of property, social forms of management. Goods, money. Socio-economic system. The emergence of the market. Financial system. The role of the state in business development. Macroeconomics. Resource saving. The cycle of economic development. inflation and unemployment. Kazakhstan in the system of world economic relations.	OK3, OK4, OK7, OK8, ПК….., PO8		
2.	**Fundamentals of law and anti-corruption culture**			
	The main provisions of the Constitution, the current legislation of the Republic of Kazakhstan; the system of government bodies, terms of reference, goals, methods of state regulation of the economy, the role of the public sector in the economy; financial law and finance; the mechanism of interaction between substantive and procedural law; the essence of corruption, the reasons for its origin; measure of moral and legal responsibility for corruption offenses; current anti-corruption legislation	**Competencies:** OK3, OK4, ПК….., PO1, PO2,		
3.	**Human life safety**			
	Life safety, its main provisions. Dangers, emergencies. Risk analysis, risk management. Human security systems. Destabilizing factors of the present. Social dangers, protection from them: dangers in the spiritual sphere, politics, protection from them: dangers in the economic sphere, dangers in everyday life, everyday life. The system of bodies for ensuring life safety, and the legal regulation of their activities	**Competencies:** OK1, OK10, ПК….., PO2, PO3, PO5, PO6		
4.	**Ecology and sustainable development**			
	The main patterns of functioning of living organisms, ecosystems of various levels of organization, the biosphere as a whole, their stability; the interaction of the components of the biosphere and the environmental consequences of human economic activity, especially in the context of the intensification of nature management; modern ideas about the concepts, strategies and practical tasks of sustainable development in various countries and the Republic of Kazakhstan; problems of ecology, environmental protection, sustainable development	**Competencies:** OK1, OK10, ПК….., PO2, PO3, PO5, PO6		
БД 2	**CYCLE OF BASIC DISCIPLINES (BD)**			**112**

BK 2.1	UNIVERSITY COMPONENT (UC)		56
1.	**Art education**		**5**
	Basic knowledge about the main milestones in the formation and development of domestic art and artistic culture from antiquity to the present. The course covers all types of art, which makes it possible to draw up a general picture of the evolution of the moral and aesthetic world of the Kazakhs, the elements of rituals and their significance for shaping the image of a modern Kazakhstani.	**Competencies:** OK1, OK2, PO2, PO5, PO7	
2.	**Entrepreneurship Fundamentals**		**5**
	Typology of entrepreneurship; entrepreneurial decisions; external, internal environment of the company; organizational and legal forms of entrepreneurship; founding documents; state registration, licensing; functioning mechanisms; business risks; wages in business; business culture; list of information to be protected; essence and types of responsibility of entrepreneurs; methods of financial analysis; basics of SME accounting; taxation; indicators, methods for evaluating the effectiveness of entrepreneurial activity	**Competencies:** OK1, OK3, OK4, OK5, OK7, ПК..., PO1, PO2, PO5, PO6, PO7, PO8	
3	**Effective Leadership**		
	Leadership Fundamentals. Personal theories of leadership. Behavioral and situational leadership. Leader and team. Functional (role) leadership. Incompatibility of PAEI features in leadership style. Styles of effective leadership. Archetypes of ineffective leadership. Implementation of leadership styles in the organization	**Competencies:** OK1, OK2, OK3, OK4, OK5, OK7, OK8, OK9, OK10, ПК..., PO1, PO2, PO3, PO4, PO5, PO6, PO7, PO8	
4	**World Heritage Geography**		
	UNESCO. Convention Concerning the Protection of the World Cultural and Natural Heritage. Objects of the World Cultural Heritage and other sights of Foreign Europe. Great Heritage and sights of Overseas Asia and Australia. American World Heritage Sites. Africa - a meeting with the beautiful. World Heritage Sites in Kazakhstan	**Competencies:** OK1, OK2, OK6, ПК..., PO1, PO2, PO7	
	Module of professional disciplines (MPD)		
5.	**Pedagogy**		**5**

	Methodological, axiological foundations of pedagogy. Goal-setting, personality, upbringing. Age, individual characteristics. Globalization of education. Professional quality. Patterns, principles, methods, means, forms of education. Worldview is the core of personality. The team as a means of education. Didactics. Learning process. Patterns, principles of learning. Content, methods, means, forms of education. Pedagogical quality control of the learning process. Teaching motives. Pedagogical learning technologies.	**Competencies:** OK1, OK2, OK8, OK9, OK10, ПК....., PO1, PO2, PO3, PO4, PO5, PO6, PO7	
6.	**Psychology**		3
	Basic knowledge about the main fundamental branches of psychological science from antiquity to the present. The course covers topical issues of the formation, development of theoretical and methodological foundations and modern developments in the functioning and development of a person's personality, generalization of research experience in all psychological sciences.	**Competencies:** OK1, OK2, OK3, OK5, OK8, OK9, OK10, ПК....., PO1, PO2, PO3, PO4, PO5, PO6, PO7	
7.	**Digital technologies in education**		5
	Informatization of education. Modern digital technologies and their use in education. multimedia technologies. 3D technologies in education. Classification of digital educational resources. Development of high-quality digital educational resources. Virtual reality. Digital robotics. Methodology for the use of digital educational resources in the learning process. Digitization of learning outcomes. Problems of digitalization of extracurricular and research activities. Digitalization of administrative and managerial activities of education. AEO NIS Digital Educational Resources	**Competencies:** OK1, OK3, OK5, OK7, OK8, ПК6, ПК8, ПК10, PO1, PO6, PO8	
8.	**Physiology of the development of schoolchildren**		3
	General patterns of growth, development of children, adolescents. Physiology, hygiene of the nervous system, age-related features of higher nervous activity. Physiology, sensory systems. Physiology of endocrine glands, sex education. Age features, musculoskeletal system, features of autonomic systems. Hygienic requirements for buildings, classrooms, air environment, lighting and school equipment. Fundamentals of a healthy lifestyle.	**Competencies:** OK1, OK3, OK10, ПК..., PO1, PO2, PO3, PO4, PO5, PO8	
9.	**National education**		3
	The essence of the national culture of the Kazakh people; history, language, customs and traditions, identity of the Kazakh people; the essence of national	**Competencies:** OK1, OK2, OK8, OK9, OK10, ПК....., PO1, PO2,	

	interests, national values, value orientations of the Kazakh people, the entire Kazakh people; interethnic, interfaith and intercultural dialogue; universal human values - life, freedom, conscience, faith, love, happiness, fixing the "eternal" ideals of Good, Truth, Beauty, contributing to the preservation of peace, tranquility, non-violence.	PO3, PO4, PO5, PO6, PO7	
10.	**Kazakh (Russian) language (B2)**		**5**
	Definition of culture of speech. Correct speech. Correct choice of word, word form. Word accuracy. Correct sentence structure. Expressiveness of speech. expressive syntax. Wealth, purity, logic of speech. Norms of pronunciation and stress. Definition of practical style. Culture of speech behavior in the professional sphere. Speech training in certain communicative situations. Ethics of speech behavior. Types of business communication	**Компетенция:** OK2, OK6, OK8, ПК………. PO4, PO7	
11.	**Foreign language – B 2**		**5**
	Expanded reports on topics. News and reports. Articles and communications on contemporary problems, contemporary artistic prose. Active participation in a discussion on a familiar issue, explaining and defending one's opinion. Statement of all arguments "for" and "against" on the actual problem. Writing essays, reports, letters highlighting particularly important events and impressions .	**Компетенция:** OK2, OK6, OK8, ПК….., PO4, PO7	
12.	**Kazakh writing based on the Latin alphabet**		**2**
	Theoretical aspect of Kazakh writing based on Latin; features of the Kazakh alphabet and spelling based on the Latin alphabet; main categories of the theory of writing; project of the Kazakh alphabet based on the Latin script; the main prerequisites for the creation of a national alphabet; the basic principles of the rules of the new spelling; correlation with graphics, grapheme and alphabet; Kazakh graphics and spelling, and the law of synharmonism	**Компетенция:** OK2, OK6, OK8, ПК……, PO4, PO7	
	ELLECTIVE COMPONENT (EC)		**56**
1.	**Management in education and electronic documentation**		**5**
	Scientific and methodological foundations of pedagogical management. Intraschool management. Patterns and principles of management at school. Functions and methods of pedagogical management. Information technologies in management. Leadership styles. Ethics and culture of managerial activity.	**Competencies:** OK4, OK8, OK9, ПК..., PO1, PO2, PO3, PO4, PO5, PO6, PO8	

	Marketing. Competitiveness of the organization of education. An electronic log of classes, automatic distribution of classes, completed documents and reports, monitoring visits to teachers and students, etc.		
2.	**Inclusive education**		**5**
	The role of inclusive education in social and educational policy. Legal support, models, forms, types of inclusive education. Psychological and pedagogical problems of teaching and educating children with disabilities in the context of inclusive education. Psychological and pedagogical technologies of work with children with developmental disabilities and their families. Interaction with teachers and psychologists in the organization of inclusive education	**Competencies:** OK1, OK3, OK10, ПК..., PO1, PO2, PO3, PO4, PO5, PO8	
3.	**Pedagogical dimensions**		**5**
	Modern means of evaluating learning outcomes. The problem of appraisal activity. Criteria-based assessment technology model. Evaluation principles. Stages and assessment tools. Criteria tables - rubricators. Formative assessment and summative (internal and external) assessment. Moderation of the results of summative assessment. Age criteria for evaluating educational results. Self-assessment and mutual assessment with peers. Pedagogical tasks portfolio. Functions and composition of the portfolio.	**Competencies:** OK1, OK3, OK4, OK8, ПК..., PO1, PO2, PO3, PO4, PO5, PO6, PO8	
4	**Pedagogical practice**		**4**
	CYCLE OF PROFILING DISCIPLINES		**60**
	UNIVERSITY COMPONENT		
1.	The purpose of the discipline "Methods of teaching the subject area" is to provide students with knowledge of the theoretical and methodological foundations of methodological science and the initial methodological skills that ensure the performance of various functions of a teacher of the subject area. The subject and problems of teaching methodology in the subject area. Learning objectives of the subject area. The structure and content of the subject area at school. Classification of teaching methods of the subject area. Characteristics of the main forms of extracurricular work.	**Competencies:** OK………….., ПК…………, PO…………….	

5	Industrial practice		15
2	**GRADUATION PROJECT WORK**		**12**
	Diploma project (final work). Implementation of a graduation project on the choice of subjects of special disciplines, which includes a theoretical and practical part.		
	Total ECTS credits		**240**

Казахский национальный педагогический университет имени Абая

Абай атындағы Қазақ Ұлттық педагогикалық Университеті

Abay Kazakh national pedagogical university

6B0…... - ....
МОДУЛЬНЫЙ УЧЕБНЫЙ ПЛАН ОБРАЗОВАТЕЛЬНОЙ ПРОГРАММЫ

6B0..........– ....
БІЛІМ БЕРУ БАҒДАРЛАМАСЫНЫҢ МОДУЛЬДІК ОҚУ ЖОСПАРЫ

6B0......... - ....
MODULAR CURRICULUM OF THE EDUCATIONAL PROGRAM

Для набора **2019 года**

2019 жылы қабылданғандар үшін

For Enrollment2019

Срок обучения - 4 года
Форма обучения – **очная**

Оқу мерімі **- 4 жыл**
Оқу түрі – **күндізгі**

Durationof study– **4 years**
Mode of education – **full-time**

Присуждаемая степень**:**
Бакалавр образования по образовательной программе ………………………

Берілетін дәреже**:**
……………………. мамандығы бойынша білім бакалавры

Degree to award:
Bachelor of ……………………… specialty ……………………..

Модуль коды Код модуля Code of module	Пән атаулары/оқу жұмысының түрлері Наименования дисциплин видов учебной работы Names of disciplines/other educational activities	ECTS	Семестры/Семестры/Semesters							
			I	II	III	IV	V	VI	VII	VIII
	ЖАЛПЫ БІЛІМ БЕРЕТІН ПӘНДЕР ЦИКЛЫ (ЖББП) / ЦИКЛ ОБЩЕОБРАЗОВАТЕЛЬНЫХ ДИСЦИПЛИН (ООД) / CYCLE GENERAL EDUCATION DISCIPLINES (GED)	**56**								
	МІНДЕТТІ КОМПОНЕНТ (МК) / ОБЯЗАТЕЛЬНЫЙ КОМПОНЕНТ (ОК) / OBLIGATORY COMPONENT (OC)	**51**								
TAKM/MIM K/МНМК	**М-1 Тарихи-әлемтанымдық құзыреттілік модулі /Модуль историко-мировозренческих комепетенций / Module historical мировозренческих komepetention**	10								
	Қазақстанның қазіргі заман тарихы/Современная история Казахстана/Modern history of Kazakhstan	5	5 или	5						
	Философия/Философия/Philosophy	5			5 или	5				
ASBM/MSP Z/MSPK	**М-2 Әлеуметтік-саяси білім модулі/Модуль социально-политических знаний (социология, политология, культурология, психология)/ Module of socio-political knowledge (sociology, political science, cultural science, psychology**	8								
	Әлеуметтану/Социология/Sociology	2								
	Саясаттану/Политология/Political science	2								
	Мәдениеттану/Культурология/ Cultural science	2								
	Психология/Психология/Psychology	2								
IKM/IKM/T CM	**М-3 Инструменталды комуникативтік модуль / Инструментально-коммуникативный модуль / Tool and communicative module**	25								
	Шет тілі/Иностранный язык/Foreign language	10	5	5						
	Қазақ тілі/Казахский (Русский) язык/Kazakh (Russian) language	10	5	5						
	Ақпараттық-коммункациялық технологиялар /Информационно-коммуникационные технологии (на английском языке)/ Information and communication technologies (in English)	5			5					
SOSM/MZO G/MHL	**М-4 Салауатты өмір салты модулі/Модуль здорового образа жизни/ Module of a healthy lifestyle**									
	Дене шынықтыру/Физическая культура/Physical culture	8	2	2	2	2				
OOD KV *ВЫБРАТЬ*	**Таңдау бойынша компонент (ТК) / Компонент по выбору (КВ) / Elective component (EC)**	**5**								
	Экономика және бизнес негіздері/Основы экономики и бизнеса/Basis of the economy and business//Құқық және жемқорлыққа қарсы мәдениеттің негіздері/ Основы права и антикоррупционной культуры/Bases of the law and anti-corruption culture//Адамның тіршілік әрекетінің қауіпсіздігі/Безопасность жизнедеятельности человека/Health and safety of the person// Экология және тұрақты даму/Экология и устойчивое Экология	5				5				

Модуль коды Код модуля Code of module	Пән атаулары/оқу жұмысының түрлері Наименования дисциплин видов учебной работы Names of disciplines/other educational activities	ECTS	Семестры/Семестры/Semesters							
			I	II	III	IV	V	VI	VII	VIII
	развитие/Ecology and sustainable development									
	Барлығы міндетті компонент бойынша / Итого по обязательному компоненту /Total of obligatory component	**56**	...	...	...	...	...	...	...	...
БАЗАЛЫҚ ПӘНДЕР ЦИКЛЫ(БП) /ЦИКЛ БАЗОВЫХ ДИСЦИПЛИН(БД)/ CYCLE OF CORE DISCIPLINES(CD)		**112**								
ЖОО КОМПОНЕНТІ (ЖК)/ВУЗОВСКИЙ КОМПОНЕНТ (ВК)/ HIGH SCHOOL COMPONENT (HSC)		**56**								
BDVKM5 **ВЫБРАТЬ**	**М-5 Пәнаралық құзыреттілікті құру модулі/Модуль формирования межпредметных компетенций / Module of intersubject competences**	**10**								
	Арт білім беру/Арт образование/ Art education (**ОБЯЗАТЕЛЬНЫЙ**)	**5**						5		
	Кәсіпкерлік негіздері/ Основы предпринимательства/ Business bases	5								
	Көшбасшылық: тиімді басшылықтың дағдылары/Лидерство: навыки эффективного руководства/ Leadership: skills of the effective management	5								
	Дүниежізілік мұра географиясы/География всемирного наследия/ Geography of the world heritage	5								
BDVKM6 **ОБЯЗАТЕЛЬНЫЙ** KTM/KAyM /CLM	**М-6 Коммуникативті-тілдік модуль / Коммуникативно-языковой модуль /Communicative and language module**	**12**								
	Қазақ (орыс) тілі (В2)/Казахский (русский) (В2)/ Kazakh (Russian) (В2)	5					5			
	Ілгермелі шетел тілі/Продвинутый иностранный/Advanced foreign	5						5		
	Латынәліпбилі қазақ жазуы/ Казахская писменность на латинице/ The Kazakh writing in Latin	2			2					
BDVKM7 PKM/MPK /MPC	**М-7 Педагогикалық құзыреттілік модулі /Модуль педагогических компетенций/ Module of pedagogical competences**	**34**								
	Мектеп педагогикасы /Педагогика школы / Pedagogics of school	5			5					
	Ұлттық тәрбие/ Национальное воспитание/ National education	3		3						
	Психология / Психология / Psychology	3			3					
	Оқушылардың физиологиялық дамуы/ Физиология развития школьников / Physiology school students	3	3 или	3						
	Білім берудегі цифрлық технология/Цифровые технологии в образовании/ Digital technologies in education	5				5				
	Мамандық пәні/ Дисциплина специальности	5								
	Мамандық пәні/ Дисциплина специальности	6								
	Оқу практикасы/ учебная практика	4		2		2				
ТАҢДАУ БОЙЫНША КОМПОНЕНТ (ТК) / КОМПОНЕНТ ПО ВЫБОРУ (КВ) / ELECTIVE COMPONENT (EC)		**56**								

Модуль коды Код модуля Code of module	Пән атаулары/оқу жұмысының түрлері Наименования дисциплин видов учебной работы Names of disciplines/other educational activities	ECTS	Семестры/Семестры/Semesters							
			I	II	III	IV	V	VI	VII	VIII
BDVKM8	**М-8 Инновациалық педагогика модулі/ Модуль инновационной педагогики/ Module of innovative pedagogics**	**19+...**								
IPM/MIP/ MIP	Инклюзивті білім беру/ Инклюзивное образование/ Inclusive education	5					5			
	Білім берудегі менеджмент *және электронды құжаттандыру/* Менеджмент в образовании *и электронная документация* / Management in education *and electronic documentation*	5							5	
	Педагогикалық өлшемдер/Педагогические измерения/ Pedagogical measurements	5				5				
	Педагогикалық практика/ Педагогическая практика/ Student teaching	4						4		
BDVKM9	М-9									
BDVK…										
	КӘСІПТЕНДІРУ ПӘНДЕРІ ЦИКЛЫ (КП) / ЦИКЛ ПРОФИЛИРУЮЩИХ ДИСЦИПЛИН (ПД) / CYCLE OF MAJOR DISCIPLINES (MD)	**60**								
	ЖОО КОМПОНЕНТІ (ЖК)/ВУЗОВСКИЙ КОМПОНЕНТ (ВК)/ HIGH SCHOOL COMPONENT (HSC)									
PDVK… PShM/MPM/ TT	**М-... Педагогикалық шеберлік модулі/ Модуль педагогического мастерства**	**25+…**								
	Пәнді оқыту әдістемесі (пәндер саласы бойынша) /Методика преподавания (по предметной области)/ Teaching technique (on subject domain)	5					5			
	Педагогикалық технологиялар(мамандық пәні)/ Педагогические технологии/ Pedagogical technologies (по предметной области)	5						5		
	Өндірістік (Педагогикалық) практика/Производственная (Педагогическая) практика/ Work (Pedagogical) practice	**15**							7	8
	ТАҢДАУ БОЙЫНША КОМПОНЕНТ (ТК) / КОМПОНЕНТ ПО ВЫБОРУ (КВ) / ELECTIVE COMPONENT (EC)									
PDVK…										
	Теориялық оқыту бойынша барлығы / Всего по теоретическому обучению / Total of theoretical studies									
	Всего практик	**19-23**								
	ОҚЫТУДЫҢ ҚОСЫМШАТҮРЛЕРІ (ОҚТ) / ДОПОЛНИТЕЛЬНЫЕ ВИДЫ ОБУЧЕНИЯ (ДВО) /ADDITIONAL TYPES OF TRAINING(ATT)	**6**								
БЕЗ ФОРМЫ	Абайтану/Абай тану/Studying of Abay	2								

Модуль коды Код модуля Code of module	Пән атаулары/оқу жұмысының түрлері Наименования дисциплин видов учебной работы Names of disciplines/other educational activities	ECTS	Семестры/Семестры/Semesters							
			I	II	III	IV	V	VI	VII	VIII
КОНТРОЛЯ	Қоғамға қызмет ету/ Служение обществу/Community Service	2								
	Флешмоб-тренинг /Флешмоб-тренинг/ Flashmob training	2								
	Этникааралық ынтымағының қазақстандық моделі/Казахстанская модель межэтнического согласия/Kazakhstan model of interethnic consent	2								
ҚОРЫТЫНДЫ АТТЕСТАТТАУ/ИТОГОВАЯ АТТЕСТАЦИЯ/FINALATTESTATION		12								12
ВЫБРАТЬ	Мамандық бойынша кешенді емтихан / комплексный экзамен по специальности / Complex exam in the specialty									
ВЫБРАТЬ	Дипломдық жұмысты (жобаны) жазу және қорғау / Написание и защита дипломной работы (проекта) / Writing and Presentation of Diploma Work (Project)									
БАРЛЫҒЫ / ИТОГО /TOTAL		240	30	30	30	30	30	30	30	30

Казахский национальный педагогический университет имени Абая	***Абай атындағы Қазақ Ұлттық педагогикалық Университеті***	***Abay Kazakh national pedagogical university***
7М01…... - .... **МОДУЛЬНЫЙ УЧЕБНЫЙ ПЛАН ОБРАЗОВАТЕЛЬНОЙ ПРОГРАММЫ**	**7М01..........– ....** **БІЛІМ БЕРУ БАҒДАРЛАМАСЫНЫҢ МОДУЛЬДІК ОҚУ ЖОСПАРЫ**	**7М01......... - ....** **MODULAR CURRICULUM OF THE EDUCATIONAL PROGRAM**
Для набора **2019года**	**2019** жылы қабылданғандар үшін	For Enrollment2019
Срок обучения - 2 года Форма обучения – **очная**	Оқу мерімі **- 2 жыл** Оқу түрі – **күндізгі**	Durationof study– **2 years** Mode of education – **full-time**
Присуждаемая степень**:** **Магистр ………………………**	Берілетін дәреже**:** **…………………… мамандығы бойынша білім беру магистрі**	Degree to award: **of ……………………… specialty ……………………..**

Модуль коды Код модуля Code of module	Пән атаулары/оқу жұмысының түрлері Наименования дисциплин видов учебной работы Names of disciplines/other educational activities	Кредит Кредиты Credits	Семестры/Семестры/Semesters			
			I	II	III	IV
	БАЗАЛЫҚ ПӘНДЕР ЦИКЛЫ(БП) /ЦИКЛ БАЗОВЫХ ДИСЦИПЛИН(БД)/ CYCLE OF CORE DISCIPLINES(CD)	**35**				
	ЖОО КОМПОНЕНТІ (ЖК)/ВУЗОВСКИЙ КОМПОНЕНТ (ВК)/ HIGH SCHOOL COMPONENT (HSC)	**20**				
	Ғылымның тарихы және философиясы/История и философия науки/ History and philosophy of science	4	4			
	Шет тілі (кәсіби)/ Иностранный язык (профессиональный)/Foreign language (professional)	4	4			
	Жоғары мектеп педагогикасы/ Педагогика высшей школы/ Pedagogics of the higher school	4	4			
	Басқару психологиясы/ Психология управления/ Psychology of management	4	4			
	Педагогикалық практика/ Педагогическая практика/ Pedagogical practician	4			4	
	ТАҢДАУ КОМПОНЕНТІ (ТК)/ КОМПОНЕНТ ПО ВЫБОУ (КВ)/ TOTAL OF ELECTIVECOMPONENT (TE)	**15**				
	МОДУЛЬ					
		5				
		5				
		5				
	КӘСІПТЕНДІРУ ПӘНДЕРІ ЦИКЛЫ (КП) / ЦИКЛ ПРОФИЛИРУЮЩИХ ДИСЦИПЛИН (ПД) / CYCLE OF MAJOR DISCIPLINES (MD)	**49**				
	ЖОО КОМПОНЕНТІ (ЖК)/ВУЗОВСКИЙ КОМПОНЕНТ (ВК)/ HIGH SCHOOL COMPONENT (HSC)	**20**				
	МОДУЛЬ 1					
		5				
		5				
	МОДУЛЬ 2	5				
		5				

Модуль коды Код модуля Code of module	Пән атаулары/оқу жұмысының түрлері Наименования дисциплин видов учебной работы Names of disciplines/other educational activities	Кредит Кредиты Credits	Семестры/Семестры/Semesters			
			I	II	III	IV
ТАҢДАУ КОМПОНЕНТІ (ТК)/ КОМПОНЕНТ ПО ВЫБОУ (КВ)/ TOTAL OF ELECTIVECOMPONENT (TE)	**20**				
	МОДУЛЬ 1	5				
		5				
	МОДУЛЬ 2					
		5				
		5				
	Зерттеу практикасы/ Исследовательская практика	**9**				9
	Ғылыми-зерттеу жұмысы/ Научно-исследовательская работа	**24**				
	Магистранттың ғылыми-зерттеу жұмысы , стажировка өту және магистрлік диссертацияны орындау (МҒЗЖ)/ Научно-исследовательская работа магистранта, включая прохождение стажировки и выполнение магистерской диссертации (НИРМ)	24	4	5	6	9
	Оқытудың қосымша түрлері (ОҚТ)/Дополнительные виды обучения (ДВО)					
	ҚОРЫТЫНДЫ АТТЕСТАТТАУ/ ИТОГОВАЯ АТТЕСТАЦИЯ/ FINALATTESTATION	**12**				
	Магистрлік диссертацияны рәсімдеу және қорғау /Оформление и защита магистерской диссертации (ОиЗМД)					12
БАРЛЫҒЫ / ИТОГО /TOTAL		**120**	**30**	**30**	**30**	**30**

Казахский национальный педагогический университет имени Абая

8D01…... - ....
МОДУЛЬНЫЙ УЧЕБНЫЙ ПЛАН ОБРАЗОВАТЕЛЬНОЙ ПРОГРАММЫ

Для набора **2019 года**

Срок обучения - 3 года
Форма обучения – **очная**

Присуждаемая степень**:**
доктор философии (PhD)/
по образовательной программе «код и наименование образовательной программы»

Абай атындағы Қазақ Ұлттық педагогикалық Университеті

8D01..........– ....
БІЛІМ БЕРУ БАҒДАРЛАМАСЫНЫҢ МОДУЛЬДІК ОҚУ ЖОСПАРЫ

2019 жылы қабылданғандар үшін

Оқу мерімі **- 3 жыл**
Оқу түрі – **күндізгі**

Берілетін дәреже**:**
…………………….. Білім беру бағдарламасы бойынша (PhD) философия докторы

Abay Kazakh national pedagogical university

8D01......... - ....
MODULAR CURRICULUM OF THE EDUCATIONAL PROGRAM

For Enrollment2019

Durationof study– **3 years**
Mode of education – **full-time**

Degree to award:
of ……………………… specialty
……………………..

Коды Код Code	Пән атаулары/оқу жұмысының түрлері Наименования дисциплин видов учебной работы Names of disciplines/other educational activities	Кредит саны Кредиты Credits	Семестры/Семестры/Semesters					
			I	II	III	IV	V	VI
	БАЗАЛЫҚПӘНДЕР (БП) / БАЗОВЫЕДИСЦИПЛИНЫ (БД) / COREDISCIPLINES (CD)	**10**						
	ЖОО КОМПОНЕНТІ (ЖК)/ВУЗОВСКИЙ КОМПОНЕНТ (ВК)/ HIGH SCHOOL COMPONENT (HSC)	**5**						
		5	5					
	ТАҢДАУ КОМПОНЕНТІ (ТК)/ КОМПОНЕНТ ПО ВЫБОУ (КВ)/ TOTAL OF ELECTIVECOMPONENT (TE)	**5**						
	Педагогикалық практика/ Педагогическая практика	5			5			
	КӘСІПТЕНДІРУ ПӘНДЕРІ ЦИКЛЫ (КП) / ЦИКЛ ПРОФИЛИРУЮЩИХ ДИСЦИПЛИН (ПД) / CYCLE OF MAJOR DISCIPLINES (MD)	**43**						
	ЖОО КОМПОНЕНТІ (ЖК)/ВУЗОВСКИЙ КОМПОНЕНТ (ВК)/ HIGH SCHOOL COMPONENT (HSC)	10						
	МОДУЛЬ 1							
		5	5					
		5	5					
	ТАҢДАУ БОЙЫНША КОМПОНЕНТ (ТК) / КОМПОНЕНТПОВЫБОРУ (КВ) / ELECTIVECOMPONENT (EC)	**33**						
	МОДУЛЬ 1							
		5	5					
		5	5					
		5	5					
ZP	Зерттеу тәжірибесі /Исследовательская практика /ResearchPractice	18				18		
	Докторанттың ғылыми-зерттеу жұмысы / Научно-исследовательская работа докторанта / PhD student's research module	**115**						
	Докторанттың ғылыми-зерттеу жұмысы , стажировка өтуі және докторлық диссертацияны орындауы (МҒЗЖ)/ Научно-исследовательская работа докторанта, включая прохождение стажировки и выполнение докторской диссертации (НИРМ)							
NIRD 1	Ғылыми семинар 1 / Научный семинар 1 / ResearchSeminar 1	3		3				
NIRD 2	Ғылыми семинар 2 / Научный семинар 2 / ResearchSeminar 2	4			4			

Коды Код Code	Пән атаулары/оқу жұмысының түрлері Наименования дисциплин видов учебной работы Names of disciplines/other educational activities	Кредит саны Кредиты Credits	Семестры/Семестры/Semesters					
			I	II	III	IV	V	VI
NIRD 3	Ғылыми семинар 3 / Научный семинар 3 / ResearchSeminar 3	3				3		
NIRD 4	Ғылыми семинар 4 / Научный семинар 4 / ResearchSeminar 4	3					3	
NIRD5	Ғылыми семинар 5 / Научный семинар 5 / ResearchSeminar 5	3						3
NIRD7	Халықаралық конференциялар материалдарындағы жарияланымдар / Публикации в материалах международных конференций / Publication in the Proceedings of International Conferences	5		2	1			2
NIRD 8	Ғылыми тағылымдама/Научнаястажировка/ Scientific Internship	14		7			7	
	Докторлық диссертация / Докторская диссертация / PhD dissertation module	**80**						
VDD	Докторлық диссертацияны орындау/Выполнение докторской диссертации / Dissertation Writing	40		8	8	8	7	9
	Thomson Reuters, Scopus базасына енетін жарияланымдар/ Публикации во входящих в базы Thomson Reuters, Scopus / Publications in journals included in Thomson Reuters, Scopus Databases	30		7	10		13	
PPI	БҒСБҚ ұсынатын мерзімді баспасөздердегі жарияланымдар/ Публикации в периодических изданиях, рекомендуемых ККСОН / Publications in journals recommended by CCSES	10		3	2	1		4
ҚОРЫТЫНДЫ АТТЕСТАЦИЯ (ҚА) /ИТОГОВАЯ АТТЕСТАЦИЯ(ИА)/FINALATTESTATION (FA)		**12**						12
OZhDD	Докторық диссертацияырәсімдеу және қорғау/ Оформление и обсуждение докторской диссертации / PhD Dissertation Preparation and Defence	12						
БАРЛЫҒЫ / ИТОГО /TOTAL		**180**	**30**	**30**	**30**	**30**	**30**	**30**

Table 1

The results of passing state exams and defending a thesis
for _____

form of education _____
Specialty/major _____
name of the university _____

The form of final attestations	Quantity admitted	Quantity passed	Passed with grade:				Ave-rage grade	Ab-sent	% of quality	% academic performance from those who passedd
			«Excellent»	«Good»	«Satisfactory»	«Unatisfactory»				
State exam of specialty										
Thesis defense work										
Total:										

Table 2

General results of the final certification of graduates
for _____

form of education _____
Specialty/major _____
name of the university _____

Quantity admitted to IGA	Quantity absent to IGA	Quantity passed to IGA	Passed with grade				Got "Unsatisfactory"	Average
			Only "Excellent"	Only "Excellent" and "Good»	mixed grades	Only Satisfactory		

Table 3

Comparative analysis of qualitative indicators of
training specialists in full-time and part-time forms of education

Indicators	full-time	Correspondence	Total
% quality			
% progress			
Received diplomas with honors			

Table 4

Comparative analysis of the release

Indicators	Previous period	Reporting period
% quality		
% progress		
Average		

Table 1

Comprehensive exam results for _____
name of university _____
speciality _____

The form of final attestations	Quantity admitted	Quantity passed	Passed with grade:				Ave-rage grade	Ab-sent	% of quality	% academic performance from those who passedd
			«Excellent»	«Good»	«Satisfactory»	«Unatisfactory»				
State exam										

Table 2

The results of the defense of _____ dissertations for _____
(master's/doctoral)
Name of the university _____
specialty _____

The form of final attestations	Quantity admitted	Quantity passed	Passed with grade:				Ave-rage grade	Ab-sent	% of quality	% academic performance from those who passedd
			«Excellent»	«Good»	«Satisfactory»	«Unatisfactory»				
Dissertation defense										

Table 3

General results of the final certification of graduates for _____
Name of the university _____
specialty _____

Quantity admitted to IGA	Quantity absent to IGA	Quantity passed to IGA	Passed with grade				Got "Unsatisfactory"	Average
			Only "Excellent"	Only "Excellent" and "Good»	mixed grades	Only Satisfactory		

Table 4

Comparative analysis of the release

Indicators	Previous period	Reporting period
% quality		
% progress		
Average		