

**“KAZAKH NATIONAL PEDAGOGICAL UNIVERSITY NAMED AFTER
ABAY” NON-PROFIT JOINT STOCK COMPANY**

Approved
by order of the Chairman of the Board -
Rector of “Kazakh National
Pedagogical University named after Abay”
non-profit joint stock company
dated June “23”, 2022
№ 04-04/266

**REGULATIONS
about the Alumni Association
“Kazakh National Pedagogical University
named after Abay” NJSC**

Almaty, 2022

Annex 1
to the order of the Chairman of the Board -
Rector of “Kazakh National
Pedagogical University named after Abay”
non-profit joint stock company
dated _____ “_____”, 2022
No. _____

REGULATIONS
about the Alumni Association
“Kazakh National Pedagogical University
named after Abay” NJSC

1. General provisions

1. The Alumni Association (hereinafter referred to as the Association) in its activities is guided by the legislation of the Republic of Kazakhstan, the Articles of Association, the Development Strategy of the Kazakh National Pedagogical University named after Abay non-profit joint-stock company (hereinafter referred to as the Society/University), these Regulations and other regulatory documents of the Company.

2. The Association reports and works under the direct supervision of the Chairman of the Board - Rector of the Society and Vice-Rector for Social Development.

3. The head of the Association is appointed to a position on a competitive basis and dismissed from this position by order of the Chairman of the Board - Rector of the University, in the manner and on the basis provided for by the labor legislation of the Republic of Kazakhstan.

4. A person with a higher professional education and work experience in government agencies and organizations of at least 5 years is appointed to the position of head of the Association.

2. Main goals and objectives of the Association

5. Goal:

1) opening new horizons in innovative scientific and educational activities at the university with the participation of alumni;

2) strengthening personal contacts, providing mutual assistance and cooperation among university alumni.

6. Objectives:

- 1) combining the intellectual and creative capabilities of the Association members to organize and provide comprehensive social and economic support for the university and strengthen its material and technical base;
- 2) establishment, expansion and development of personal and business connections, creative cooperation, social and personal interaction between alumni;
- 3) organization of conferences, forums, seminars, business meetings with the participation of university alumni, representatives of public, government bodies and other institutions and organizations;
- 4) making proposals to management on issues of awarding graduates and employees with honorary badges and university titles.

3. Functions, rights and responsibilities of the Association

7. Main functions of the Association:

- 1) strengthening personal contacts, mutual assistance and cooperation of all University alumni;
- 2) holding various events on cultural work, meetings with graduates, round tables, presentation of the encyclopedia “Babalar Amanaty”, organization of an alumni forum;
- 3) using the experience and capabilities of alumni to implement educational, scientific, social, economic and production projects of the University;
- 4) organization of charity evenings to celebrate anniversaries of departments, institutes, social significant dates together with University alumni;
- 5) uniting the intellectual and creative forces of the Association members to organize and provide comprehensive social and economic support to the University and strengthen its material and technical base;
- 6) establishing, expanding and developing personal and business connections, creative collaboration, public and personal interaction and mutual assistance between graduates;
- 7) arrangement the participation of graduates in events held by the University.

8. Rights:

- 1) request and receive from the relevant structural divisions of the University documents and information necessary to perform assigned tasks;
- 2) get acquainted with draft decisions of the university management concerning the activities of the Association;
- 3) adoption, amendments and additions to the Constituent Documents of the Association;
- 4) distribute information about its activities;
- 5) implementation of statutory tasks in agreement with the University’s governing bodies;
- 6) create working groups in accordance with the established procedure to prepare proposals and reports on issues within the competence of the Association;

9. The Association is responsible for:

1) improper performance or failure to fulfill job duties provided for in the job description within the limits established by the current labor legislation of the Republic of Kazakhstan;

2) failure to take measures to suppress identified violations of safety regulations, fire safety and other rules that pose a threat to activity;

3) causing material damage within the limits established by the current labor and civil legislation of the Republic of Kazakhstan.

4. Interaction

10. The Association interacts with all structural divisions of the Company on issues of reporting, analysis, changes and additions to the work of the Association.

5. Material and information support

11. The Company, within the allocated budget funds, creates appropriate conditions for the effective and high-quality activities of the Association, including:

1) provision of a separate room, legislative and reference materials, periodicals on issues;

2) ensuring the number of employees of the Association according to the standards established by regulatory legal acts of the Republic of Kazakhstan;

12. In accordance with the regulations of the Company, the Chairman of the Board - Rector of the Company has the right to establish, taking into account the current bonus system and available opportunities, additional material incentives for employees of the Association.

6. Records management and confidentiality

13. The head of the Association is obliged to comply with the requirements for ensuring the safety of information constituting official, commercial and other secrets protected by law.

14. The procedure for ensuring the safety of information constituting official, commercial and other secrets protected by law is determined by the Instructions on ensuring the safety of information of the Company.

7. Ensuring working conditions and personnel safety

15. Providing working conditions and safety for the head of the Association is organized in the Company in accordance with labor legislation and

the Collective Agreement of the Company, as well as other regulations of the Company.

8. Final Provision

16. The functions of monitoring the implementation of this regulation are assigned to the head of the Association, who ensures its communication to subordinate employees and interested officials of the Company, monitoring the implementation and timely updating of this Regulation.

17. These Regulations present the basic norms regulating the legal status of the division in the general structure of the Company and the scope of its activities, which can be changed, clarified and supplemented in the process of production and economic activities by acts of the Company issued in the prescribed manner.

18. Changes and additions to these Regulations are made by drawing up the Regulations in a new edition or by issuing changes (additions) in the form of appendices to these Regulations on the basis of an order from the Chairman of the Management Board - Rector or other authorized official of the Company and are brought to the attention of the department employees and interested officials of the Company.

19. This Regulation comes into force from the date of its approval and is valid until it is canceled in the prescribed manner by the Chairman of the Board - Rector or other authorized official of the Company.

20. In the event of the abolition of a division or approval of the Regulations on the division in a new edition, these Regulations lose legal force.